




TO: Mayor Linda Gorton
Urban County Council

FROM:


Jennifer M. Carey, P.E., Director
Division of Environmental Services

DATE: November 10, 2025

SUBJECT: Authorization to execute Change Order No. 1 with Tetra Tech, Inc., for RFP #44-2023 Haley Pike Landfill Leachate Treatment System Improvements

Request

The purpose of this memorandum is to request Council authorization for the Mayor to execute Change Order No. 1 with Tetra Tech, Inc., in the amount of \$177,600 for Year 1 leachate treatment system operation and management (O&M) at the Haley Pike Landfill, increasing the contract price from \$743,000 to \$920,600.

Why are you requesting?

Council authorized approval to execute a Professional Services Agreement with Tetra Tech, Inc. (R-649-2023) for design services for the Leachate Treatment System Improvements Project at the Haley Pike Landfill. As outlined in RFP #44-2023, LFUCG requested a cost estimate to provide one year of post-construction leachate treatment system operation and maintenance services. The treatment system construction will be completed at the end of 2025, and Year 1 O&M services are desired for calendar year 2026. On October 23, 2025, Tetra Tech, Inc. provided an updated estimate for system oversight. This updated estimate includes system operations assistance, process sampling and analysis, and sediment accumulation tracking in the equalization basin.

What is the cost in this budget year and future budget years?

The cost for FY26 is \$177,600.

Are the funds budgeted?

A budget amendment is in process to fully fund the Year 1 O&M in 4121-313201-3092-71205.

File Number: 1084-25

Director / Commissioner: Carey / Albright

