



MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: Glenda H. George by EH
Glenda Humphrey George, Director
Division of Human Resources

DATE: November 7, 2025

RE: Amendment to Authorized Strength

The attached action amends the classified civil service authorized strength as follows:

- Create one (1) Security Officer (Grade 511N) in the Department of Public Safety Services;
- Create two (2) Recreation Specialist Sr. (Grade 516N) and one (1) Public Service Worker (Grade 508N) in the Division of Aging & Disability Services;
- All effective retroactive to July 1, 2025.

The fiscal impact for FY 2026 (26 pay periods) positions will be budget-neutral. All funding for the new positions is included in the FY 2026 approved budget.

File Number: 1070-25

Director/Commissioner: Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton 859-258-3037.

