



TO: Mayor Linda Gorton
Honorable Members, Urban County Council

FROM: 
Chris Ford, Commissioner of General Services

DATE: March 4, 2026

SUBJECT: Memorandum of Understanding with Kentucky Administrative Office of the Courts
Robert F. Stephens Circuit and District Courthouses Roof Replacement Project

Request:

Request council authorization for the Mayor to execute a Memorandum of Understanding between Lexington Fayette Urban County Government and the Kentucky Administrative Office of the Courts for the roof replacement project at the Robert F. Stephens Circuit and District Courthouses.

Purpose:

LFUCG has completed the design for roof replacement at both courthouse facilities, with estimated project costs of \$4,500,000. The Kentucky Administrative Office of the Courts, through the proposed Memorandum of Understanding, agrees to make monthly reimbursement payments to LFUCG for construction services cost for the project, with the combined state funding total not to exceed \$4,169,764.28. The MOU agreement period ends June 30, 2027, at which time the project is required to be completed. LFUCG is initiating the bid process through Procurement, with intent to award the construction bid and begin construction in spring 2026.

Budgetary Implication:

A budget amendment is in process at 1105 – 707501 – 7044 – 91018. In order to secure funding from AOC and in accordance with the MOU, we are requesting reassignment of \$4,500,000 from the capital reserve to a capital project for the Courthouse Roof project. The MOU provides for reimbursement not to exceed \$4,169,764.28 of the cost with verified invoice demonstrating completed work and expenditure of funds. In the event total project costs are higher than the AOC reimbursement amount, the cost differential will be the responsibility of LFUCG. Upon conclusion of the project, the reimbursed expenses and balance of unexpended funds will be transferred back to the capital reserve via Budget Amendment.

File Number: 0201 - 26

Director/Commissioner: Jamshid Baradaran / Chris Ford

