

TO: Linda Gorton, Mayor  
Honorable Members, Urban County Council

FROM: Liz Rodgers, Chief Information Officer

DATE: January 6, 2026

SUBJECT: Vermont Systems RecTrac SaaS agreement renewal

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**Request:**

Authorize the Mayor, on behalf of the Lexington-Fayette Urban County Government, to execute the necessary documents to extend current software licensing agreement for an additional 18 month term ending June 30, 2027 with Vermont Systems for RecTrac and WebTrac applications that support online booking and management software for Parks & Recreation activities, and further authorize the Mayor or the Chief Information Officer as her designee to execute any future documents, including annual renewals for successive 12-month periods, necessary for the operation, support, or maintenance of the same, subject to the appropriation of sufficient funds.

**Purpose:**

RecTrac and WebTrac from Vermont Systems is an integrated parks and recreation management software as a long-tenured software provider supporting LFUCG Parks & Recreation activities including constituent booking and internal management services and reporting for golf tee times, park facilities, events and classes, programs and leagues. This new agreement adds licensing for the WebTrac mobile application to improve options for constituents to access activities booking via an integrated mobile application, and migrates the application to the vendor's cloud hosted solution.

**Term and Termination:**

Renewal of an existing long-term agreement for an additional 18 month term, ending June 30, 2027. Unless Customer provides written notice of cancellation at least 90 days prior to the end of the annual maintenance cycle, agreement will automatically renew for another 12-month term, subject to appropriation by future Council.



Budgetary Implication:

Cost for FY26 not to exceed \$30,000 Renewal increases at 5% annually.

Cost for FY27 not to exceed \$60,000

Are the funds budgeted? Yes

Account String:

1101-202505-001-76102 \$30,000

File Number:0032-26

Director/Commissioner: Stewart/Rodgers

