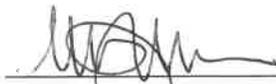




**MEMORANDUM**

**TO:** Linda Gorton, Mayor  
Sally Hamilton, CAO  
Urban County Council Members

**FROM:**   
Monica Conrad, Director  
Parks and Recreation

**RE:** McConnell Springs/KY Association for Environmental Education Host Site Agreement

**DATE:** March 18, 2026

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Request

This is a request for Council approval of the contract agreement between McConnell Springs Park and the Kentucky Association for Environmental Education. The term of this agreement shall continue through August 31, 2026, unless terminated by either party with thirty (30) days written notice.

Why are you requesting?

Department needs this action completed because:

The contract agreement is to fund the hiring of a person to fill a workforce development internship position at McConnell Springs.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$0

The cost for future FY is: \$0

Are the funds budgeted? n/a

The funds are being provided through KAEE to pay an intern to work at McConnell Springs from May through September of 2026.

Account numbers: n/a

File Number: 0228-26

Director/Commissioner: Conrad/Ford

