



**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: NOVEMBER 14, 2025

SUBJECT: Request authorization to execute an agreement with Gresham Smith for professional services to develop the Main and Vine Streetscape Plantings & Amenities Redesign Plan

Request: Council authorization for the Mayor to execute a Purchase of Service Agreement, awarded pursuant to RFQ No. 34-2025, with Gresham Smith to develop the Main and Vine Streetscape Plantings & Amenities Redesign Plan at a cost of \$116,750.

Purpose of Request: The services procured by this RFQ are desired by the Corridors Commission to develop a modern streetscape strategy for updated plantings, lighting, and amenities that reflect current needs, incorporates streamlined input through focused engagement with key downtown stakeholders, and aligns with LFUCG's long-term operations and maintenance (O&M) capacity. The primary focus will be on Main Street and Vine Street between Jefferson Street and Midland Avenue, excluding the Town Branch Commons footprint. Gresham Smith was one of three respondents to RFQ No. 34-2025, and they received the highest score from the selection committee. LFUCG, through the Mayor or the Mayor's designee, may terminate this Agreement for any reason whatsoever by providing Organization with at least thirty (30) days advance written notice. Organization shall be entitled for payment of all work performed up to that period of time, calculated on a reasonable basis.

What is the cost in this budget year and future budget years? \$116,750 is the cost in FY26. No future cost anticipated.

Are the funds budgeted? Yes, 3300-313201-1602-71299 BGCF_MN_VN_2026 and MAIN_VINE_2026

File Number: 1105-25

Director/Commissioner: Peacher/Scott

