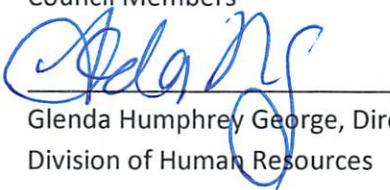


MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
Glenda Humphrey George, Director
Division of Human Resources

DATE: January 2, 2026

SUBJECT: Create position – Division of Grants and Special Programs

Request:

This request is for authorization to abolish one (1) unclassified position of Accountant (Grade 518N) and create one (1) classified position of Accountant (Grade 518N) in the Division of Grants and Special Programs, effective upon passage of Council.

Why are you requesting:

The purpose of this position is to facilitate the transition of all ARPA-funded positions to become classified civil service positions.

What is the cost in this budget year and future budget year?

This request is budget-neutral.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Accountant	\$56,066.40	(\$56,066.40)	(\$56,066.40)
Accountant	(\$56,066.40)	\$56,066.40	\$56,066.40
Total Annual Impact/ Salary and Benefits			
\$0			

File Number: *0024.26*

Director/Commissioner: Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton at (859) 258-3037.

