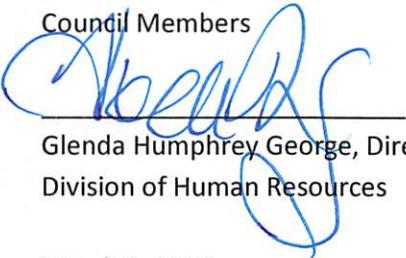




**MEMORANDUM**

**TO:** Linda Gorton, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
Glenda Humphrey George, Director  
Division of Human Resources

**DATE:** March 2, 2026

**SUBJECT:** Create position – Department of Housing Advocacy & Community Development

**Request:**

This request is for authorization to create one (1) classified position of Accountant Sr. (Grade 524E), in the Department of Housing Advocacy & Community Development, effective upon passage of Council.

**Why are you requesting:**

The purpose of this classification is to manage all financial data associated with the Affordable Housing Program.

**What is the cost in this budget year and future budget year?**

This request has a 12-month fiscal impact of \$100,744.13

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
ERP Analyst	\$0	\$75,133.76	\$75,133.76
<b>Total Annual Impact/ Salary and Benefits \$100,744.13</b>			

**File Number:** 0194.24

**Director/Commissioner:** Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton at (859) 258-3037.

