

MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
Glenda Humphrey George, Director
Division of Human Resources

DATE: January 2, 2026

SUBJECT: Abolish – Division of Emergency Management

Request:

This request is for authorization to abolish one (1) unclassified position of CSEPP Manager (Grade 521N), in the Division of Emergency Management, effective upon passage of Council.

Why are you requesting:

The position of CSEPP Manager, which is grant-funded and unclassified, will no longer be needed within the Division of Emergency Management.

What is the cost in this budget year and future budget year?

This position was grant-funded, and the grant has ended. This has a 12-month cost savings of \$87,827.69.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
CSEPP Manager	\$64,906.40	\$0	(\$64,906.40)
Total Annual Impact/ Salary and Benefits (\$87,827.69)			

File Number: *0023.26*

Director/Commissioner: Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton at (859) 258-3037.

