

**LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT
COMMUNITY PROJECT AGREEMENT**

THIS COMMUNITY PROJECT AGREEMENT ("Agreement") is made and entered into on the _____ day of _____ 202____, by and between the Lexington-Fayette Urban County Government, an urban county government of the Commonwealth of Kentucky created pursuant to KRS Chapter 67A ("LFUCG"), 200 East Main Street, Lexington, Kentucky 40507, and INDEPENDENCE PLACE (IPKY) AT CENTER FOR ASSESSIBLE LIVING, a Kentucky nonprofit corporation ("Organization"), with offices located at 870 CORPORATE DRIVE, SUITE 200, LEXINGTON, KENTUCKY 40503.

W I T N E S S E T H

WHEREAS, the Organization is a 501(c)(3) nonprofit organization, as defined by the Internal Revenue Code, that owns the property (or properties) located at 870 CORPORATE DRIVE, SUITE 200, located in Lexington, Kentucky ("Property" or "Properties");

WHEREAS, the Organization provides aide to residents of Fayette County who are low- income, underserved, and/or marginalized;

WHEREAS, LFUCG issued Request for Proposal (RFP) No. 29-2025, for its "Nonprofit Capital Grants Program," which offers grant awards to Fayette County 501(c)(3) nonprofit organizations who directly provide, or indirectly facilitate, the provision of services to low-income, underserved, or marginalized Lexington-Fayette County residents, and is designed to better position local government in recognizing the strains upon infrastructure within our local network of community agency partners which are affecting their service delivery to residents;

WHEREAS, the Organization submitted a response to Proposal (RFP) No. 29-2025, seeking funding from LFUCG for operational investment projects and/or capital improvement projects so it can budget appropriate funds to continue providing needed services to Fayette County residents;

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth herein, the receipt and sufficiency of which are acknowledged, the parties hereby agree as follows:

- 1. EFFECTIVE DATE; TERM.** This Agreement shall commence on January 1, 2026, and shall last until April 30, 2027, unless terminated by LFUCG at an earlier date.
- 2. RELATED DOCUMENTS.** This Agreement shall consist of the terms herein as well as the following additional documents, which are attached hereto as exhibits and incorporated herein by reference as if fully stated:

- a. **Exhibit A** – Request for Proposal, Risk Management Provisions, and Scope of Project
- b. **Exhibit B** – Response to Request for Proposal

To the extent there is any conflict between or among any of these documents, the terms and provisions of this Agreement shall prevail, followed by terms and provisions of **Exhibit A**, then **Exhibit B**, in that order.

3. SCOPE OF WORK. Organization shall complete the Scope of Project outlined in the attached **Exhibit A** (the "Project(s)"), which are further specified in Numbered Paragraph 4 of this Agreement. The Organization shall complete these Projects in a timely, workmanlike and professional manner, as specified herein.

4. PAYMENT. LFUCG shall pay Organization a total amount not to exceed Twenty-nine, Two Hundred and One Thousand Dollars (\$29,201.00) ("Funds") for the completion of the Project. The total amount of Funds the Organization shall receive is divided into separate amounts which shall be allocated for each Project. Thus, the total amount paid for each Project ("Sum") shall not exceed the amounts stated herein:

PROJECT # AND DESCRIPTION	SUM	CAPITAL
1) TECHFORWARD; TECHNOLOGY MODERNIZATION TO ENHANCE IPKY SERVICES AND CAPACITY	1) \$29,201.00	1) OPERATIONAL INVESTMENTS

The use of these Funds are limited to the Projects described in this numbered Paragraph and may not be spent by the Organization for any other purpose without the prior written consent of LFUCG. Absent any additional written agreement stating otherwise, any travel or other expenses are excluded from the above payment schedule.

- a. LFUCG shall make payment under this Agreement upon timely submission of approved invoice(s) from Organization specifying that nature of work performed, accompanied by data satisfactory to LFUCG to document entitlement to payment for work completed to date. LFUCG shall have thirty (30) days from the date of receipt of the invoice to pay the invoice amount. LFUCG reserves the right to refuse payment if it is determined by LFUCG that any of the work performed on the Projects is inadequate or defective.
- b. LFUCG also reserves the right to reject any invoice submitted for services more than sixty (60) days after the services were rendered.

5. CONSTRUCTION TERMS. If applicable, the following terms shall apply to any of the Project(s) above that require construction costs.

a. Project to be Completed in Workmanlike Manner. Organization shall bid, contract for, and cause to prosecute to completion, the Projects described herein in a good, safe and workmanlike manner, and in compliance with all applicable codes, ordinances, laws and regulations. Organization shall take necessary action to protect the life, health, safety, and property of all personnel on the job site, members of the public, and personnel.

b. Permits. Organization agrees to obtain all necessary local, state, and federal permits, encroachments, permissions, approvals, etc. in a timely manner and prior to start of construction.

c. Building Regulations. Organization asserts that it is in full compliance with all applicable provisions of the Lexington-Fayette Urban County Government's Code of Ordinances Chapter 5 – Buildings and Building Regulations, Chapter 7 – Finance and Taxation, Chapter 12 – Housing, and Chapter 16 – Sewage, Garbage, Refuse, and Weeds, or in compliance with Kentucky Department of Housing Buildings and Construction rules and requirements as is appropriate for those state institutions, parcels, or buildings which are subject to state regulations and oversight as opposed to local ordinances and regulations. If the Organization becomes out of compliance with any of these provisions, it will provide written notice to LFUCG immediately. Failure to notify LFUCG and resolve any such matters to the satisfaction of LFUCG may lead to termination of this Agreement for cause.

d. No Liens. Organization will cause all work to be performed, including all labor, materials, supervision, supplies, equipment, architectural, and engineering services necessary to complete the improvements, in accordance with all applicable standards in the construction industry. The Organization will complete the improvements free from all materialmen's liens and all mechanic's liens and claims. All contracts with subcontractors and materialmen will contain, upon the request of LFUCG, a provision for not less than ten percent (10%) retainage to ensure adequate and complete performance in connection with interim or progress payments hereunder.

e. Right of Inspection. Organization will permit access by LFUCG to the books and records of Organization related to the Project at reasonable times. In the event LFUCG determines that any work or materials are not substantially in conformance with applicable standards in the construction industry, or are not in conformance with any applicable laws, regulations, permits, requirements or rules of any governmental authority having or exercising jurisdiction thereover or are not otherwise in conformity with sound building practices, LFUCG may stop the work and order replacement or correction of any such work or materials. Such inspection

will not be construed as a representation or warranty by LFUCG to any third party that the improvements are, or will be, free of faulty materials or workmanship.

f. **Nonliability.** This Agreement will not be construed to make LFUCG liable to materialmen, contractors, craftsmen, laborers or others for goods and services delivered by them to or upon the property on which the Project is constructed, or for debts or claims accruing to said parties against the Organization. There are no contractual relationships, either express or implied, between LFUCG and any materialman, contractors, craftsmen, laborers or any other persons supplying work, labor or materials on the job, nor will any third person or persons, individual or corporate, be deemed to be beneficiaries of this Agreement or any term, condition or provisions hereof or on account of any actions taken or omitted by LFUCG pursuant hereto.

6. TERMINATION. LFUCG, through the Mayor or the Mayor's designee, may terminate this Agreement for any reason whatsoever by providing Organization with at least thirty (30) days' advance written notice. Organization shall be entitled for payment of all work performed up to that period of time, calculated on a reasonable basis.

a. In the event of a termination based upon a material condition of non-performance or default by Organization, LFUCG shall provide Organization with advance written notice and a reasonable period of time to cure the breach.

b. Organization may only terminate this Agreement based upon LFUCG's failure to timely pay for properly invoiced and accepted work. Organization shall provide LFUCG with at least thirty (30) days' advance written notice and an opportunity to cure prior to termination.

c. Organization acknowledges that LFUCG is a governmental entity, and that the validity of this Agreement is based upon the availability of appropriated funding. In the event that such funding is not appropriated in a future fiscal year, LFUCG's obligations under this Agreement shall automatically expire without penalty to the LFUCG thirty (30) days after written notice to Organization. LFUCG shall exercise any application of this provision in good faith.

7. REPORTING. Organization shall provide LFUCG with timely quarterly reports and updates related to the completion of the Projects in the form and manner reasonably specified by LFUCG.

8. REGISTRATION; COMPLIANCE; AUTHORITY TO SIGN. Organization shall be lawfully registered or authorized to do business in the Commonwealth of Kentucky and Lexington-Fayette County and shall at all times comply with any and all applicable federal, state, and local laws, ordinances, and regulations. LFUCG may request proof that Organization has timely filed federal, state, or local tax forms which shall be provided by

Organization on a timely basis. The person signing this Agreement on behalf of Organization is fully authorized to do so.

9. INSURANCE; INDEMNITY. The Risk Management Provisions in **Exhibit A** are incorporated herein as if fully stated.

10. RECORDS. Organization shall keep and make available to LFUCG any records related to this Agreement as are necessary to support its performance of the services for a period of at least five (5) years following the expiration or termination of this Agreement, or as otherwise required depending upon the source of funds. Books of accounts shall be kept by Organization and entries shall be made therein of all money, goods, effects, debts, sales, purchases, receipts, payments and any other transactions of Organization related to this Agreement and shall be made available to LFUCG upon request.

a. LFUCG shall be the owner of all final documents, data, studies, plans, reports, and information prepared by Organization under this Agreement.

b. Organization understands and agrees that this Agreement and any related documents may be subject to disclosure under the Kentucky Open Records Act and will comply with any reasonable request by LFUCG to provide assistance with such a request.

11. ACCESS. Organization shall allow LFUCG any necessary reasonable access to monitor its performance under this Agreement.

12. CONTRACTUAL RELATIONSHIP ONLY. In no event shall the parties be construed, held or become in any way for any purpose the employee of the other party, or partners, associates or joint ventures in the conduct of their respective endeavors or otherwise.

13. EQUAL OPPORTUNITY; FAIRNESS ORDINANCE. Organization shall provide equal opportunity in employment for all qualified persons, and shall (a) prohibit discrimination in employment because of race, color, creed, national origin, sex, age, sexual orientation, gender identity, or handicap, (b) promote equal employment through a positive, continuing program of equal employment, and (c) cause any subcontractor or agency receiving funds provided pursuant to this Agreement to do so. This program of equal employment opportunity shall apply to every aspect of its employment policies and practices. Organization agrees to comply with LFUCG's Fairness Ordinance (Ordinance No. 201-99) and all sources of applicable law, including those specified in any Exhibit attached to this Agreement and incorporated herein by reference.

14. SEXUAL HARASSMENT. Organization must adopt or have adopted a written sexual harassment policy, which shall, at a minimum, contain a statement of current law; a list of prohibited behaviors; a complaint process; and a procedure which provides for a confidential investigation of all complaints. The policy shall be given to all employees and

clients and shall be posted at all locations where Organization conducts business. The policy shall be made available to LFUCG upon request.

15. ANNUAL AUDIT. Organization shall comply with the audit requirements of 2 CFR Part 200, Subpart F, if applicable. LFUCG shall also have the option to request an audit of all revenue and expenditures related to this Agreement. If such an audit is requested by LFUCG, the audit shall be conducted by independent certified public accountants at Organization's expense, who shall express an opinion as to whether or not revenue and expenditures during the year audited have conformed to state and local law and regulation. For any audit performed, including a 2 CFR Part 200 audit, a copy of the audit, or clean audit opinion letter from an independent certified public accountant, shall be submitted to LFUCG upon request.

16. DISPOSITION OF PROPERTY. Organization agrees that it shall not sell or otherwise dispose of any goods, property, or equipment acquired and/or improved with any portion of the Funds without first obtaining the consent of LFUCG. Organization agrees that this provision shall survive termination of the Agreement, if this Agreement terminates prior to December 31, 2029. If Organization breaches this provision, Organization may be liable to LFUCG for that breach in an amount that shall not exceed the fair market value of the goods, property and/or equipment that it sold or otherwise transferred. LFUCG further reserves the right to enforce this provision through any remedy available at law, equity, or in bankruptcy.

17. INVESTMENT. Any investment of the Funds received pursuant to this Agreement must fully comply with any restrictions imposed by law.

18. NO ASSIGNMENT. Organization may not assign any of its rights and duties under this Agreement without the prior written consent of LFUCG.

19. NO THIRD PARTY RIGHTS. This Agreement does not create a contractual relationship with or right of action in favor of a third party against either Organization or LFUCG.

20. KENTUCKY LAW AND VENUE. This Agreement shall be governed in all respects by the laws of the Commonwealth of Kentucky and venue for all actions shall lie in the Circuit Court of Fayette County, Kentucky.

21. AMENDMENTS. By mutual agreement, the parties to this Agreement may, from time to time, make written changes to any provision hereof. Organization acknowledges that LFUCG may make such changes only upon approval of its legislative authority, the Lexington-Fayette Urban County Council, and the signature of its Mayor.

22. NOTICE. Any written notice required by the Agreement shall be delivered by certified mail, return receipt requested, to the following:

For Organization:

Sierra M. Potter, Associate Director
Independence Place (IPKY) At Center For Accessible Living
870 Corporate Drive, Suite 200
Lexington, KY 40503

For Government:

Kacy Allen-Bryant , Commissioner of Social Services
Lexington-Fayette Urban County Government
200 East Main Street
Lexington, Kentucky 40507

23. WAIVER. The waiver by either party of any breach of any provision of this Agreement shall not constitute a continuing waiver or waiver of any subsequent breach by either party of either the same or another provision.

24. ENTIRE AGREEMENT. This Agreement shall constitute the entire agreement between the parties and no representations, inducements, promises or agreements, oral or otherwise, which are not embodied herein shall be effective for any purpose. This Agreement shall replace any previous agreement between the parties on the same subject matter.

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SIGNATURE PAGE TO FOLLOW

IN WITNESS WHEREOF, the parties have executed this Agreement at Lexington, Kentucky, the day and year first above written.

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT

BY: _____
Linda Gorton, Mayor

ATTEST:

Clerk of the Urban County Council

INDEPENDENCE PLACE (IPKY)
AT CENTER FOR ACCESSIBLE LIVING

BY: _____
Sierra M. Potter, Associate Director

COMMONWEALTH OF KENTUCKY)

COUNTY OF FAYETTE)

The foregoing instrument was acknowledged before me this the _____ day of _____, 202____, by _____, a Kentucky nonprofit organization.

My commission expires: _____

Commission number: _____

Notary Public, State-at-Large, Kentucky

EXHIBIT A

Request for Proposal, Risk Management Provisions, and Scope of Project



Lexington-Fayette Urban County Government

Request for Proposals

The Lexington-Fayette Urban County Government hereby requests proposals for **RFP #29-2025 Nonprofit Capital Grants Program – Operational Investments** to be provided in accordance with terms, conditions and specifications established herein.

Sealed proposals will be received through Ion Wave until **2:00 PM**, prevailing local time, on **October 7, 2025**. All forms and information requested in RFP must be included and attached in Response Attachments tab in Ion Wave.

Proposals received after the date and time set for opening proposals will not be accepted. It is the sole responsibility of the Proposer to assure that his/her proposal is submitted in Ion Wave before the date and time set for opening proposals.

Proposals, once submitted, may not be withdrawn for a period of one hundred twenty (120) calendar days.

The Lexington-Fayette Urban County Government reserves the right to reject any or all proposals, and to waive technicalities and informalities when such waiver is determined by the Lexington-Fayette Urban County Government to be in its best interest.

Signature of this proposal by the Proposer constitutes acceptance by the Proposer of terms, conditions and requirements set forth herein.

Minor exceptions may not eliminate the proposal. Any exceptions to the specifications established herein shall be listed in detail on a separate sheet and attached hereto. The Lexington-Fayette Urban County Government shall determine whether any exception is minor.

Please do not contact any LFUCG staff member or any other person involved in the selection process other than the designated contact person(s) regarding the project contemplated under this RFP while this RFP is open and a selection has not been finalized. Any attempt to do so may result in disqualification of the firm's submittal for consideration.

Laws and Regulations

All applicable state laws, municipal ordinances and regulations of all authorities having jurisdiction over the project shall apply to the contract, and shall be deemed to be incorporated herein by reference.

Equal Employment Opportunity

The Entity (regardless of whether construction contractor, non-construction contractor or supplier) agrees to provide equal opportunity in employment for all qualified persons, to prohibit discrimination in employment because of race, color, religion, sex (including pregnancy, sexual orientation or gender identity), national origin, disability, age, genetic information, political affiliation, or veteran status.

Kentucky Equal Employment Opportunity Act

The Kentucky Equal Employment Opportunity Act of 1978 (KRS 45.560-45.640) requires that any "county, city, town, school district, water district, hospital district, or other political subdivision of the state shall include in directly or indirectly publicly funded contracts for supplies, materials, services, or equipment hereinafter entered into the following provisions:

"During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, or national origin;
- (2) The contractor will state in all solicitations or advertisements for employees placed by or on behalf of the contractors that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, or national origin;
- (3) The contractor will post notices in conspicuous places, available to employees and applicants for employment, setting forth the provision of the nondiscrimination clauses required by this section; and
- (4) The contractor will send a notice to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding advising the labor union or workers' representative of the contractor's commitments under the nondiscrimination clauses."

The contractor is expressly required to comply with the Kentucky Equal Opportunity Act of 1978 (KRS 45.560 to KRS 45.640)

LFUCG Non-Appropriation Clause

Contractor acknowledges that the LFUCG is a governmental entity, and the contract validity is based upon the availability of public funding under the authority of its statutory mandate.

In the event that public funds are unavailable and not appropriated for the performance of the LFUCG's obligations under this contract, then this contract shall automatically expire without penalty to the LFUCG thirty (30) days after written notice to Contractor of the unavailability and non-appropriation of public funds. It is expressly agreed that the LFUCG shall not activate this non-appropriation provision for its convenience or to circumvent the requirements of this contract, but only as an emergency fiscal measure during a substantial fiscal crisis, which affects generally its governmental operations.

In the event of a change in the LFUCG's statutory authority, mandate and mandated functions, by state and federal legislative or regulatory action, which adversely affects the LFUCG's authority to continue its obligations under this contract, then this contract shall automatically terminate without penalty to the LFUCG upon written notice to Contractor of such limitation or change in the LFUCG's legal authority.

Contention Process

Vendors who respond to this invitation have the right to file a notice of contention associated with the RFP process or to file a notice of appeal of the recommendation made by the Director of Procurement resulting from this invitation.

Notice of contention with the RFP process must be filed within 3 business days of the bid/proposal opening by (1) sending a written notice, including sufficient documentation to support contention, to the Director of the Division of Procurement or (2) submitting a written request for a meeting with the Director of Procurement to explain his/her contention with the RFP process. After consulting with the Commissioner of Finance the Chief Administrative Officer and reviewing the documentation and/or hearing the vendor, the Director of Procurement shall promptly respond in writing findings as to the compliance with RFP processes. If, based on this review, a RFP process irregularity is deemed to have occurred the Director of Procurement will consult with the Commissioner of Finance, the Chief Administrative Officer and the Department of Law as to the appropriate remedy.

Notice of appeal of a RFP recommendation must be filed within 3 business days of the RFP recommendation by (1) sending a written notice, including sufficient documentation to support appeal, to the Director, Division of Procurement or (2) submitting a written request for a meeting with the Director of Procurement to explain his appeal. After reviewing the documentation and/or hearing the vendor and consulting with the Commissioner of Finance and the Chief Administrative Officer, the Director of Procurement shall in writing, affirm or withdraw the recommendation.

SELECTION CRITERIA:

1. Directly Provide or Indirectly Facilitate the Provision of Services to Low-income, Underserved, or Marginalized Lexington-Fayette County Residents. 20%
2. Demonstrated Need 20%
3. Applicant Capacity for Project and Meeting LFUCG Requirements. 20%
4. Operational Feasibility 20%
5. Cost Analysis 20%

Proposals shall contain the appropriate information necessary to evaluate based on these criteria. A committee composed of government employees as well as representatives of relevant user groups will evaluate the proposals.

The LFUCG reserves the right to request clarification of any proposal from prospective vendors, or to interview any vendor to further discuss their submitted proposal. The LFUCG further reserves the right to select more than one vendor as a preliminary finalist that will be required to make an oral presentation to the LFUCG. The LFUCG reserves the right to amend its final scoring of the proposals based upon information provided during such a presentation as long as the proposal does not materially differ from the written proposal submitted by the vendor.

Questions shall be submitted via IonWave at: <https://lexingtonky.ionwave.net>

Proposal for RFP #29-2025

TechForward IPKY:

Operational-Technology Modernization to Enhance IPKY Services and Capacity

ENCLOSURE:

**EQUAL OPPORTUNITY
AGREEMENT
(signed)**

Independence Place (IPKY) at Center for Accessible Living, Inc

(859) 266-2807 www.ipky.org

EQUAL OPPORTUNITY AGREEMENT

Standard Title VI Assurance

The Lexington Fayette-Urban County Government, (hereinafter referred to as the "Recipient") hereby agrees that as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78Stat.252, 42 U.S.C. 2000d-4 (hereinafter referred to as the "Act"), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, (49 CFR, Part 21) Nondiscrimination in Federally Assisted Program of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") and other pertinent directives, no person in the United States shall, on the grounds of race, color, national origin, sex, age (over 40), religion, sexual orientation, gender identity, veteran status, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the U.S. Department of Transportation, including the Federal Highway Administration, and hereby gives assurance that will promptly take any necessary measures to effectuate this agreement. This assurance is required by subsection 21.7(a) (1) of the Regulations.

The Law

- Title VII of the Civil Rights Act of 1964 (amended 1972) states that it is unlawful for an employer to discriminate in employment because of race, color, religion, sex, age (40-70 years) or national origin.
- Section 503 of the Rehabilitation Act of 1973 states:

The Contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap.

- Section 2012 of the Vietnam Era Veterans Readjustment Act of 1973 requires Affirmative Action on behalf of disabled veterans and veterans of the Vietnam Era by contractors having Federal contracts.

The Lexington-Fayette Urban County Government practices Equal Opportunity in recruiting, hiring and promoting. In following this commitment to Equal Employment Opportunity and because the Government is the benefactor of the Federal funds, it is both against the Urban County Government policy and illegal for the Government to let contracts to companies which practice discrimination in their employment practices. Violation of the above mentioned ordinances may cause a contract to be canceled and the contractors may be declared ineligible for future consideration.

Please sign this statement in the appropriate space acknowledging that you have read and understand the provisions contained herein. Return this document as part of your application packet.



Signature **Sierra M. Potter**

**Independence Place (IPKY)
at Center for Accessible Living**

Name of Business

Firm Submitting Proposal: **Independence Place (IPKY) at
Center for Accessible Living** _____

Complete Address: **870 Corporate Drive, Suite 200, Lexington, KY 40503**
Street City Zip

Contact Name: **Sierra M. Potter** Title: **Associate Director**

Telephone Number: **(859) 266-2807** Fax Number: **(502) 589-3980**

Email address: **sierra@ipky.org**

Proposal for RFP #29-2025

TechForward IPKY:

Operational-Technology Modernization to Enhance IPKY Services and Capacity

ENCLOSURE:

GENERAL PROVISIONS
(signed)

Independence Place (IPKY) at Center for Accessible Living, Inc

(859) 266-2807 www.ipky.org

GENERAL PROVISIONS

1. Each Respondent shall comply with all Federal, State & Local regulations concerning this type of service or good.

The Respondent agrees to comply with all statutes, rules, and regulations governing safe and healthful working conditions, including the Occupational Health and Safety Act of 1970, 29 U.S.C. 650 *et. seq.*, as amended, and KRS Chapter 338. The Respondent also agrees to notify the LFUCG in writing immediately upon detection of any unsafe and/or unhealthful working conditions at the job site. The Respondent agrees to indemnify, defend and hold the LFUCG harmless from all penalties, fines or other expenses arising out of the alleged violation of said laws.

2. Failure to submit ALL forms and information required in this RFP may be grounds for disqualification.
3. Addenda: All addenda and IonWave Q&A, if any, shall be considered in making the proposal, and such addenda shall be made a part of this RFP. Before submitting a proposal, it is incumbent upon each proposer to be informed as to whether any addenda have been issued, and the failure to cover in the bid any such addenda may result in disqualification of that proposal.
4. Proposal Reservations: LFUCG reserves the right to reject any or all proposals, to award in whole or part, and to waive minor immaterial defects in proposals. LFUCG may consider any alternative proposal that meets its basic needs.
5. Liability: LFUCG is not responsible for any cost incurred by a Respondent in the preparation of proposals.
6. Changes/Alterations: Respondent may change or withdraw a proposal at any time prior to the opening; however, no oral modifications will be allowed. Only letters, or other formal written requests for modifications or corrections of a previously submitted proposal which is addressed in the same manner as the proposal, and received by LFUCG prior to the scheduled closing time for receipt of proposals, will be accepted. The proposal, when opened, will then be corrected in accordance with such written request(s), provided that the written request is contained in a sealed envelope which is plainly marked "modifications of proposal".
7. Clarification of Submittal: LFUCG reserves the right to obtain clarification of any point in a bid or to obtain additional information from a Respondent.
8. Bribery Clause: By his/her signature on the bid, Respondent certifies that no employee of his/hers, any affiliate or Subcontractor, has bribed or attempted to bribe an officer or employee of the LFUCG.
9. Additional Information: While not necessary, the Respondent may include any

product brochures, software documentation, sample reports, or other documentation that may assist LFUCG in better understanding and evaluating the Respondent's response. Additional documentation shall not serve as a substitute for other documentation which is required by this RFP to be submitted with the proposal,

10. Ambiguity, Conflict or other Errors in RFP: If a Respondent discovers any ambiguity, conflict, discrepancy, omission or other error in the RFP, it shall immediately notify LFUCG of such error in writing and request modification or clarification of the document if allowable by the LFUCG.
11. Agreement to Bid Terms: In submitting this proposal, the Respondent agrees that it has carefully examined the specifications and all provisions relating to the work to be done attached hereto and made part of this proposal. By acceptance of a Contract under this RFP, proposer states that it understands the meaning, intent and requirements of the RFP and agrees to the same. The successful Respondent shall warrant that it is familiar with and understands all provisions herein and shall warrant that it can comply with them. No additional compensation to Respondent shall be authorized for services or expenses reasonably covered under these provisions that the proposer omits from its Proposal.
12. Cancellation: If the services to be performed hereunder by the Respondent are not performed in an acceptable manner to the LFUCG, the LFUCG may cancel this contract for cause by providing written notice to the proposer, giving at least thirty (30) days notice of the proposed cancellation and the reasons for same. During that time period, the proposer may seek to bring the performance of services hereunder to a level that is acceptable to the LFUCG, and the LFUCG may rescind the cancellation if such action is in its best interest.

A. Termination for Cause

- (1) LFUCG may terminate a contract because of the contractor's failure to perform its contractual duties
- (2) If a contractor is determined to be in default, LFUCG shall notify the contractor of the determination in writing, and may include a specified date by which the contractor shall cure the identified deficiencies. LFUCG may proceed with termination if the contractor fails to cure the deficiencies within the specified time.
- (3) A default in performance by a contractor for which a contract may be terminated shall include, but shall not necessarily be limited to:
 - (a) Failure to perform the contract according to its terms, conditions and specifications;
 - (b) Failure to make delivery within the time specified or according to a delivery schedule fixed by the contract;


- (c) Late payment or nonpayment of bills for labor, materials, supplies, or equipment furnished in connection with a contract for construction services as evidenced by mechanics' liens filed pursuant to the provisions of KRS Chapter 376, or letters of indebtedness received from creditors by the purchasing agency;
- (d) Failure to diligently advance the work under a contract for construction services;
- (e) The filing of a bankruptcy petition by or against the contractor; or
- (f) Actions that endanger the health, safety or welfare of the LFUCG or its citizens.

B. At Will Termination

Notwithstanding the above provisions, the LFUCG may terminate this contract at will in accordance with the law upon providing thirty (30) days written notice of that intent. Payment for services or goods received prior to termination shall be made by the LFUCG provided these goods or services were provided in a manner acceptable to the LFUCG. Payment for those goods and services shall not be unreasonably withheld.

13. **Assignment of Contract:** The contractor shall not assign or subcontract any portion of the Contract without the express written consent of LFUCG. Any purported assignment or subcontract in violation hereof shall be void. It is expressly acknowledged that LFUCG shall never be required or obligated to consent to any request for assignment or subcontract; and further that such refusal to consent can be for any or no reason, fully within the sole discretion of LFUCG.
14. **No Waiver:** No failure or delay by LFUCG in exercising any right, remedy, power or privilege hereunder, nor any single or partial exercise thereof, nor the exercise of any other right, remedy, power or privilege shall operate as a waiver hereof or thereof. No failure or delay by LFUCG in exercising any right, remedy, power or privilege under or in respect of this Contract shall affect the rights, remedies, powers or privileges of LFUCG hereunder or shall operate as a waiver thereof.
15. **Authority to do Business:** The Respondent must be a duly organized and authorized to do business under the laws of Kentucky. Respondent must be in good standing and have full legal capacity to provide the services specified under this Contract. The Respondent must have all necessary right and lawful authority to enter into this Contract for the full term hereof and that proper corporate or other action has been duly taken authorizing the Respondent to enter into this Contract. The Respondent will provide LFUCG with a copy of a corporate resolution authorizing this action and a letter from an attorney confirming that the proposer is authorized to do business in the State of Kentucky if requested. All proposals must be signed by a duly authorized officer, agent or employee of the Respondent.

16. **Governing Law:** This Contract shall be governed by and construed in accordance with the laws of the Commonwealth of Kentucky. In the event of any proceedings regarding this Contract, the Parties agree that the venue shall be the Fayette County Circuit Court or the U.S. District Court for the Eastern District of Kentucky, Lexington Division. All parties expressly consent to personal jurisdiction and venue in such Court for the limited and sole purpose of proceedings relating to this Contract or any rights or obligations arising thereunder. Service of process may be accomplished by following the procedures prescribed by law.
17. **Ability to Meet Obligations:** Respondent affirmatively states that there are no actions, suits or proceedings of any kind pending against Respondent or, to the knowledge of the Respondent, threatened against the Respondent before or by any court, governmental body or agency or other tribunal or authority which would, if adversely determined, have a materially adverse effect on the authority or ability of Respondent to perform its obligations under this Contract, or which question the legality, validity or enforceability hereof or thereof.
18. Contractor understands and agrees that its employees, agents, or subcontractors are not employees of LFUCG for any purpose whatsoever. Contractor is an independent contractor at all times during the performance of the services specified.
19. If any term or provision of this Contract shall be found to be illegal or unenforceable, the remainder of the contract shall remain in full force and such term or provision shall be deemed stricken.
20. Contractor [or Vendor or Vendor's Employees] will not appropriate or make use of the Lexington-Fayette Urban County Government (LFUCG) name or any of its trade or service marks or property (including but not limited to any logo or seal), in any promotion, endorsement, advertisement, testimonial or similar use without the prior written consent of the government. If such consent is granted LFUCG reserves the unilateral right, in its sole discretion, to immediately terminate and revoke such use for any reason whatsoever. Contractor agrees that it shall cease and desist from any unauthorized use immediately upon being notified by LFUCG.


Signature **Sierra M. Potter**

Date **October 6, 2025**



Lexington-Fayette Urban County Government
Request for Proposals

Nonprofit Capital Grant Program
Operational Investments
Scope of Work

Description: The Nonprofit Capital Project Grants Program is an initiative designed to better position local government in recognizing the strains upon infrastructure within our local network of community agency partners which are affecting their service delivery to residents. These grants are funded by Lexington-Fayette Urban County Government (LFUCG) general fund dollars and are subject to LFUCG reporting and spending requirements.

Agencies with established proven track records of performance that are located in and/or service residents of Lexington-Fayette County are invited to apply for this competitive grant program.

- **NOTE: Agencies who received funding from the Nonprofit Capital Grant Program in 2024 are not eligible to apply or to receive funds.**

Purpose: To provide a **one-time grant** to local 501(c)(3) agencies for major capital projects for Operational Investments, for the purchase of major equipment, such as a generator or vehicle.

Instructions

Please submit all required proposal submittal forms and attachments no later than the deadline indicated below:

Proposal Deadline – 2 P.M. ON October 7, 2025

Proposals received after this deadline or incomplete proposals will not be considered.

For More Information:

Lexington-Fayette Urban County Government
Division of Central Purchasing Todd Slatin, Director
200 E. Main Street
Lexington, KY 40507
Office: (859) 258-3320
E-mail: tslatin@lexingtonky.gov

1.0 GENERAL PROVISIONS

A. Funding

The funding is a **ONE TIME** grant. LFUCG will conduct ongoing evaluation of the project to determine effectiveness. Funds must be expended **April 30, 2027**.

LFUCG intends to award multiple proposals with funding via LFUCG general fund.

PLEASE NOTE: All grant funds are reimbursed funds only, no funds will be dispersed to grant recipients in advance. Reimbursements may occur periodically during the project. Grant recipients shall invoice the Lexington-Fayette Urban County Government, Department of Social Services, upon completion of grant recipients spend for reimbursement.

The Subrecipient agrees that it shall spend the entire amount of funds provided under this Agreement before April 30, 2027.

The Subrecipient shall invoice LFUCG upon spend for the reimbursement of actual expenditures incurred. The Subrecipient's invoice must be for eligible expenses.

If it becomes apparent to the grant recipient that it will be unable to complete the Project either in the manner or for the amount described in this Agreement, then the grant recipient must immediately provide written notice to the LFUCG with a complete and detailed explanation of its inability to comply with the terms of the Agreement, any proposed changes, and the reasons for those changes. If the grant recipient fails to use any amount of funds provided under the Agreement within the time of performance (by April 30, 2027), grant recipient forfeits those funds.

B. Proposal Submission

In order to be considered, proposals must be received by **October 7, 2025 at 2 PM**. The proposal must contain the required documents and respond to each of the required narrative/application questions to be complete.

Proposals containing significant omissions of required information will be considered non-responsive and will be removed from the funding process. Significant missing responses to narrative/questionnaire questions constitute an incomplete proposal.

If the Agency is submitting a bundled proposal for the funding of more than one project, please note that they must be included in a single completed Proposal Submittal form. **Only one Proposal Submittal per agency will be accepted, per Division of Purchasing regulations**. Projects being bundled must have separate Project Budgets submitted as attachments.

Submitted Proposal shall be comprised of the attached PDF formatted Proposal Submittal form. This form must be submitted in the original PDF form, and NOT be a scanned version of the original form.

The final decision regarding proposal completeness and penalties will be determined by the Commissioner of Social Services.

C. Acceptance/Rejection of Applications

The LFUCG reserves the right to reject any proposals which may be considered irregular, show serious omission, contain unauthorized alteration of form, or are incomplete.

The LFUCG reserves the right to accept or reject any or all applications in whole or in part, with or without cause, to waive technicalities, to implement scoring penalties, or to accept applications or portions thereof which, in the Urban County Government's judgement, best serve the interests of Urban County Government.

Inquiries/Questions

After thoroughly reading this Request for Proposals, Applicants must direct any questions to:

Todd Slatin, Director

Division of Central Purchasing 200 E. Main Street, Lexington, KY 40507

E-mail: tslatin@lexingtonky.gov Phone: (859) 258-3320

Deadline for questions is October 1, 2025 at 2:00 PM EST

D. Requests for Clarification

The LFUCG reserves the right to request clarification of information submitted and to request additional information (to clarify the information submitted) of the applicant either orally or in writing. This may include negotiation of funding amounts, outcomes, and other adjustments prior to the execution of a funding award.

E. Timeline

This Request for Proposals is being released on September 3, 2025, and is made available to the public and all potentially eligible applicants. **An informational and question and answer meeting will be held on Teams on Thursday, September 11, 2025 at 2 PM EST**

[Click here to Join September 11, 2025 at 2 PM Technical Q&A TEAMS Meeting](#)

Meeting LINK: [Join the meeting now](#)

Meeting ID: 229 729 603 779 0

Passcode: K5kq7Hz3

This meeting will be open to the public and any potentially eligible applicants are invited to attend and ask questions or seek clarification regarding the RFP. Attendance is NOT required in order to submit a proposal and will not affect scoring during the evaluation process.

Completed proposals are due no later than 2 p.m. on October 7, 2025. **Late or incomplete proposals will not be accepted or evaluated.**

The LFUCG intends to conduct proposal evaluation immediately following the proposal due date and intends to make funding announcements in November 2025. This timeline is subject to change without notice.

No funds may be expended prior to the execution of a funding agreement and grantees will not be reimbursed for pre-award costs.

F. Evaluation

This is a competitive grant process, with Proposals evaluated by a neutral panel selected by the Commissioner of Social Services, all of whom have no affiliation with any applicant.

In evaluating whether to ultimately award funding to an agency, the Lexington-Fayette Urban County Government may consider how much funding, if any, an agency has previously received from LFUCG during the same funding cycle, and reserves the right to not fund, or to reduce the amount of funding that an agency might otherwise receive, based upon such an evaluation.

Scoring criteria are outlined in Section 4.0 Evaluation.

G. Selection

The highest scoring proposals as determined by the panel will be recommended for funding and contacted to negotiate a funding agreement.

H. Reporting

The funded projects will be required to submit regular financial and progress reports. Failure to submit complete reports on time will delay processing of invoices submitted for grant reimbursements and affect the grantee's competitiveness for any future funding opportunities with LFUCG. This includes, but is not limited to, timesheets for staff; bids, quotes, invoices and receipts for purchases; copies of any contracts for services; and additional information as required by LFUCG for compliance with federal regulations.

All payments are based on submitted invoices for reimbursements, no payments shall be made in advance.

2.0 PROPOSAL FORMAT

The Proposer must submit the proposal via the LFUCG's Procurement Software at <https://lexingtonky.ionwave.net>. Adherence to the proposal format by all proposers will ensure a fair evaluation. Proposers not following the prescribed format will be deemed non-responsive.

A complete proposal contains each of the following components:

- Fully completed application submittal cover sheet (PDF form attached)
- Attached project(s) and agency budgets
- Other Attachments
- **Project Narrative for each requested capital project being requested (separate Project Narratives for each request if bundling capital project requests)**, responding to each of the five evaluation criteria described in Section 4.0 and utilizing format described below
 - Double spaced
 - Single sided
 - Arial 12-point font with 1-inch margins
 - Sections clearly marked
 - Page numbers in bottom right corner of complete submission

Section 1: Directly Provide or Indirectly Facilitate the Provision of Services to Low income, Underserved, or Marginalized Lexington-Fayette County Residents

Please provide a brief description of your agency's mission and objectives. Applying agencies must meet the criteria below:

1. Operational Investments must be for the purpose of serving Fayette County residents with these grant funds
2. Be in good standing with the Kentucky Secretary of State
3. Responders shall be registered and have a current, complete 2025 Gold Seal of Transparency or higher level agency portrait on [Candid.org](https://candid.org).
[Learn how to earn your 2025 Gold Seal of Transparency on Candid here.](#)
4. Funds for the projects cannot be used to teach, advance, advocate or promote any religion
5. Applying organization agrees to comply with all applicable local, state, and federal laws

Section 2: Demonstrated Need

Demonstrate how the proposed capital project is needed for the agency to provide their services. Applications must describe the need for the specific project in regards to the agency's ability to meet its mission and objectives. Criteria to be considered include:

1. The type and scale of the project proposed clearly enables the capacity of the agency's mission
2. Data provided that documents project need
3. If applicable, the facility proposed for use meets local codes, health, or safety standards. Or the proposed project would remedy any code infractions or notices

Section 3: Applicant Capacity for Project

The application must demonstrate that the agency staff has adequate credentials and experience to carry out the proposed project. This means that the organization carrying out the project, its employees, or its partners, must have the necessary experience and qualifications to execute the project and adhere to the requirements of this grant program.

Factors to be considered will include: prior agency experience with capital projects and grants; suitable agency fiscal capacity and organizational infrastructure to implement the project; and employee experience in grant management. The LFUCG's monitoring records of previously funded projects will also be considered in determining applicant capacity. The LFUCG will pay special attention to previously awarded projects and an agency's track record for timely implementation and spending of awarded funds.

Section 4: Operational Feasibility

The application must include:

1. Clear and complete plans and timeline for implementing and completing the project
2. An adequate strategy for securing additional support and commitment if needed. If applicable, include letters of commitment for other funding that will be used to implement the project
3. Adequate number of qualified staff to carry out the proposed project
4. Indicators that demonstrate that the project can be completed by April 30, 2027

Section 5: Cost Analysis – and attachments

1. Cost proposals and budget narrative
2. This section shall provide the total costs of the capital project, including all expenses to be incurred
3. Project is cost-effective and all costs are reasonable, and do not deviate substantially from the norm in Lexington
4. Attach line item Budgets for each Grant Project requested and the Agency Budget

3.0 SCOPE

Agencies may apply for a grant to assist with a capital project of a **minimum of \$13,000 in Operational Investments** (*Agencies may bundle Operational Investments projects to meet the \$13,000 minimum*). **Maximum award is \$30,000.**

Who is Eligible?

Community nonprofit partners with established proven track records of performance are invited to apply for this competitive grant program for capital projects.

- Grant funds must be invested in facilities located in and serving residents of Lexington-Fayette County.
- Agencies must be recognized by Internal Revenue Service as a 501(c)(3) nonprofit organization.
- Agencies that are primarily affiliated with, or funded through, an educational institution (e.g., a public or private school or the Fayette County Board of Education) are not eligible to receive funds.
- **All funds awarded must be spent by grantees before April 30, 2027.**
- ***NOTE: Agencies who received funding from the Nonprofit Capital Grant Program in 2024 are not eligible to apply or to receive funds.***

Eligible Operational Investment Cost Activities (*including, but not limited to*):

- A. Information Technology & Telecommunication (*Servers, Computer Systems, Database Systems, etc.*)
- B. Fleet and Mobile Service Units
- C. Generators, Alternative Power Supply
- D. Security Cameras, Safety Controls
- E. Other Major Operational Equipment

Grant Award Allocation

Operational Investments

Funding Pool *	\$180,600
Minimum Request **	\$13,000
Maximum Request	\$30,000

*****Agencies may bundle projects in either Facility Improvements or Operational Investments to meet the minimums (not across the two types of investments in order to meet minimums).***

LFUCG reserves the right to adjust funding amounts.

4.0 EVALUATION & CRITERIA

Factor	Points
4.1 Directly Provide or Indirectly Facilitate the Provision of Services to Low-income, Underserved, or Marginalized Lexington-Fayette County Residents	20
4.2 Demonstrated Need	20
4.3 Applicant Capacity for Project and Meeting LFUCG Requirements	20
4.4 Operational Feasibility	20
4.5 Cost Analysis	20
Total Points	100

4.1 Directly Provide or Indirectly Facilitate the Provision of Services to Low-income, Underserved, or Marginalized Lexington-Fayette County Residents

Please provide a brief description of your agency's mission and objectives. Applying agencies must meet the criteria below:

1. Facility Improvement location is located in Fayette County and Operational Investments must be for the purpose of serving Fayette County residents with these grant funds
2. Be in good standing with the Kentucky Secretary of State
3. Responders shall be registered and have a current, complete 2023 Gold Seal of Transparency or higher level agency portrait on [Candid.org](https://candid.org)
If you haven't updated your 2022 Gold Seal, you will need to log into Candid and do so. Learn how to earn your 2023 Gold Seal of Transparency on Candid:
<https://help.candid.org/s/article/Go-for-the-Gold>
4. Funds for the projects cannot be used to teach, advance, advocate or promote any religion
5. Applying organization agrees to comply with all applicable local, state, and federal laws

4.2 Demonstrated Need

Demonstrate how the proposed capital project is needed for the agency to provide their services. Applications must describe the need for the specific project in regards to the agency's ability to meet its mission and objectives. Criteria to be considered include:

1. The type and scale of the project proposed clearly enables the capacity of the agency's mission
2. Data provided that documents project need
3. If applicable, the facility proposed for use meets local codes, health, or safety standards. Or, the proposed project would remedy any code infractions or notices

4.3 Applicant Capacity for Project

The application must demonstrate that the agency staff has adequate credentials and experience to carry out the proposed project. This means that the organization carrying out the project, its employees, or its partners, must have the necessary experience and qualifications to execute the project and adhere to the requirements of this grant program.

Factors to be considered will include: prior agency experience with capital projects and grants; suitable agency fiscal capacity and organizational infrastructure to implement the project; and employee experience in grant management. The LFUCG's monitoring records of previously funded projects will also be considered in determining applicant capacity. The LFUCG will pay special attention to previously awarded projects and an agency's track record for timely implementation and spending of awarded funds.

4.4 Operational Feasibility

The application must include:

1. Clear and complete plans and timeline for implementing and completing the project
2. An adequate strategy for securing additional support and commitment if needed. If applicable, include letters of commitment for other funding that will be used to implement the project
3. Adequate number of qualified staff to carry out the proposed project
4. Indicators that demonstrate that the project can be completed by April 30, 2024

4.5 Cost Analysis – and attachments

1. Cost proposals and budget narrative
2. This section shall provide the total costs of the capital project, including all expenses to be incurred
3. Project is cost-effective and all costs are reasonable, and do not deviate substantially from the norm in Lexington
4. Line item Budgets for each Grant Project requested and the Agency Budget

LFUCG reserves the right to adjust funding amounts.

EXHIBIT B

Response to Request for Proposal



PROPOSAL SUBMITTAL COVER SHEET

Agency Information

Agency Name: Independence Place (IPKY) at Center for Accessible Living

Mailing Address: 870 Corporate Drive, Suite 200, Lexington, KY 40503

Street Address: 870 Corporate Drive, Suite 200, Lexington, KY 40503

Phone: (859) 266 - 2807

Is your Agency registered with the IRS as a 501(c)(3) organization?

Note: Agencies **must** be registered with the IRS as a 501(c)(3) organization to be eligible for this grant program funding.

☒ Yes ☐ No

Does your agency have a Gold Seal of Transparency or higher profile on [Candid.org](https://www.candid.org)?

Note: Agencies **must** have a Gold Seal of Transparency or higher profile with GuideStar.org to be eligible for this grant funding.

☒ Yes ☐ No

Agency Representative (typically the Executive Director - Name, Title, Phone, Email):

Sierra M. Potter - Associate Director, (859) 533-7563, sierra@ipky.org

Person Completing Application (Name, Title, Phone, Email):

Ryan Guyder - Project Coordinator, (859) 421-5719, ryan@ipky.org

Project Information

Funding Requested by Project, if bundling multiple Projects:

Project: TechForward: Operational-Technology Modernization Request \$ \$ 29,200.42
to Enhance IPKY Services and Capacity

Operational Investment project

Project: _____ Request \$ _____

Operational Investment project

Project: _____ Request \$ _____

Operational Investment project

Project: _____ Request \$ _____

Operational Investment project

Total Funding Amount Requested: \$ \$ 29,200.42

- Save this PDF formatted Proposal Submittal Cover Form to your hard drive before beginning to enter responses in it to ensure your responses are saved to the form.
- Total Funding Pool is \$180,600. Minimum Total Request per agency is \$13,000; Maximum Total Request per Agency is \$30,000
- If applying for/bundling multiple projects, submit a 5 section narrative for each project.

Proposal for RFP #29-2025

TechForward IPKY:

Operational-Technology Modernization to Enhance IPKY Services and Capacity

ENCLOSURE:

THE PROJECT NARRATIVE
(TechForward IPKY)

Independence Place (IPKY) at Center for Accessible Living, Inc

(859) 266-2807 www.ipky.org

RFP #29-2025:

FY2026 - 2027 Nonprofit Capital Grants Program (Operational Investment)

Proposed Project Name

TechForward IPKY:

Operational-Technology Modernization to Enhance IPKY Services and Capacity
(to better serve Fayette County residents with disabilities)



Organization: Independence Place (a division of Center for Accessible Living, Inc.)

Address: 870 Corporate Drive, Suite 200, Lexington, Kentucky 40503

Associate Director: Sierra Potter

Project Coordinator: Ryan Guyder

Office Phone: 859-266-2807

Mobile Phone: 859-533-7563 / 859-421-5719

Email: sierra@ipky.org / ryan@ipky.org

TechForward IPKY:

Operational-Technology Modernization to Enhance IPKY Services and Capacity

(to better serve Fayette County residents with disabilities)

Project Narrative

I. Organization Overview: Mission, Core Services, and Operational Accountability

1.1 IPKY Mission and Organizational Overview

Independence Place (“IPKY”), established in 1995, has served as a leading Center for Independent Living for Central Kentucky for more than 3 (three) decades, advancing autonomy, inclusion, and opportunity for individuals with significant disabilities across multiple counties. While its reach extends throughout the region, the majority of IPKY’s consumers reside in Lexington, Fayette County, where our organization has built its deepest roots and most sustained impact.

From its earliest days, IPKY has operated as a community-driven organization, ensuring that programs are designed and guided by individuals with disabilities themselves.

Over time, IPKY has become both a trusted local resource and a driving force for systemic change, strengthening access to housing, employment and full civic participation. By balancing a regional mandate with a concentrated focus in Lexington, Fayette County, IPKY is uniquely positioned to achieve measurable outcomes, ensuring that services not only reach individuals broadly but create the greatest depth of impact where the majority of consumers reside. This enduring presence and proven track record position IPKY as an indispensable partner in advancing equity and opportunity for the disability community in Lexington and beyond.

Following a strategic merger with CAL at the end of 2024, IPKY now operates as a division of CAL—integrating CAL’s statewide systems and IPKY’s locally rooted service in Lexington, Fayette County. CAL, founded in 1981 as Kentucky’s first Center for Independent Living, brings decades of demonstrated leadership in advocacy, systems change, and direct service across urban and rural communities. This consolidation expanded IPKY’s capacity to coordinate cross-sector partners, streamline referrals, and scale evidence-based interventions for low-income, underserved, and marginalized residents of Lexington, Fayette County, including individuals with disabilities.

Securing targeted funding for operational technology modernization, will enable IPKY to update case management, enhance client-facing communications, and strengthen data systems so that service delivery improvements in housing access, employment supports, benefits navigation, and community participation for residents of Lexington, Fayette County can be measured and sustained. IPKY’s integration into CAL delivers an established governance platform, enhanced fiscal controls, and a clear, auditable pathway that links grant support to measurable, person-centered outcomes.

As federally designated Centers for Independent Living (“CIL”), IPKY and CAL operate in full alignment with the Rehabilitation Act and Title VII, Subpart C. Governance and staffing structures ensure that a 50% majority of board members and staff are individuals with disabilities, maintaining authentic, consumer-led decision-making. Combined with a commitment to cross-disability representation, cultural competency, and equitable access, this structure ensures programs remain tightly aligned with the needs of Lexington, Fayette County residents.

This integrated model positions IPKY at CAL as a mission-driven, accountable, and impact-oriented partner, capable of converting operational investments into measurable gains in housing, employment, benefits navigation, and civic participation for residents of Lexington, Fayette County.

1.2 Community Need and IPKY's Strategic Priorities

Lexington city had a modest population increase of 0.87%, reaching 347,000 residents in 2024 ⁽¹⁾ over the past year. While the growth has remained steady, this surface-level consistency obscures deeper, persistent disparities affecting low-income, underserved and marginalized residents, including those individuals with significant disabilities. Approximately 9.5% of residents under age 65 have a disability ⁽²⁾ and 16.1% ⁽³⁾ live below the federal poverty line. In comparison, Kentucky has a disability rate of 10.2% under age 65 ⁽⁴⁾, and 16.7% live below the federal poverty line ⁽⁵⁾. The overlapping barriers make it difficult for many to access housing, secure job, and participate fully in community life. Despite ongoing development, disability-inclusive services are often fragmented or underfunded. Without targeted interventions, these inequities perpetuate cycles of socio-economic vulnerability, underlining critical need for IPKY programs.

(1) U.S. Census Bureau. (2024). QuickFacts: Lexington-Fayette Urban County, Kentucky. Retrieved from <https://www.census.gov/quickfacts/fact/table/lexingtonfayetteurbancountykentucky>

(2) U.S. Census Bureau. (2024). Lexington-Fayette, KY - Profile data. Retrieved from <https://censusreporter.org/profiles/16000US2146027-lexington-fayette-ky/>

(3) Census Reporter. (2024). Lexington-Fayette, KY: Census profile (ACS 1-year estimates 2023). <https://censusreporter.org/profiles/16000US2146027-lexington-fayette-ky/>

(4) U.S. Census Bureau. (2024). QuickFacts: Kentucky. Retrieved from <https://www.census.gov/quickfacts/fact/table/KY/RHI125224>

(5) U.S. Census Bureau. (2024). Kentucky - Profile data. Retrieved from <https://censusreporter.org/profiles/04000US21-kentucky/>

IPKY's strategic priorities are uniquely positioned to address documented gaps in those needs within Lexington, Fayette County. We prioritize addressing these gaps through housing stability, employment support, benefits navigation, and modernization of core operational systems. For example, most recently, IPKY's Intensive Housing Case Management Initiative funded by the Lexington-Fayette Urban County Government (LFUCG), Office of Homelessness Prevention and Intervention, has proved measurable and meaningful impact in addressing housing instability among residents with significant disabilities. During the first year of this initiative, IPKY served and supported 56 individuals (85% of the targeted enrollment) over an average six-month period of engagement. These highlight a critical gap in disability-specific program and services for residents living with disabilities: even in a stable population, the needs of marginalized residents are intensifying, not diminishing.

The above outcome metrics reflect not only the complexity of needs within the population served, but also IPKY's sustained capacity to deliver high-impact, person-centered services for low-income, underserved, and marginalized residents of Lexington, Fayette County. Continued support for IPKY's work is essential to meeting the evolving needs of Lexington, Fayette County, where disability intersects with poverty, housing insecurity, and limited access to essential services.

However, IPKY's ability to scale services, efficiently intake consumers, and securely manage sensitive information is slowed by our outdated IT infrastructure and operational systems. Modernizing these operational and IT systems is therefore not ancillary, but foundational: without these upgrades, even high-performing programs

cannot fully meet the complex, evolving needs of Lexington, Fayette County residents, primarily those with low-income and significant disabilities. Investment in updated technology will enable IPKY to enhance data-driven decision making, accelerate referral processes, improve reporting to funders, and sustain high-quality, consumer-centered services—directly linking capital support to measurable community impact.

1.3 IPKY Core Services: Direct and Indirect Impact

As a designated Center for Independent Living (“CIL”), Independence Place at Center for Accessible Living, Inc., provides a comprehensive, non-residential service model that is both consumer-driven and community-embedded. Operating under CAL’s oversight, IPKY leverages decades of expertise and resources while remaining grounded in the unique needs of Lexington, Fayette County residents. At the core of the CIL model are the 5 (five) federally mandated service areas, which IPKY has adapted to address the specific barriers faced by residents with significant disabilities in Lexington. These following mentioned core services are:

- a. Information and Referral:** Connecting with essential community resources. IPKY serves as a trusted access point, who links residents with disability benefits, housing support, vocational resources, and legal protections. In Lexington, where service navigation often determines whether families remain housed or fall into crisis, this function is indispensable.
- b. Systems and Individual Advocacy:** Ensuring access to services, legal rights, and community participation. From securing accommodations for consumers to influencing policies, IPKY ensures that the voices of Lexington residents with disabilities shape both personal outcomes and systemic change.

- c. Peer Support and Mentoring:** Staff and volunteers with lived disability experience provide mentorship and guidance, reducing isolation and reinforcing pathways to independence for Lexington consumers, particularly those transitioning from institutional or unstable housing settings.
- d. Independent Living Skills Training:** Building capacity for daily living, self-determination, and workplace skills. For example, training in budgeting, digital literacy, and health navigation equips consumers with tools to thrive in the community, especially within Lexington's tight housing market and competitive labor environment.
- e. Adult and Youth Transition Services:** Supporting successful transitions from school to independent adult life. Whether supporting youth with disabilities moving into adulthood, preventing unnecessary institutionalization, or assisting individuals in exiting nursing facilities and homelessness, IPKY's transition services reduce public costs while advancing consumer autonomy.

These services produce measurable outcomes in housing stability, employment, and self-determination, while indirectly enhancing Lexington's social and economic resilience. Yet, the full realization of these outcomes is sometimes slowed down by our outdated IT infrastructure. Our proposed project, TechForward: Operational-Technology Modernization Initiative, will be helpful to strengthen operational capacity, improve referrals, secure consumer data, and accelerate outcome tracking for residents within Lexington, Fayette County.

1.4 IPKY Operational Framework and Accountability

IPKY operational model focuses on measurable outcomes and accountability, meaning that every program and service has clear, quantifiable goals, and the organization ensures responsible, transparent use of resources. We balance local responsiveness with statewide accountability. Following our merger with CAL at the end of the last fiscal year, IPKY continues to deliver programs and services from its Lexington, Fayette County base, under CAL's established oversight and governance. This transition has reinforced IPKY compliance (under CAL umbrella) with all local, state, and federal regulations, secured good standing with the Kentucky Secretary of State, and reaffirmed its public credibility through the 2025 Gold Seal of Transparency from Candid.org.

A defining characteristic of the IPKY operational model is its emphasis on measurable outcomes and accountability. Every program is anchored in clear, quantifiable goals, confirming that resources are managed responsibly, transparently, and with demonstrable benefit to the community. This angle reflects not only the federal mandates of the CIL model (which requires consumer-led and/or peer-led decision-making) but also IPKY's longstanding organizational philosophy that authentic accountability begins with consumers themselves.

Within this operational framework, IPKY objectives are structured around CIL model (which requires consumer-led and/or peer-led decision-making) and the most authentic accountability begins with consumers themselves. Additionally, IPKY programs are also structured by these following three interconnected priorities:

- a. Direct Service Delivery:** To provide immediate, consumer-facing supports such as housing navigation, case management, benefits counseling, and advocacy for vulnerable populations.
- b. Capacity-Building and Facilitation (Indirect Services):** To extend our impact beyond individual consumers by coordinating cross-agency referrals, training service providers in disability-informed practices, advocating for systems change, and sustaining resource networks across Lexington, Fayette County.
- c. Equity and Inclusion:** To embed cultural competence and disability-informed practice to ensure barrier-free access for marginalized residents.

As for IPKY accountability mechanisms, they extend from governance to our daily operations. Oversight is exercised by CAL's consumer-majority Board of Directors, ensuring that decision-making reflects the lived experience of individuals with disabilities. At the program level, our accountability is entrenched through standardized intake assessments, ongoing progress monitoring through case management systems (i.e., CIL Suites), and evaluation of consumer satisfaction. Externally, IPKY meets laborious reporting and evaluation requirements for funders and public agencies, including LFUCG, thereby documenting outcomes.

Again, sustaining this framework depends critically on modern operational infrastructure. Outdated information technology systems increasingly limit IPKY's ability to automatically protect our consumer data, manage referrals efficiently, and report outcomes with precision, which are often required by funders, auditor, and stakeholders.

To ensure continued excellence, IPKY would need the support from LFUCG from our proposed initiative, TechForward: Operational-Technology Modernization. By firming the technological backbone of our operations, IPKY will safeguard consumer data, increase efficiency, and amplify its capacity to deliver person-centered, disability-informed services. The result is a stronger, more accountable organization—one equipped not only to meet current needs, but to ensure that individuals with significant disabilities can achieve greater independence and full participation in community life, here in Lexington, Fayette County.

II. Project Need and Organizational Impact

2.1 Project Scope and IPKY Strategic Relocation

IPKY, a nonprofit organization based on Lexington, Fayette County, recently relocated in August 2025 to a new leased office suite at 870 Corporate Drive #200, Lexington, Kentucky. This move was intentionally designed to strengthen our organizational operations by providing staff and consumers with enhanced privacy, improved accessibility, and a secure environment for our service delivery.

As a consumer-driven CIL, IPKY is federally mandated to maintain a governing structure in which more than 50% of staff and Board members are individuals with disabilities, and to serve across all disability types. Therefore, our new leased office location was carefully selected to comply with federal requirements, while ensuring accessibility (proximity Lextran bus and Wheels paratransit connection), thereby eliminating transportation barriers and supporting equitable reach to underserved populations in Lexington Fayette County, primarily those with significant disabilities.

While the relocation has improved physical accessibility and compliance with all local codes, the existing technological infrastructure remains outdated and inadequate to support IPKY's mission at the scale required to meet the growing needs of Lexington, Fayette County residents with disabilities. Upgrading these systems is essential to ensure the organization can deliver high-quality, measurable, and sustainable services to the community it serves.

2.2 Demonstrated Need for the Project

The TechForward: Operational-Technology Modernization Initiative, is essential for IPKY to fulfill its mission of advancing autonomy, inclusion, and opportunity for individuals with significant disabilities in Lexington, Fayette County. This project will directly enable us to enhance core services, such as housing navigation, independent living case management, benefits counseling, and peer support, by modernizing outdated digital infrastructure that currently constrains operational efficiency, data security, and equitable access to our services.

a. Data Documenting Project Need

As previously stated, data from the U.S. Census Bureau's 2023 American Community Survey indicate that nearly 16.1% of Lexington residents live below the federal poverty threshold ⁽²⁾ and approximately 9.5% of residents under age 65 live with a disability ⁽²⁾, representing over 50,000 individuals. National research further underlines the disparity,

⁽²⁾ U.S. Census Bureau. (2024). Lexington-Fayette, KY - Profile data.
<https://censusreporter.org/profiles/16000US2146027-lexington-fayette-ky/>

⁽³⁾ Census Reporter. (2024). Lexington-Fayette, KY: Census profile (ACS 1-year estimates 2023).
<https://censusreporter.org/profiles/16000US2146027-lexington-fayette-ky/>

showing a 20.4% poverty rate among persons with disabilities ⁽⁶⁾, highlighting the pronounced intersectional barriers of disability and economic hardship. The convergence of these factors contributes to systemic inequities, particularly for low-income individuals with disabilities, who are disproportionately affected by social isolation, underemployment, and limited access to community resources. Again, these figures emphasize the presence of critical need for targeted interventions and programs, such as those provided by IPKY.

In contemporary society, technology permeates every aspect of daily life, and its importance is especially pronounced for individuals with disabilities, who often rely on adaptive devices, and digital platforms to navigate daily tasks, and participate fully in community life. At IPKY, technology support constitutes a core element of our services, empowering our targeted consumers to achieve greater autonomy, engage meaningfully in social and professional contexts, and access essential resources. Many of our consumers experience limited or inconsistent access to reliable internet and computers, and demand for technology-enabled services continues to grow further illustrating a pressing need for enhanced operational technology.

This technological gap is far from a peripheral concern; it constitutes a significant barrier to accessing essential services, benefits, employment, and stable housing. Upgrading our operational technology is therefore not merely an organizational improvement, but our strategic imperative to ensure equitable access, strengthen service delivery, and enhance the quality of life for individuals with disabilities in Lexington, Fayette County.

⁽⁶⁾ Policygenius. (2024). How much do Americans with disabilities make in every state? <https://www.policygenius.com/disability-insurance/how-much-do-americans-with-disabilities-make-in-every-state>

b. Project Type and Scope Aligned with IPKY Mission

Our project initiative, TechForward: Operational-Technology Modernization, structured around four (4) key categories, each designed to strategically enhance IPKY's operational capacity and service delivery. By delineating these categories, we aim to clearly demonstrate how each component selected to support IPKY's mission as well as align with the project implementation plan and timeline for completion.

Category A - Laptops

Providing IPKY staff with reliable laptops, equipped with extended support warranties. Our personnel can securely and efficiently perform all consumer-facing and administrative tasks. Additionally, to address immediate operational needs, such as case management, benefits counseling, housing navigation, and to directly impact staff productivity and service quality.

Category B - Infrastructure and Hardware

This category covers monitors, docking stations, keyboards, webcams, speakers, surge protectors, Ethernet switches, Wi-Fi 7 access points, and Fortinet firewall protections with five-year service support. This infrastructure upgrade is designed to be the backbone of all IPKY service delivery, such as will minimize system downtime, streamline operations, and significantly enhance our efficiency. By upgrading our underlying infrastructure, IPKY will establish a stable, secure, and high-performance environment that safeguards sensitive consumer data while supporting staff operations. This enhancement will also provide consumers and visitors with reliable access to online platforms from our office.

Category C - Multifunction Copier/Printer

This upgrade will be a multifunction copier-printer to provide us with reliable, secure document management, which is essential for maintaining confidential consumer records, meeting legal and regulatory requirements. This system will be designed for ease of operation and accessibility, ensuring that both staff and consumers with disabilities can use it independently. This category directly enables IPKY to uphold the highest standards of documentation and reporting.

Category D: Professional / Labor Services

This category captures associated fees with labor or IT professionals assisting with the upgrade, setup, and installation of hardware, software, and network systems. Their expertise ensures that all components are correctly configured, secured, compliant with applicable standards, and accessible by staff, consumers, and visitors.

These upgrades will collectively enhance IPKY's capacity to deliver high-impact, person-centered services. For example, upgraded technology and IT infrastructure will enable staff to efficiently manage higher client volumes, accelerate referrals, track measurable outcomes in real time, and maintain secure, accessible records. At the same time, existing, outdated computers can be repurposed as loaner devices for consumers who lack access, particularly those living in the outer regions of Fayette County, thereby extending IPKY's reach and promoting equitable service provision. Together, these improvements directly strengthen IPKY's ability to fulfill its mission and objectives by ensuring reliable, scalable service delivery to the majority of underserved populations across Lexington and Fayette County.

2.3 IPKY Office Compliance and Operational Environment

IPKY's newly leased office at 870 Corporate Drive #200, Lexington, KY, is fully compliant with local accessibility, health, and safety standards, and strategically located near Lextran bus route and Wheels paratransit connections to reduce transportation barriers. While physical compliance and accessibility have been addressed through the relocation, our technological infrastructure remains inadequate.

Since IPKY office is a leased property, our focus is on operational investments rather than facility upgrades, which intended to technology and systems upgrade directly enhance our service delivery. By integrating updated technology and IT systems, the office will facilitate seamless communication, data management, and virtual engagement, enhancing overall operational resilience and positioning IPKY to meet evolving service demands while maintaining continuity for the populations it serves.

2.4 Project Expectation and Operational Impact

The TechForward: Operational-Technology Modernization project targets critical operational and technological gaps that currently limit IPKY's ability to meet the growing needs of residents with disabilities in Lexington, Fayette County. By modernizing staff equipment, network infrastructure, and data management systems, the project will strengthen service delivery, enhance organizational efficiency, and enable real-time outcome tracking. These improvements will also expand equitable access to essential resources. Based on documented community needs and organizational data, the following summarizes the anticipated operational and service-level impacts of our proposed project.

a. Enhance Case Management and Data Security

The project is expected to upgrade laptops, network infrastructure, and Fortinet firewall protections to safeguard sensitive consumer data, ensure HIPAA compliance, and support secure case management. These enhancements will also enable real-time outcome tracking and significantly strengthen IPKY's capacity to deliver high-quality, equitable, and person-centered services to residents with disabilities across Lexington, Fayette County.

b. Expand Consumer Access

The project is expected to establish accessible computer stations with adaptive equipment at IPKY office, ensuring that consumers without home-based technology can access housing, employment, and benefits. This upgrade will reduce digital inequities for our consumers who currently lack reliable internet or personal devices, promoting equitable participation in all programs.

c. Improve Organizational Efficiency and Capacity

The project is expected to equip staff with ergonomic monitors, docking stations, and updated laptops to streamline workflows, reduce bottlenecks, and enhance real-time communication with community partners. These improvements are also expected to reduce documentation and processing time by approximately 25%, enabling additional room for potential consumers to be served annually without increasing staffing costs. Enhanced operational efficiency will also allow staff to dedicate more time to individualized consumer support and proactive outreach, strengthening IPKY's overall program impact.

d. Safeguard Sustainable Functionality

The project is expected to provide professional IT services and extended warranties to ensure that all systems are correctly installed, maintained, and scalable. This will support long-term operational resilience and ensure that upgraded technology continues to reliably enable IPKY to deliver high-quality, equitable, and person-centered services to residents with disabilities across Lexington, Fayette County. By prioritizing sustainability maintenance, IPKY safeguards its investment and ensures uninterrupted access to critical services.

In summary, the project embodies the alignment of mission, compliance, and measurable outcomes that funders seek to support. It will strengthen IPKY ability to deliver consumer-driven services that not only respond to immediate challenges but also anticipate future demands in an increasingly digital society. With these upgrades in place, IPKY will be positioned as a stronger, more resilient, and more effective partner in advancing equity and independence for some of most underserved residents.

Thus, the TechForward: Operational-Technology Modernization Initiative is not simply an internal upgrade, but community investment that ensures residents with disabilities in Lexington and Fayette County can access the tools, services, and opportunities they need to thrive. By bridging critical digital gaps, strengthening secure service delivery, and building sustainable infrastructure, this project will directly expand equity, independence, and long-term resilience for some of the county's most underserved populations. With this investment, IPKY will not only meet its mission at a higher level, but also amplify its role as a trusted, future-ready partner in advancing inclusion and opportunity across the region.

III. IPKY Capacity and Experience for the Project

3.1 IPKY Experience

As a Center for Independent Living based in Lexington, Fayette County, IPKY offers a unique core service that distinguishes us from our local and statewide partner-community resources. Our programs are deeply rooted in the principles of Independent Living philosophy, guiding our approach towards individuals with disabilities. At the heart of this philosophy, it is the belief in the autonomy and self-determination of individuals with disabilities, such as acknowledging their capacity to make decisions, to form relationships, and to access societal benefits on par with able-bodied individuals. This consumer-driven approach ensures that IPKY services are designed not only for, but with, the community, reinforcing both relevance and sustainability.

IPKY has a well-documented record of successfully managing both federally and locally funded initiatives. At the local level, this record is evidenced through the Intensive Housing-Focused Case Management program, funded by the Lexington-Fayette Urban County Government (LFUCG) during fiscal year 2024–2025. At the close of its first half-year reporting period, IPKY reported outcomes of serving 56 individual participants, meeting more than half target and achieving meaningful housing results despite systemic challenges, particularly related to employment access. The project was implemented on schedule, with full compliance in reporting and fiscal management, demonstrating our reliability and accountability in stewarding LFUCG funds.

In addition, the integration of IPKY within CAL consolidates a strong and verifiable record of success in managing and executing grants across diverse funding streams. Together, our combined portfolio encompasses locally, federally, and privately funded initiatives, each demonstrating consistent excellence in grant management, regulatory compliance, outcome measurement, and audit readiness—qualifications that ensure accountability and inspire funder confidence.

Notable examples include Project HEAL (2019) and Employment & Inclusion First (2018), both funded by the Reeve Foundation, to advance healthy equity and employment; Project PACK (2020) funded by Neilsen Foundation, to support local SCI community; Project SHARE (2019–2020) and the ACCESS (2020–2021), both funded through a Wellness Edge sub-award from the University of Kentucky, Human Development Institute, to support wellness during pandemic. Each initiative was delivered with rigorous performance tracking, timely reporting, and full compliance with funder requirements. All were successfully completed, without audit findings, positioning IPKY as a low-risk grantee with a demonstrated ability to deliver outcomes under complex funding conditions.

The merger with CAL has, therefore, markedly enhanced our collective capacity to serve low-income, underserved, and marginalized populations within Lexington, Fayette County, with particular emphasis on individuals living with disabilities. Under CAL's strategic oversight, IPKY benefits from a well-established statewide infrastructure, decades of institutional expertise, and a consumer-led approach to service delivery.

This combined capacity provides a solid foundation for implementing the proposed TechForward: Operational-Technology Modernization Initiative efficiently and effectively. By pairing IPKY's local, community-based model with CAL's organizational infrastructure, we can ensure this investment delivers measurable outcomes, maintains fiscal accountability, and maximizes benefits for low income, underserved, and marginalized residents across Lexington-Fayette County, especially those have significant type of disabilities.

3.2 IPKY Fiscal Capacity

IPKY maintains a comprehensive fiscal management infrastructure designed to ensure compliance, accountability, and transparency in all financial matters. Our organization utilizes established accounting systems with internal controls that include separation of duties, multi-level review of financial transactions, and quarterly reconciliation procedures. Fiscal oversight of our proposed project will be supported by Michael Markiewicz (Chief Financial Officer/Accountant), whose extensive experience in nonprofit accounting and grant management. He will ensure that expenditures are tracked accurately, invoices are processed promptly, and reimbursement requests comply fully with LFUCG grant requirements.

The merger with CAL has further strengthened IPKY's fiscal and operational capacity. IPKY staff have access to of CAL's financial infrastructure and back-office resources, enabling our key staff members to focus on grant administration, outcome tracking, and program delivery. This incorporation enhances both efficiency and oversight, while maintaining the flexibility and responsiveness needed to serve Lexington-Fayette

County residents. Notably, the fiscal team is experienced in tracking and documenting relevant expenditures, invoices and reimbursement, as well as maintaining financial records for reporting and audit purposes. They are also knowledgeable for submitting timely financial reports to the funding agency, demonstrating compliance with all applicable regulations and proper stewardship of public resources.

Our proposed project budget has been reviewed with careful attention to cost comparative, efficiency, and accountability (detailed explanations provided in next Section V). Each line item is justified in the cost and budget narrative, demonstrating both the reasonableness of expenses and their direct alignment with the objectives of the proposed project. This deliberate approach, supported by experienced CAL's fiscal back-office team, IPKY possesses the necessary fiscal capacity, qualifications, and internal controls to responsibly manage this proposed project. With these safeguards in place, we are confident that grant resources will be utilized effectively, appropriately, and in full compliance with LFUCG capital-operational investment requirements.

3.3 Staff Experience and Qualifications

Independence Place at Center for Accessible Living, demonstrates the credentials and capacity necessary to execute this project by integrating the perspectives and voices of individuals with disabilities at every level of program development and implementation. This intentional approach not only strengthens program relevance and responsiveness but also equips the organization to meet the complex and diverse needs of our community members, particularly in Lexington, Fayette County, while delivering consistent, reliable, and measurable outcomes.

All IPKY and CAL staff members, including the Board of Directors, serve as central hubs for information and referrals (I/R), connecting consumers and new referrals in Lexington, Fayette County and Kentucky statewide, to essential community resources, services, and support tailored to individual circumstances. Staff are trained and experienced in navigating complex local systems, coordinating access to benefits and programs, and providing guidance that empowers individuals to make informed decisions on their path toward greater independence.

Collaboration is a cornerstone of our work. IPKY has continuously partnered with local and statewide social service providers, disability advocacy organizations, and community agencies, to expand access to resources, streamline referrals, and ensure coordinated service delivery. These efforts strengthen our organizational capacity to serve low-income, marginalized residents with significant disabilities in Lexington, Fayette County and prove that our team has the necessary experience, qualifications, and partnerships necessary to successfully execute the proposed project while fully complying with requirements of the 2026–2027 LFUCG Nonprofit Capital Grants Program – Operational Investments.

The project implementation will be led by Ryan Guyder, who brings more than 15 years of experience managing federally and locally funded initiatives with a consistent record of compliance, fiscal stewardship, and timely execution. As Project Coordinator, Ryan will oversee all phases of the TechForward: Operational-Technology Modernization Initiative , including obtaining and evaluating competitive vendor quotes, managing procurement according to organizational and grant requirements, collaborating with

accounting team to track purchases and invoicing, and ensuring proper documentation for reimbursement requests. He will ensure adherence to project timelines, budgetary controls, and IT operational standards. With the oversight of leadership team and Board members, he will monitor each phase of the project to completion, confirming adherence to timelines, funding controls, and IT operational standards.

Strategic oversight will be provided by Sierra Potter (Associate Director) and Amanda Mobley (Executive Director), who will primarily lead the engagement of our Board of Directors for funding authorizations. This oversight responsibility is in accordance with our organization by-laws, which require approval for expenditures exceeding \$500. Given the nature of this proposed project, the Board members will also hold an active role in pre-purchase approvals, spending and reimbursement oversight, ensuring fiduciary integrity and alignment with organizational priorities.

The financial integrity of the project will be closely overseen by Michael Markiewicz (Chief Financial Officer/Accountant), whose extensive experience in nonprofit accounting provides demanding oversight of all project expenditures. He and his team will ensure accurate tracking of costs, maintain proper documentation for audits and reporting, and guarantee that invoicing and reimbursement processes are completed efficiently and in full compliance with grant requirements.

Beyond fiscal and operational oversight, IPKY's team, combined by additional support from CAL's team, sustains the delivery of both direct and indirect services that empower individuals with significant disabilities in Lexington, Fayette County. Staff expertise in advocacy, peer support, independent living skills, and information and referral ensures

that the IT infrastructure sourced from LFUCG grant funding will directly support IPKY service continuity and expansion. Modernizing IPKY technology and IT operational infrastructure, the project is prioritized to improve staff capacity coordinating services efficiently, tracking outcomes more accurately, and confirming equitable access for underserved populations, mainly in Lexington, Fayette County. This alignment guarantees that the project not only meets capital-operational objectives but also advances IPKY's mission to promote independence, inclusion, and stability for the communities we serve.

Additionally, the staff and Board members extend their leadership beyond the organization through active participation through appointment on community boards and commissions, such as the Access Lexington Commission, Commonwealth Council on Developmental Disabilities, Kentucky Palliative Care Interdisciplinary Council, and various other civic engagements. By actively shaping local initiatives and fostering cross-sector partnerships, our civic involvement directly amplifies the impact of our programs, ensuring that the voices of individuals with disabilities are central to community planning and decision-making, particularly in Lexington, Fayette County.

Together, our leadership and staff team members combine technical oversight, financial stewardship, and governance to guarantee that the project is executed efficiently, responsibly, and in full compliance with 2026-2027 LFUCG capital grant (operational investment) requirements. Our staff integrated expertise and qualifications not only amplifies IPKY mission impact but also further demonstrate our readiness and capacity to deliver on the objectives of the proposed project.

IV. Project Implementation: Plan, Resources, and Feasibility

4.1 Project Implementation: Plan and Timeline

The proposed TechForward: Operational-Technology Modernization Initiative will be implemented through a phased, structured plan to ensure timely completion and measurable outcomes.

a. Pre-Award Stage (September 2025 - October 2025)

- **Phase 1 – Needs assessment and grant requirement review**

During this initial phase, IPKY conducted a thorough assessment of organizational operations, technology infrastructure, and service delivery needs to identify gaps and priorities. We will identify areas where upgrades are most critical to support high-quality, person-centered services.

Concurrently, the team will review all LFUCG grant requirements and compliance standards to ensure eligibility.

- **Phase 2 – Budget preparation and vendor research**

IPKY will develop a detailed, cost-justified budget that directly aligns each expenditure with the objectives of the TechForward: Operational-Technology Modernization Initiative. The team will solicit competitive quotes from qualified vendors to ensure cost efficiency, quality, and compliance with LFUCG procurement standards. The leadership and fiscal team will carefully review the proposed budget alongside the cash flow capacity, ensuring that IPKY/CAL can front necessary project costs while submitting reimbursement requests in a timely manner.

- **Phase 3 – Proposal narrative development and documentation**

In this phase, IPKY will finalize the grant proposal narrative to clearly convey the project's objectives, documented needs, and expected impact on underserved residents with disabilities in Lexington, Fayette County. All supporting documentation will be reviewed, signed, and/or notarized for completeness.

- **Phase 4 – Final submission** (Deadline: October 7, 2025, at 2:00 p.m.)

IPKY will complete all required steps to submit the grant application to LFUCG for our proposed project, ensuring our proposal and all supporting documentation are accurate, complete, and compliant with grant's guidelines.

b. Award Notification Stage (November 2025)

- **Phase 5 – Official notification of award**

Upon official notification of the grant award, The Associate Director and Project Coordinator will formally review all grant conditions, funding amounts, and reporting requirements to ensure full understanding and compliance. The Project Coordinator will arrange meetings with leadership and fiscal teams to develop a detailed implementation calendar, finalize budget allocations, and establish a communication plan to ensure transparency and accountability throughout the project. During this phase, IPKY will also finalize contracts with selected vendors and secure any internal approvals required for project execution. This preparation will help facilitate a timely project launch and smooth coordination across staff members and selected vendors.

c. Post-Award Stage (January 2025 – September 2026)

- **Phase 6 – Planning and procurement** (January 2025 – March 2025)

During this phase, IPKY will transition from planning to implementation, ensuring that all frameworks are firmly in place before procurement and installation activities begin. IPKY will finalize contracts with selected vendors and securing the Board's or internal approvals required for project execution. The Project Coordinator, working closely with fiscal team and IT consultants, will oversee activities to guarantee compliance with grant requirements, and procurement policies.

- **Phase 7 – Installation and deployment** (April 2025 – December 2025)

This stage represents the core implementation period, where the Project Coordinator will coordinate closely with vendors and internal teams to minimize service disruption and maintain consistent progress. The selected vendor will install all hardware and software infrastructure, networks, and deploy upgraded equipment for staff. It will also be necessary to make sure that all components are fully operational, compliant with HIPAA and other privacy standards, and integrated into IPKY's service delivery workflows.

- **Phase 8 – Staff training and testing** (January 2026 – April 2026)

Staff will participate in training and onboarding on the new platforms, ensuring seamless integration, optimized workflows, and immediate utilization of upgraded technology. Continuous testing and monitoring will be conducted to ensure that all technology upgrades function reliably and sustainably, supporting long-term organizational performance and uninterrupted services.

- **Phase 9 – Monitoring and evaluation** (May 2026 – September 2026)

This final phase ensures that all project activities are assessed for effectiveness and impact. IPKY will systematically monitor system performance, gather feedback from staff and consumers, and finalize comprehensive process documentation. Data-driven adjustments will be implemented to improve IPKY operational efficiency, ensure sustainability, and optimize the functionality of upgraded technology.

d. Completion Stage (April 30, 2027)

- **Phase 10 – Final report**

A comprehensive final report will be prepared; detailing outcomes, performance metrics, lessons learned, and the measurable impact of the project. This report will also serve as both a record of achievement and a tool to inform future technology and service improvement initiatives, highlighting successes and areas for continued development.

- **Phase 11 – Project completion**

The TechForward initiative is projected to reach full completion before April 30, 2027. By this milestone, all hardware, software, and network upgrades will be fully installed, tested, and operational. Staff training, workflow integration, and final process documentation will be completed, ensuring that upgraded systems are fully functional, sustainable, and capable of supporting seamless, high-quality, equitable services for residents with disabilities across Lexington, Fayette County.

4.2 Securing Supplemental Funding and Stakeholder Commitment

IPKY has developed a multi-faceted approach to ensure that the TechForward project can be fully implemented, even if additional resources or support become necessary. First, IPKY is fully supported by CAL’s statewide infrastructure, including administrative, technical, and fiscal resources, to address any emergent needs without impacting project timelines. Second, IPKY maintains long-standing partnerships with local agencies, community organizations, and disability advocacy networks, which may provide supplemental funding, if required. These approaches illustrate that the project will remain funded and operationally feasible under unforeseen circumstances.

4.3 Team Qualifications and Implementation Capacity

The project will be executed by a highly qualified, multi-disciplinary team with extensive experience in grant management, ensuring sufficient capacity to implement the project efficiently while maintaining fiscal, operational, and compliance integrity.

- Project Coordinator (Ryan Guyder), with 15+ years managing various grants, including federally and locally funded initiatives—will be responsible for end-to-end project implementation, oversight, and milestone tracking.
- Associate Director (Sierra Potter) & Executive Director (Amanda Mobley), will provide strategic oversight—ensuring alignment with organizational priorities and board-level approvals for expenditures exceeding \$500.
- Chief Financial Officer (Michael Markiewicz), will provide fiscal oversight, including reconciliation, invoicing, and ensuring LFUCG compliance.
- IT Consultant and Selected Vendor, will provide installation, setup configuration, and ongoing technical support for hardware and network systems.

4.4 Project Feasibility

The project of TechForward: Operational-Technology Modernization Initiative is designed to ensure completion by April 30, 2027, or early. IPKY is also backed by the support combination of detailed planning, experienced staff and board members, as well as the additional organizational support post-absorption with CAL. A phased implementation plan outlined in previous section 4.1, will help us set clear milestones for procurement, installation, and deployment of technology, with assigned responsibilities and timeline for each stage and phases.

Additionally, contingency measures are in place to address potential delays due to unforeseen situation (weather, staffing, vendor schedules, or technical challenges). The following key elements provide indicators that the proposed project will be operationally feasible and positioned to deliver high-impact outcomes for Lexington, Fayette County residents with disabilities within the required timeframe.

- **Clear Timeline by Stages and Phases:** The timeline explained in section 4.1 defines project phases with measurable milestones and schedule.
- **Qualified Staff:** Our experienced personnel with track records of timely grant execution and operational oversight.
- **Additional Resource Backing:** Since the merger, IPKY has access to CAL's administrative and fiscal support.
- **Monitoring and Reporting:** Continuous monitoring of timeline and deliverables, with adjustment integrated to mitigate risks when unforeseen situation arises.
- **Project Safeguard:** Contingency plans for unforeseen delays or other circumstances (i.e., weather, or technical issue), to meet completion by April 30, 2027.

V. Project Cost Analysis and Budget Narrative

5.1 Proposed Project Total Cost and Analysis

The budget and proposed cost/expenditure for the project have been carefully reviewed by leadership team and Board of Directors, to maximize operational impact for Independence Place at Center for Accessible Living, and the Lexington, Fayette County community. Our focused capital-operational investment is a carefully planned, evidence-based effort to update our technology systems, directly improving our ability to serve marginalized Lexington, Fayette residents, especially those with significant disabilities.

Each budget item has been evaluated for cost-effectiveness and operational efficiency, by aligning both IPKY's mission and LFUCG 2026 - 2027 capital grant (operational investment) guidelines. **The total proposed budget of \$29,200.42** encompasses all necessary upgrades referred to in this project proposal, such as hardware, software, and professional services. These ancillary expenses are necessary and reasonable to strengthen our staff capacity, streamline service delivery, and expand equitable access to improve and leverage IPKY program and services across Lexington, Fayette County, particularly the residents with disability.

The project budget is organized into four integrated categories:

- **Category A – Laptops (\$11,061.72):**

Nine Lenovo ThinkPad E16 laptops, each equipped with i7 processors, 16GB RAM, 512GB SSD, and Windows 11 Pro, will replace outdated IPKY staff computers, ensuring reliable performance and secure data management. Each laptop is supplemented with a five-year onsite support warranty to

maintain mitigate risks associated with hardware failures. This allocation ensures that staff can efficiently safeguard sensitive consumer data and enable staff to deliver services without technological disruption.

- **Category B – Infrastructure and Hardware (\$8,376.70):**

This category includes monitors, docking stations, high-speed HDMI cables, ergonomic peripherals, and network infrastructure, including Fortinet-managed switches and Wi-Fi 7 access points. These investments establish a secure, high-performance, and fully accessible environment for staff and consumers.

The technology upgrades will enable concurrent use by multiple users, support adaptive technologies for consumers with disabilities, and ensure compliance with federal and state data security requirements.

- **Category C – Multifunction Copier/Printer (\$4,237.00):**

The multifunction printer/copier/scanner Sharp BP-C535WD will consolidate IPKY office printing and scanning needs. It will also improve our workflow efficiency, secure document handling for our staff and consumers alike. We make sure the equipment is accessible for both staff and consumers who have physical limitation. This investment addresses compatibility issues with outdated printers and reduces administrative delays.

- **Category D – Professional Services and Shipping Fees (\$5,375.00):**

Professional services cover fixed labor fees for laptop setup, switch and Wi-Fi configuration, and shipping/handling. Engaging our IT consultant's oversight provides assurance that the upgrades are fully operational from day one, installed according to industry best practices, and secure.

Proposal for RFP #29-2025

TechForward IPKY:

Operational-Technology Modernization to Enhance IPKY Services and Capacity

ENCLOSURE:

THE AGENCY BUDGET
(IPKY and CAL)

Independence Place (IPKY) at Center for Accessible Living, Inc

(859) 266-2807 www.ipky.org



INDEPENDENCE PLACE

Fiscal Year 2023 (01/01/2023 - 12/31/2023)

Agency Budget

REVENUES

Contributions, Gifts, Grants, and Other:

		\$237.00
- Federated campaigns	-	
- Membership dues	-	
- Fundraising events	-	
- Related organizations	-	
- Government grants (contributions)	-	
- All other contributions, gifts, grants, and similar amounts	\$237.00	
- Noncash contributions	-	

Program Service Revenue:

- Supported Employment	\$493,264.00	\$493,264.00
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Other Revenue:

		\$0.00
- Investment income	-	
- Income from investment of tax-exempt bond proceeds	-	
- Royalties	-	
- Gross rents	-	
- Gross amount from sales of assets other than inventory	-	
- Gross income from fundraising events	-	
- Gross income from gaming activities	-	
- Gross sales of inventory, less returns and allowances	-	

Miscellaneous Revenue:

\$0.00

Total Revenue

\$493,501.00

EXPENSES

Salaries, Other Compensation, & Employee Benefits:

		\$356,761.00
- Other salaries and wages	\$326,772.00	
- Other employee benefits	\$3,119.00	
- Payroll taxes	\$26,870.00	

Other Expenses

		\$108,204.00
- Legal and accounting	\$17,884.00	
- Office expenses	\$3,906.00	
- Information technology	\$2,838.00	
- Occupancy	\$29,600.00	
- Travel	\$16,798.00	
- Conferences, conventions, and meetings	\$6,696.00	
- Interest	\$211.00	
- Insurance	\$7,440.00	
- Software subscriptions	\$6,287.00	
- Materials and supplies	\$6,016.00	
- Indirect cost expense	\$5,930.00	
- Recruiting	\$2,378.00	
- All other expenses	\$2,220.00	

Joint Costs

\$0.00

Total Expenses

\$464,965.00

NET INCOME (LOSS)

\$28,536.00

NET ASSETS OF FUND BALANCES

Total Assets	\$134,759.00
Total Liabilities	\$10,343.00

Net Assets or Fund Balance

\$124,416.00



CENTER *for* ACCESSIBLE LIVING

Fiscal Year 2024 (10/01/2023 - 09/30/2024)

Agency Budget

REVENUES

Contributions, Gifts, Grants, and Other:

- Federated campaigns	-	\$1,778,354
- Membership dues	-	
- Fundraising events	-	
- Related organizations	-	
- Government grants (contributions)	\$1,748,446	
- All other contributions, gifts, grants, and similar amounts	\$29,908	
- Noncash contributions	-	

Program Service Revenue:

- Training Services	\$9,688	\$14,912
- Avocado Press Income	\$5,224	

Other Revenue:

- Investment income	-	(\$13,447)
- Income from investment of tax-exempt bond proceeds	-	
- Royalties	-	
- Gross rents	-	
- Gross amount from sales of assets other than inventory	(\$13,447)	
- Gross income from fundraising events	-	
- Gross income from gaming activities	-	
- Gross sales of inventory, less returns and allowances	-	

Miscellaneous Revenue:

\$13,947

Total Revenue

\$1,793,766

EXPENSES

Salaries, Other Compensation, & Employee Benefits:

- Compensation of current officers, directors, trustees, and key employee:	\$160,321	\$1,094,569
- Other salaries and wages	\$722,237	
- Other employee benefits	\$145,281	
- Payroll taxes	\$66,730	

Other Expenses

- Legal and accounting	\$32,378	\$706,256
- Other fees for services	\$145,480	
- Office expenses	\$82,921	
- Occupancy	\$206,679	
- Travel	\$27,324	
- Depreciation, depletion, and amortization	\$2,791	
- Insurance	\$19,886	
- Ramp construction	\$84,709	
- Maintenance	\$63,742	
- Miscellaneous	\$28,730	
- Dues and subscriptions	\$11,616	

Joint Costs

\$0

Total Expenses

\$1,800,825

NET INCOME (LOSS)

(\$7,059)

NET ASSETS OF FUND BALANCES

Total Assets

\$905,288

Total Liabilities

\$791,971

Net Assets or Fund Balance

\$113,317

Proposal for RFP #29-2025

TechForward IPKY:

Operational-Technology Modernization to Enhance IPKY Services and Capacity

ENCLOSURE:

THE PROJECT BUDGET
(TechForward IPKY)

Independence Place (IPKY) at Center for Accessible Living, Inc

(859) 266-2807 www.ipky.org

Proposed Project Budget:

TechForward IPKY

Operational-Technology Modernization to Enhance IPKY Services and Capacity

(to better serve Fayette County residents with disabilities)

The proposed \$29,200.42 budget for the TechForward: Technology Modernization Initiative has been carefully designed to align with IPKY’s mission and LFUCG grant guidelines, covering essential hardware, software, professional services, and shipping costs. Each expenditure has been reviewed for cost-effectiveness, operational efficiency, and sustainability, ensuring that upgraded laptops, network infrastructure, multifunction printers, and IT services will enhance staff capacity, streamline service delivery, and expand equitable access for residents with disabilities in Lexington, Fayette County.

With built-in warranties, adaptive technology, and professional oversight, the budget safeguards against disruptions, maximizes organizational impact, and ensures accountability through a reimbursement-based approach, directly linking all funds to eligible project activities and measurable community outcomes.

Table 1 – Proposed Project - Budget Summary (Cost per Category)

Item per Category	Total Cost
Category A - Laptops	\$ 11,061.72
Category B - Infrastructure and Hardware	\$ 8,376.70
Category C - Multifunction Copier/Printer	\$ 4,387.00
Category D - Professional Services and Shipping Fees	\$ 5,375.00
Grand Total Proposed Budget Cost per Category	\$ 29,200.42

Table 2 – Detail Proposed Budget Cost per Item

No	Item Description	Quantity	Cost / Unit	Total Cost
Category A - Laptops				
1	Laptop: Lenovo ThinkPad E16 Gen 1, 16", i7 (13th Gen), 16GB RAM, 512GB SSD, Win 11 Pro, 1-Year Warranty	9	\$ 984.08	\$ 8,856.72
2	Lenovo 5-Year Support Warranty (Add-On)	9	\$ 245.00	\$ 2,205.00
Category B - Infrastructure and Hardware				
1	Lenovo Docking Station, USB-C, 100W, supports 4 displays (4K), HDMI, DisplayPort	7	\$ 333.04	\$ 2,331.28
2	Eaton Tripp Lite DisplayPort Cable, 6 ft, 4K 60Hz, HDR, Locking Connector	3	\$ 38.76	\$ 116.28
3	HDMI 2.1 Cable, 8K Ultra High Speed	7	\$ 9.80	\$ 68.60
4	ViewSonic 24" IPS Monitor, 1080p, HDMI/ DisplayPort/ USB/ VGA (2 monitors per staff)	14	\$ 198.65	\$ 2,781.10
5	Eaton Tripp Lite 7-Outlet Surge Protector, 4 ft	7	\$ 24.25	\$ 169.75
7	Lenovo Wireless Keyboard & Mouse Combo	7	\$ 33.28	\$ 232.96
8	Logitech S-150 2.0 Computer Speaker System	7	\$ 24.18	\$ 169.26
9	Logitech C920e Webcam, 1080p, Auto-Focus	7	\$ 80.11	\$ 560.77
10	Fortinet FortiSwitch 108F-FPOE, 8-Port Gigabit Managed Switch, 2 SFP Slots, 130W	1	\$ 514.34	\$ 514.34
11	Fortinet FortiCare Comprehensive Support, 5-Year Renewal	1	\$ 306.30	\$ 306.30
12	Fortinet FortiAP 231K Tri-Band Wi-Fi 7 Access Point, Indoor, 2.4/5/6 GHz	2	\$ 418.03	\$ 836.06
13	Fortinet FortiCare Essential Support, 5-Year Renewal	2	\$ 145.00	\$ 290.00
Category C – Multifunction Copier/Printer				
1	Sharp BP-C535WD - 35ppm color copier/printer (include full toner)	1	\$ 4,387.00	\$ 4,387.00

No	Item Description	Quantity	Cost per Unit	Total Cost
Category D - Professional Services and Shipping Fees				
1	Laptop Setup - fixed fee labor fees	18	\$ 205.00	\$ 3,690.00
2	Switch and Wireless setup - fixed fee labor fees	7	\$ 205.00	\$ 1,435.00
3	Shipping and Handling - fixed fee	1	\$ 250.00	\$ 250.00

Table 1 provides a concise summary of total costs per category, and **Table 2** stipulates the detailed line-item breakdown of each category shown in Table 1, which further listing every individual item, quantity, cost per unit, and total cost as well as illustrating how the overall category totals were allocated.

Table 1 – Proposed Project - Budget Summary (Cost per Category)

Item per Category	Total Cost
Category A - Laptops	\$ 11,061.72
Category B - Infrastructure and Hardware	\$ 8,376.70
Category C - Multifunction Copier/Printer	\$ 4,387.00
Category D - Professional Services and Shipping Fees	\$ 5,375.00
Grand Total Proposed Budget Cost per Category	\$ 29,200.42

Table 2 – Detail Proposed Budget Cost per Item

No	Item Description	Quantity	Cost / Unit	Total Cost
Category A - Laptops				
1	Laptop: Lenovo ThinkPad E16 Gen 1, 16", i7 (13th Gen), 16GB RAM, 512GB SSD, Win 11 Pro, 1-Year Warranty	9	\$ 984.08	\$ 8,856.72
2	Lenovo 5-Year Support Warranty (Add-On)	9	\$ 245.00	\$ 2,205.00
Subtotal Category A - Laptops				\$ 11,061.72

No	Item Description	Quantity	Cost per Unit	Total Cost
Category B - Infrastructure and Hardware				
1	Lenovo Docking Station, USB-C, 100W, supports 4 displays (4K), HDMI, DisplayPort	7	\$ 333.04	\$ 2,331.28
2	Eaton Tripp Lite DisplayPort Cable, 6 ft, 4K 60Hz, HDR, Locking Connector	3	\$ 38.76	\$ 116.28
3	HDMI 2.1 Cable, 8K Ultra High Speed	7	\$ 9.80	\$ 68.60

No	Item Description	Quantity	Cost per Unit	Total Cost
4	ViewSonic 24" IPS Monitor, 1080p, HDMI/ DisplayPort/ USB/ VGA (2 monitors per staff)	14	\$ 198.65	\$ 2,781.10
5	Eaton Tripp Lite 7-Outlet Surge Protector, 4 ft	7	\$ 24.25	\$ 169.75
7	Lenovo Wireless Keyboard & Mouse Combo	7	\$ 33.28	\$ 232.96
8	Logitech S-150 2.0 Computer Speaker System	7	\$ 24.18	\$ 169.26
9	Logitech C920e Webcam, 1080p, Auto-Focus	7	\$ 80.11	\$ 560.77
10	Fortinet FortiSwitch 108F-FPOE, 8-Port Gigabit Managed Switch, 2 SFP Slots, 130W	1	\$ 514.34	\$ 514.34
11	Fortinet FortiCare Comprehensive Support, 5-Year Renewal	1	\$ 306.30	\$ 306.30
12	Fortinet FortiAP 231K Tri-Band Wi-Fi 7 Access Point, Indoor, 2.4/5/6 GHz	2	\$ 418.03	\$ 836.06
13	Fortinet FortiCare Essential Support, 5-Year Renewal	2	\$ 145.00	\$ 290.00
Subtotal Category B - Infrastructure & Hardware				\$ 8,376.70

No	Item Description	Quantity	Cost per Unit	Total Cost
Category C – Multifunction Copier/Printer				
1	Sharp BP-C535WD - 35ppm color copier/printer (include full toner)	1	\$ 4,387.00	\$ 4,387.00
Subtotal Category C - Multifunction Copier/Printer				\$ 4,387.00

No	Item Description	Quantity	Cost per Unit	Total Cost
Category D - Professional Services and Shipping Fees				
1	Laptop Setup - fixed fee labor fees	18	\$ 205.00	\$ 3,690.00
2	Switch and Wireless setup - fixed fee labor fees	7	\$ 205.00	\$ 1,435.00
3	Shipping and Handling - fixed fee	1	\$ 250.00	\$ 250.00
Subtotal Category D - Professional Services and Shipping Fees				\$ 5,375.00

5.2 Cost Reasonableness within IPKY Mission Alignment

The budget for the TechForward: Operational-Technology Modernization Initiative reflects careful planning to optimize resources, strengthen operational capacity, and directly support Independence Place at Center for Accessible Living, Inc. (IPKY) in serving low-income, underserved, and marginalized residents of Lexington, Fayette County, particularly individuals with significant disabilities. Each item in the proposed budget has been benchmarked against multiple market-based pricing quotations within the region, as well as verified through online retail sources (e.g., CBS, Best Buy, CDW, and Newegg). This ensures that all proposed costs are competitive, reasonable, and consistent with prevailing market rates for comparable equipment and services.

Our comparative analysis, summarized in **Table 3** and **Table 4**, demonstrates that each line item delivers maximum value while supporting IPKY's mission to expand services, enhance staff efficiency, and provide equitable access to critical programs for the local community. Three comprehensive quotes were obtained for project components, including laptops, network and hardware infrastructure, multifunction copier/printer, and professional services. For example, Lenovo ThinkPad E16 laptops are budgeted at \$984.08 each, closely matching alternative retail quotes ranging from \$969.99 to \$1,024.11. Items without directly comparable prices (N/A) reflect specialized hardware, professional services, or extended support plans that are not widely available through multiple vendors but are essential for secure, efficient, and sustainable operations. In such cases, the project will document cost justification and select the vendor offering the most appropriate solution based on functionality, reliability, and alignment with project requirements.

Table 3 – Quote Comparison by Categories for Proposed Project

Item per Category	Quote A (CBS)	Quote B (E&H System)	Quote C (Online Retail)
Category A - Laptops	\$ 11,061.72	\$ 10,875.33	\$ 10,979.82
Category B - Infrastructure and Hardware	\$ 8,376.70	\$ 7,462.86	\$ 7,842.62
Category C - Multifunction Copier/Printer	\$ 4,387.00	N/A	\$ 6,599.00
Category D - Professional Services and	\$ 5,125.00	\$ 4,160.00	\$ 3,750.00
- Shipping and Handling - fixed fee	\$ 250.00	\$ 0.00	\$ 250.00
Total Proposed Budget Cost per Category	\$ 29,200.42	\$ 22,498.19	\$ 29,421.44

As shown in **Table 3**, the total proposed costs ranged from \$22,498.19 to \$29,421.44, reflecting a reasonable variance that validates both the accuracy of the cost estimates and the comprehensiveness of the selected proposal. Following a detailed review, Quote A was selected as the foundation for the proposed budget. Whereas its total of \$29,200.42 is moderately higher than the alternatives, Quote A provides the most complete and reliable package. This option also represents the best balance of quality, service coverage, and long-term value, ensuring sustainability and operational reliability.

- **Quote A – CBS (\$29,200.42)**

Quote A provided by Central Business System (CBS). This quote offers a complete solution that includes professional installation, configuration, and technical support. CBS supplies business-grade equipment backed by full manufacturer warranties and maintains a local presence in Lexington. The slightly higher total reflects the inclusion of critical implementation services, warranty protections, and long-term support coverage, which collectively minimize operational risks, reduce potential downtime, and ensure the project's sustainable performance and reliability over time.

- **Quote B – E&H Integrated System (\$22,498.19)**

Quote A provided by E&H Integrated System (E&H System). This quote has the lowest total cost primarily because it excludes the multifunction copier/printer and offers limited professional service coverage compared to the other quotes. The unavailability of the copier/printer (“N/A” or \$0.00 in the cost table) significantly reduces the total but also leaves a critical operational gap, as this equipment is necessary for secure document management and day-to-day administrative functions. In addition, Quote B lists hardware models with shorter warranty periods and reduced technical support. It means that configuration and/or ongoing troubleshooting would need to be handled internally by IPKY staff or contracted separately, which could create hidden costs and increase interruptions. While the quote appears more economical on paper, the missing components and limited support make it less feasible for a comprehensive, sustainable system upgrade.

- **Quote C – Online Retailer (\$29,421.44)**

Quote C developed by using pricing from reliable and trusted online retail platforms (such as Best Buy, CDW, and Newegg) to ensure accuracy, transparency, and fair market comparison within the Lexington area. This quote provides competitive hardware pricing but excludes professional installation, network configuration, and post-purchase technical support. The listed products are consumer-grade rather than business-class, and warranty claims would require shipping items back to the manufacturer, potentially resulting in extended downtime and higher long-term maintenance risks.

Based on this comprehensive cost and value comparison, Quote A represents the best overall return on investment. It provides the optimal balance between affordability, quality assurance, and full-service implementation (factors that are essential to ensuring our proposed project's long-term reliability and sustainability). Accordingly, our proposed project funding will propose the pricing and specifications outlined in Quote A.

Table 4 – Quote Comparison by Itemized for Proposed Project

Category / Item Description	Qty	Quote A (CBS)	Quote B (E&H System)	Quote C (Online Retail)
Category A - Laptops				
1. Laptop: Lenovo ThinkPad E16, 16", i7 (13th Gen), 16GB RAM, 512GB SSD, Win 11 Pro	9	\$ 984.08	\$ 1,024.11	\$ 969.99 (Best Buy)
2. Lenovo 5-Year Support Warranty	9	\$ 245.00	\$ 184.26	\$ 249.99 (Best Buy)
Category B – Infrastructure and Hardware				
1. Lenovo Docking Station	7	\$ 333.04	\$ 249.64	\$ 329.99 (Lenovo)
2. DisplayPort Cable, 6 ft	3	\$ 38.76	\$ 39.10	\$ 22.99 (Newegg)
3. HDMI 2.1 Cable, 8K Ultra High Speed	7	\$ 9.80	\$ 4.65	\$ 23.19 (Newegg)
4. ViewSonic 24" IPS Monitor	14	\$ 198.65	\$ 169.68	\$ 159.99 (CDW)
5. Outlet Surge Protector, 6 Outlets, 4 ft	7	\$ 24.25	\$ 24.45	\$ 32.54 (Best Buy)
6. Lenovo Wireless Keyboard & Mouse Combo	7	\$ 33.28	\$ 35.02	\$ 33.99 (CDW)
7. Logitech S-150 2.0 Desktop Computer Speaker System	7	\$ 24.18	\$ 27.54	\$ 32.99 (Best Buy)
8. HD 1080p Webcam – 1920×1080 Auto-Focus	7	\$ 80.11	\$ 91.68	\$ 114.99 (Newegg)

Category / Item Description	Qty	Quote A (CBS)	Quote B (E&H System)	Quote C (Online Retail)
9. Fortinet FortiSwitch 8-Port Managed Gigabit Ethernet Switch	1	\$ 514.34	\$ 447.11	\$ 498.99 (CDW)
10. Fortinet FortiCare 5-Year Comprehensive Extended Support	1	\$ 306.30	\$ 298.35	\$ 359.99 (CDW)
11. Fortinet FortiCare Tri-Band Wi-Fi 7 Indoor Wireless 2.4/5/6 GHz	2	\$ 418.03	\$ 357.98	\$ 354.99 (CDW)
12. Fortinet FortiCare 5-Year Essential Support Warranty	2	\$ 145.00	\$ 238.88	N/A
Category C - Multifunction Copier/Printer				
1. Sharp BPC535WD 35 ppm color copier/printer	1	\$ 4,387.00	N/A	\$ 6,599.00 (Nuworld)
Category D - Professional Services and Shipping Fees				
1. Laptop Setup - fixed fee labor fees	18	\$ 205.00	\$ 160.00	\$ 150.00 (indeed)
2. Switch and Wireless setup - fixed labor fees	7	\$ 205.00	\$ 160.00	\$ 150.00 (indeed)
3. Shipping and Handling - fixed fee	1	\$ 250.00	\$ 0.00	\$ 250.00

5.3 Agency Budget and Proposed Project

The inclusion of an agency budget within this proposal is not merely an administrative requirement but a critical demonstration of fiscal discipline, organizational capacity, and accountability. All of which are essential to ensuring the success of the TechForward: Operational-Technology Modernization Initiative. Given that all grant funds are provided

strictly on a reimbursement basis, establishing organizational solvency and disciplined resource management is critical. By presenting IPKY financial profile prior to its merger with CAL, alongside CAL's current financial standing, we intend to showcase a clear track record and capable of responsibly absorbing and managing reimbursement-based funding streams but also of sustaining program continuity throughout the life of the grant. Such transparency explains the reasonableness of cost and our ability to integrate new funding streams into established systems without compromising stability.

a. Independence Place (IPKY) Budget Overview—Prior to Merger with CAL

Prior to its merger with CAL at the end of the last fiscal year, IPKY operated as an independent nonprofit organization based in Lexington, Fayette County, providing housing stability and independent living services for individuals with significant disabilities. According to IPKY's IRS Form 990 for Fiscal Year ending December 2023:

- Total Revenue : \$ 493,501
- Total Expenses : \$ 464,965
- Net Income (Loss) : \$ 28,536
- Net Assets : \$ 124,416

Revenue was primarily derived from program services, demonstrating that IPKY is a mission-driven focus organization. Personnel costs represented 70% of total expenses, reflecting IPKY commitment to employing skilled staff to deliver direct and indirect services. Operational and administrative costs were carefully managed, reflecting a lean and efficient structure. This historical budget demonstrates IPKY's financial stability and capacity to responsibly manage resources.

b. Center for Accessible Living (CAL) Budget Overview

Following the merger, IPKY operates fully as a division of CAL, which is locally based in Lexington, Fayette County. This absorption allows IPKY to expand service capacity while maintaining financial oversight, transparency, and compliance with nonprofit standards. CAL's organizational budget supports multiple programs across accessibility, housing, and independent living services. Based on CAL's IRS Form 990 for Fiscal Year ending September 2024, the organization reported:

- Total Revenue : \$ 1,793,766
- Total Expenses : \$ 1,800,825
- Net Income (Loss) : (\$ 7,059)
- Net Assets : \$ 113,317

CAL's revenue sources are derived primarily from contributions, supplemented by program service income, reflecting the organization's diverse and sustainable funding base. Personnel costs remain the largest share of expenses, with other salaries and wages totaling \$722,237 (40%) and executive compensation at \$160,321 (9%). CAL maintains substantial assets (\$905,288) with liabilities of \$791,971, resulting in net assets of \$113,317. While the organization recorded a modest net operating loss, its overall asset base and demonstrated financial controls affirm its ability to sustain operations and responsibly manage additional initiatives.

The grant funding will be directed exclusively at project-specific expenditures, with full integration into CAL's established administrative and financial systems. This structure minimizes operational burden while ensuring transparency, accountability, and cost-

effectiveness in the use of public resources. Embedding the TechForward: Operational-Technology Modernization Initiative within CAL’s fiscal framework provides economies of scale and strengthens oversight, allowing funds to be maximized for direct community impact. In doing so, the project not only safeguards organizational stability but also expands IPKY’s capacity to deliver high-quality, technology-enabled services to low income, underserved, and marginalized residents of Lexington, Fayette County, particularly individuals with significant disabilities.

5.4 Integration the Proposed Project within IPKY Budget

The proposed project, TechForward: Operational-Technology Modernization Initiative, has been deliberately structured to align with both IPKY’s mission and CAL’s fiscal framework. The proposed grant funds are allocated with care to modernize our outdated technology and equipment—essential for strengthening IPKY’s service delivery to targeted residents of Lexington, Fayette County. Integrating this project within CAL’s established budget, confirms that all expenditures are managed transparently, cost-effectively, and in compliance with nonprofit financial standards.

As summarized in **Table 5**, the proposed investment builds upon IPKY’s pre-merger financial stability and is reinforced by CAL’s broader organizational capacity. This dual perspective underlines both the historical prudence of IPKY’s fiscal management and the present-day efficiencies gained through CAL’s infrastructure. The reimbursement-based design of this grant further ensures accountability: all expenses will be incurred, documented, and invoiced to the LFUCG only upon completion, safeguarding the public trust while guaranteeing funds are tied directly to eligible project activities.

Ultimately, our proposed project represents a cost-effective, strategically targeted investment that enhances accessibility, improves efficiency, and ensures sustainable, measurable impact in advancing independence and inclusion for people with various types of disabilities across Lexington, Fayette County. By modernizing technology systems and upgrading critical infrastructure, IPKY is positioning itself to meet both current and future service needs in Lexington, Fayette County, while enabling the staff to work more effectively and collaboratively.

Table 5 – Proposed Project within the Agency Budget

Category	IPKY (Pre-merger)	IPKY at CAL (Post-merger)	Proposed Project Integration
Total Revenue	\$493,501	\$1,793,766	Grant funds will help supplement revenue to support IPKY technology upgrades.
Total Expense	\$464,965	\$1,800,825	Grant funds are specifically allocated to direct technology modernization costs, including hardware, software, and copier/printer maintenance cost.
Net Income/ (Loss)	\$28,536	(\$7,059)	Grant funds will cover a specific set of expenses; directly enhance IPKY tech infrastructure, leveraging CAL's existing operational resources, minimizing additional costs.
Net Asset	\$124,416	\$113,317	The proposed technology modernization project uses only a portion of IPKY resources, but we have the capacity to administer the grant responsibly. The grant fund will be accounted for within CAL's financial systems, ensuring responsible, targeted use without affecting other programs or operations.
Operational	Independent	Integrated under CAL admin & financial systems	Following IPKY integration into CAL, all project activities and expenditures will operate within CAL's established administrative and financial systems, ensuring efficiency, transparency, and measurable program outcomes.

TechForward IPKY:

Operational-Technology Modernization to Enhance IPKY Services and Capacity

(to better serve Fayette County Residents with disabilities)

Contact and Question:

Independence Place at Center for Accessible Living, Inc

870 Corporate Drive, Suite 200, Lexington, KY 40503

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Ryan P. Guyder

Project Coordinator

Mobile: (859) 421-5719

Office : (859) 266-2807

Email: ryan@ipky.org

Independence Place at Center for Accessible Living, Inc. assists individuals with disabilities by maximizing leadership empowerment, independence and productivity. We want you to find your place in the tapestry of American society. By participating in these services, you are joining the movement that promotes a philosophy of consumer control, peer support, self-help and self-determination, equal access, and individual and system advocacy.

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Proposal for RFP #29-2025

TechForward IPKY:

Operational-Technology Modernization to Enhance IPKY Services and Capacity

ENCLOSURE:

**QUOTE-A, COST ESTIMATE
(Central Business System)**

Independence Place (IPKY) at Center for Accessible Living, Inc

(859) 266-2807 www.ipky.org



CBS
Total Technology

We have prepared a quote for you

**LFUCG: Non-Profit Capital Grants Program
(Operational Investment)**

Quote # 000975 Version 1

Prepared for:



**Independence Place at
Center for Accessible Living, Inc.**

Prepared by:







**Central Business Systems
(Wayne E.)**



Laptops




Description		Price	Qty	Ext. Price
Lenovo ThinkPad E16 Gen 1 16" Touchscreen Notebook - WUXGA - Intel Core i7 13th Gen i7-1355U - 16 GB - 512 GB SSD - Graphite Black - Intel Chip - Windows 11 Pro - Intel Iris Xe Graphics - 1YEAR WARRANTY		\$984.08	9	\$8,856.72
Lenovo Onsite Support (Add-On) - 5 Year - Warranty - On-site		\$245.00	9	\$2,205.00
Subtotal:				\$11,061.72

Infrastructure & Hardware

Description		Price	Qty	Ext. Price
LENOVO DCG SOURCING Docking Station - for Monitor, Notebook - 100 W - USB Type C - 4 Displays Supported - 4K - 3840 x 2160 - 4 x USB Type-A Ports - USB Type-A - 1 x USB Type-C Ports - USB Type-C - 1 x RJ-45 Ports - Network (RJ-45) - HDMI - DisplayPort - T		\$333.04	7	\$2,331.28
Eaton Tripp Lite Series USB-C to DisplayPort Adapter Cable (M/M), 4K 60 Hz, HDR, Locking DP Connector, 6 ft. (1.8 m) - 5.91 ft DisplayPort/Thunderbolt 3 A/V Cable for Smartphone, Projector, Chromebook, Notebook, Monitor, Tablet, MacBook, HDTV, Audio/Video		\$38.76	3	\$116.28
4XEM 6ft Professional Ultra High Speed 8K HDMI Cable - 6 ft HDMI A/V Cable for Audio/Video Device, HDTV, Projector, DVD Player, Blu-ray Player - First End: 1 x 19-pin HDMI 2.1 Digital Audio/Video - Male - Second End: 1 x 19-pin HDMI 2.1 Digital Audio/Vide		\$9.80	7	\$68.60
ViewSonic 24 Inch IPS 1080p Ergonomic Monitor with Ultra-Thin Bezels, HDMI, DisplayPort, USB, VGA, and 40 Degree Tilt for Home and Office - Ergonomic - 1080p IPS Monitor with HDMI, DisplayPort, USB, VGA, and 40 Degree Tilt - 250 cd/m² - 24		\$198.65	14	\$2,781.10
Eaton Tripp Lite Series Protect It! 7-Outlet Surge Protector, 6 Right-Angle Outlets, 4 ft. (1.22 m) Cord, 1080 Joules, Diagnostic LED, Black Housing - 7 x NEMA 5-15R - 1800 VA - 1080 J - 120 V AC Input		\$24.25	7	\$169.75
Lenovo Essential Wireless Keyboard & Mouse Combo, Gen 2 - Black - USB Type A Wireless RF 2.40 GHz Keyboard - English (US) - Black - USB Type A Wireless RF Mouse - Optical - 1600 dpi - Scroll Wheel - Black - Symmetrical - AA, AAA - Compatible with Computer		\$33.28	7	\$232.96
Logitech S-150 2.0 Speaker System - 1.20 W RMS - Black - 90 Hz to 20 kHz - USB - 1		\$24.18	7	\$169.26



Infrastructure & Hardware

Description		Price	Qty	Ext. Price
Logitech C920e HD 1080p Mic-Disabled, certified for Zoom and Microsoft Teams, TAA Compliant - 1920 x 1080 Video - Auto-focus - 78° Angle - Mic Disabled - For Notebook, Monitor		\$80.11	7	\$560.77
Fortinet FortiSwitch 108F-FPOE Ethernet Switch - 8 Ports - Manageable - Gigabit Ethernet - 10/100/1000Base-T, 1000Base-X - 2 Layer Supported - Modular - 2 SFP Slots - 139.20 W Power Consumption - 130 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports		\$514.34	1	\$514.34
Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 5 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts		\$306.30	1	\$306.30
Fortinet FortiAP 231K Tri Band Wi-Fi 7 IEEE 802.11a/b/g/n/ac/ax/be/e/h/i/j/k/r/v 9.32 Gbit/s Wireless Access Point - Indoor - 2.40 GHz, 5 GHz, 6 GHz - 5 x Internal Antenna(s) - Internal - MIMO Technology - Multi User MIMO - 1 x Network (RJ-45) - 5 Gigabit		\$418.03	2	\$836.06
Fortinet FortiCare Essential Support - Extended Service (Renewal) - 5 Year - Service - Service Depot - Exchange		\$145.00	2	\$290.00
Subtotal:				\$8,376.70

Professional Services

Description	Price	Qty	Ext. Price
Laptop Setup			
Pro Services - Project Engineer Fixed fee labor for service or project work.	\$205.00	18	\$3,690.00
Switch and Wireless setup			
Pro Services - Project Engineer Fixed fee labor for service or project work.	\$205.00	7	\$1,435.00
Shipping & Handling			
Shipping	\$250.00	1	\$250.00
Subtotal:			\$5,375.00



New Sharp BP-C535WD

35 PPM Color Document System

- Standard **copy, print, scan, fax** and **wireless** capability.
- Configured with:
 - 100 sheet DSPF (duplex single pass feeder) scans both pages of **two-sided documents in one pass**
 - Exceptional Image Quality with **600 x 600 dpi print resolution**
 - (1) 500-sheet drawer with 50 sheet bypass tray
 - (1) 600-sheet drawer and Stand
 - Stapling Inner Finisher
 - AR Data Box

The BP-C535WD compact color document systems are intelligently designed to offer advanced security and collaborative capabilities, coupled with exceptional output quality. This model offers the latest engine design, enhanced user experience and security features similar to larger devices.





Financial Considerations

New Sharp BP-C535WD

Purchase- **\$4,387.00**

Maintenance billed at .0139 mono and .0610 color

*Includes delivery, installation and training on new equipment and disposal of old equipment if you so choose.

Proposal for RFP #29-2025

TechForward IPKY:

Operational-Technology Modernization to Enhance IPKY Services and Capacity

ENCLOSURE:

**QUOTE-B, COST ESTIMATE
(E&H Integrated Systems)**

Independence Place (IPKY) at Center for Accessible Living, Inc

(859) 266-2807 www.ipky.org

**E&H Integrated Systems**1903 Stanley Gault Pkwy
Louisville, KY 40223**Quote**No.: **16000**

Date: 10/6/2025

Prepared for:
Independence Place at Center for Accessible Living, Inc.
870 Corporate Drive, Suite 200
Lexington, KY 40503 U.S.A.

Prepared by:
E&H Integrated Systems
Rudy Straub Jr.

Quantity	Description	UOM	Sell	Total
LAPTOPS				
9	Lenovo ThinkPad E16 G1 Intel Core i7-1355U (E-cores up to 3.70GHz/12MB) 16IN WUXGA Non-Touch W11P64 ENG 16.0GB 1x512GB SSD M.2	EA	\$1,024.11	\$9,216.99
9	Lenovo 5YR Onsite 5Y Onsite	EA	\$184.26	\$1,658.34
LAPTOPS SUB-TOTAL				\$10,875.33
INFRASTRUCTURE AND HARDWARE / ACCESSORIES				
7	Essential Wireless Keyboard & Mouse Combo - US English with Copilot Key	EA	\$35.02	\$245.14
7	TRIPLE 4K USB C DOCK 100W PD	EA	\$249.64	\$1,747.48
3	Eaton Tripp Lite Series USB-C to DisplayPort Adapter Cable (M/M) 4K 60 Hz HDR Locking DP Connector 6 ft. AV Cables - USB-C Left Connector - Male Left	EA	\$39.10	\$117.30
7	Eaton Tripp Lite Series Protect It 7-Outlet Surge Protector 6 Right-Angle Outlets 4 ft. (1.22 m) Cord Diagnostic LED Black Housing - Lifetime Limite	EA	\$24.45	\$171.15
7	UNC 6 feet High Speed HDMI - HDMI Cable w/ Ethernet HDMI - HDMI Male - HDMI - HDMI Male Black HDMI - HDMI V1.4 HDMI - HDMI 4K Resolution HDMI - HDMI 3	EA	\$4.65	\$32.55
14	24in 1080p IPS Monitor with Adaptive Sync HDMI DisplayPort - LED Display - Flat - 1920 x 1080 - 24Inch - 1Ms response time - 120 Hz refresh rate - 0.2	EA	\$169.68	\$2,375.52
7	LOGITECH S150 USB STEREO Speakers - Speaker - 2.4Watt - Black - USB - Power Supply - Stereo - Computer with available USB-A port	EA	\$27.54	\$192.78
7	Logitech C920E 1080p Business Webcam - HD Camera - 3Pixel - 1x - 30 Frames per second - Auto Focus - 78 Diagonal Field of View - Noise Cancellation Te	EA	\$91.68	\$641.76
INFRASTRUCTURE AND HARDWARE / ACCESSORIES SUB-TOTAL				\$5,523.68

Quote
No.: 16000
Date: 10/6/2025

Quantity	Description	UOM	Sell	Total
NETWORK HARDWARE				
1	Switch - FS-108F-FPOE - Desktop - Wired - Networking / Ports Qty: 11 - Gigabit Ethernet - None Processor - 256MB RAM - 32MB Flash Memory - Power suppl	EA	\$447.11	\$447.11
1	FortiSwitch-108F-FPOE 5 Year FortiCare Premium Support - 24 x 7	EA	\$298.35	\$298.35
2	Fortinet FortiAP 231K - Wireless access point - 1GbE 2.5GbE 5GbE Wi-Fi 7 - Wi-Fi 7 Bluetooth ZigBee - 2.4 GHz/5 GHz/6 GHz - wall / ceiling mountable	EA	\$357.98	\$715.96
2	FortiAP-231K 5 Year FortiCare Premium Support	EA	\$238.88	\$477.76
NETWORK HARDWARE				\$1,939.18

PROFESSIONAL SERVICES

18.00	Professional Services- Labor Laptop Setup	HR	\$160.00	\$2,880.00
8.00	Professional Services - Network / Wireless Setup	HR	\$160.00	\$1,280.00
PROFESSIONAL SERVICES SUB-TOTAL				\$4,160.00

Fixed Fee - Shipping and Handling	HR	\$0.00	\$0.00
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Excludes applicable taxes. If organization is tax exempt, please provide sales exemption certificate.

TOTAL EXCLUDING TAXES: \$22,498.19

Prices are firm until 11/5/2025 Terms: Due Upon Receipt

Prepared by: E&H Integrated Systems

Date: 10/6/2025

Accepted by: _____

Date:_____

Proposal for RFP #29-2025

TechForward IPKY:

Operational-Technology Modernization to Enhance IPKY Services and Capacity

ENCLOSURE:

QUOTE-C, COST ESTIMATE
(Online Retailer)

Independence Place (IPKY) at Center for Accessible Living, Inc

(859) 266-2807 www.ipky.org

QUOTE C

Online Retailer

\$29,421.44

Quote C was sourced from **reliable and trusted online retail platforms**, such as Best Buy, CDW, and Newegg, to provide accurate and transparent pricing for comparison purposes.

No	Item Description	Quantity	Price per Unit	Total Price
Category A - Laptops				\$10,979.82
1	Lenovo ThinkPad E16 Gen 1 16" Touchscreen Notebook - WUXGA - Intel Core i7 13th Gen i7-1355U - 16 GB - 512 GB SSD - Graphite Black - Intel Chip - Windows 11 Pro - Intel Iris Xe Graphics	9	\$969.99	\$8,729.91
2	Lenovo Onsite Support (Add-On) - 5 Year - Warranty - On-site	9	\$249.99	\$2,249.91

Category B – Infrastructure and Hardware				\$7,842.62
3	LENOVO DCG SOURCING Docking Station - for Monitor, Notebook - 100 W - USB Type C - 4 Displays Supported - 4K - 3840 x 2160 - 4 x USB Type-A Ports - USB Type-A - 1 x USB Type-C Ports - USB Type-C - 1 x RJ-45 Ports - Network (RJ-45) - HDMI - DisplayPort	7	\$329.99	\$2,309.93
4	Eaton Tripp Lite Series USB-C to DisplayPort Adapter Cable (M/M), 4K 60 Hz, HDR, Locking DP Connector, 6 ft. (1.8 m) - 5.91 ft DisplayPort/Thunderbolt 3 A/V Cable	3	\$22.99	\$68.97
5	4XEM 6ft Professional Ultra High Speed 8K HDMI Cable - 6 ft HDMI A/V Cable for Audio/Video Device, HDTV, Projector	7	\$23.19	\$162.33
6	ViewSonic 24 Inch IPS 1080p Ergonomic Monitor with Ultra-Thin Bezels, HDMI, DisplayPort, USB, VGA, and 40 Degree Tilt for Home and Office - Ergonomic - 1080p IPS Monitor with HDMI, DisplayPort, USB, VGA, and 40 Degree Tilt - 250 cd/m² - 24	14	\$159.99	\$2,239.86
7	Eaton Tripp Lite Series Protect It! 7-Outlet Surge Protector, 6 Right-Angle Outlets, 4 ft. (1.22 m) Cord, 1080 Joules	7	\$32.54	\$227.78
8	Lenovo Essential Wireless Keyboard & Mouse Combo, Gen 2 - Black - USB Type A Wireless RF 2.40 GHz Keyboard - English	7	\$33.99	\$237.93
9	Logitech S-150 2.0 Speaker System - 1.20 W RMS - Black - 90 Hz to 20 kHz - USB - 1	7	\$32.99	\$230.93
10	Logitech C920e HD 1080p Mic-Disabled, certified for Zoom and Microsoft Teams, TAA Compliant - 1920 x 1080 Video - Auto-focus	7	\$114.99	\$804.93
11	Fortinet FortiSwitch 108F-FPOE Ethernet Switch - 8 Ports -Manageable - Gigabit Ethernet - 10/100/1000Base-T, 1000Base-X - 2 Layer Supported - Modular - 2 SFP Slots - 139.20 W Power Consumption - 130 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports	1	\$489.99	\$489.99
12	Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 5 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts	1	\$359.99	\$359.99
13	Fortinet FortiAP 231K Tri Band Wi-Fi 7 IEEE 802.11a/b/g/n/ac/ax/be/e/h/i/j/k/r/v 9.32 Gbit/s Wireless Access Point - Indoor - 2.40 GHz, 5 GHz, 6 GHz - 5 x Internal Antenna(s) - Internal - MIMO Technology - Multi User MIMO - 1 x Network (RJ-45)	2	\$354.99	\$709.98
14	Fortinet FortiCare Essential Support - Extended Service (Renewal) -5 Year - Service - Service Depot - Exchange	2	\$0.00	\$0.00

No	Item Description	Quantity	Price per Unit	Total Price
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Category C - Multifunction Copier/Printer				\$6,599.00
15	Sharp BP-C535WD 35ppm Color copier with Stapler finisher	1	\$6,599.00	\$6,599.00

Category D - Professional Services and Shipping Fees				\$4,000.00
16	Labor / Professional Fees Laptop Setup - fixed fee labor fees	18	\$150.00	\$2,700.00
17	Labor / Professional Fees Laptop Setup - fixed fee labor fees	7	\$150.00	\$1,050.00
18	Shipping and Handling - fixed fee	1	\$250.00	\$250.00