



# Lexington-Fayette Urban County Government

200 E. Main St  
Lexington, KY 40507

## Legislation Details

<b>File #:</b>	1159-18	<b>Version:</b>	1	<b>Name:</b>	Amendment to Council Rules & Procedures
<b>Type:</b>	Resolution	<b>Status:</b>		<b>Status:</b>	Approved
<b>File created:</b>	10/24/2018	<b>In control:</b>		<b>In control:</b>	Urban County Council
<b>On agenda:</b>	11/1/2018	<b>Final action:</b>		<b>Final action:</b>	11/1/2018
<b>Enactment date:</b>	11/1/2018	<b>Enactment #:</b>		<b>Enactment #:</b>	R-677-2018
<b>Title:</b>	<p>A Resolution amending Appendix A - Rules and Procedures of the Lexington-Fayette Urban County Council by creating a Statement of Purpose; amending Section 1.101 to clarify the administrative duties of the Vice-Mayor to include the supervision of the Council Administrator, overseeing the office space of the Council, and notifying Council Members of opportunities to serve on certain Request for Proposals (RFP) Committees; amending Section 1.02 to clarify the administrative duties of the Council Administrator, Aides to Council, and the Citizens' Advocate; deleting and reserving Section 1.104; amending Section 1.105 to streamline the travel and expense procedures for all officers, employees, and appointees of the Council Office; amending Section 1.201 to include masculine and feminine pronouns; amending Section 1.203 to provide guidelines for the use of official stationery; amending Section 1.204 to streamline the travel and expense reporting procedures for Council Members; deleting Sections 1.301, 1.302, 1.303, and 1.304 to remove reference to the Internal Audit Unit and reserving the section numbers; amending Section 2.101 to provide a procedure for electing the Chairperson of a Committee in the event of a tie vote; amending Section 2.102 correcting the names of Standing Committees and clarifying the tasks assigned to each Standing Committee; amending Section 2.103 to clarify the appointment process and the meeting requirements for Ad Hoc Committees; amending Section 2.104 to clarify the staffing and meeting requirements for Subcommittees of Standing Committees; amending Section 2.105 to clarify the duties, quorum requirements, and budgetary tasks assigned to the Committee of the Whole and Link Committees; amending Section 2.107 to clarify the confirmation process for Department Commissioners and to create requirements for the delivery of information to the Urban County Council prior to the confirmation of various appointments; amending Section 2.108 to correct clerical errors; amending Section 2.202 to include the meeting requirements for Standing Committees; amending Section 2.203 to clarify the attendance requirements for Councilmembers and include masculine and feminine pronouns; amending Section 2.204 to provide that the Chair of a Standing Committee may refer items directly to his or her Committee; amending Section 2.205 to clarify the contents of Committee Reports; amending Section 2.206 to streamline the requirements for the submission of materials for Committee Presentations; amending Section 3.102 changing the name of Appendix B to Part Two (2); amending Section 3.103 changing the name of Appendix C to Part Three (3) and providing that a Councilmember may introduce legislation at his or her discretion; amending Section 4.101 to include the general meeting requirements for Meetings of the Urban County Council; amending Section 4.102 deleting the general meeting requirements for the Urban County Council and including Communications from the Mayor (For Information Only) and Fire/Police Disciplinary Items on the Official Agenda of Regular Meetings of the Urban County Council; amending Section 4.103 to streamline the notice requirements for Special Meetings of the Urban County Council; amending Section 4.104 to include Public Comment Issues Not on the Agenda, Adjournment, Communications from the Mayor (For Information Only), and Personnel Matters on the Official Agenda of Work Sessions of the Urban County Council; amending Section 4.105 deleting the minute-keeping requirement relating to Executive Sessions; amending Section 4.106 to establish procedures and requirements for public comment during Meetings of the Urban County Council; amending Section 4.107 to streamline the process governing the distribution of informational materials to the Council during Regular or Special Meetings and Work Sessions; amending Section 4.108 to clarify the administrative responsibilities for notice of Public Hearings and Public Forums; amending Section 4.201 to clarify the process for selecting the Presiding Officer at Regular Meetings, Special Meetings, and Work Sessions; amending Section 4.301 relating to recognition to speak from the Chair via computer work station; amending Section 4.302 to establish requirements to govern the manner of</p>				

speaking and decorum for Members of the Urban County Council; amending Section 4.303 to include masculine and feminine pronouns; amending Section 4.401 to simplify the manner of making motions and withdrawing motions; amending Section 4.501 to simplify the process relating to requests for a second reading on Ordinances and Resolutions; amending Section 4.505 to include masculine and feminine pronouns; amending Section 4.601 to require the referral of Budget Amendments to the Council Administrator or her designee by noon on the Thursday prior to Work Session; amending Appendix A to the Rules and Procedures by changing the title to Part One (1), including masculine and feminine pronouns, and clarifying the reporting requirements of the Citizens' Advocate; amending Appendix B to the Rules and Procedures by changing the title to Part Two (2) and streamlining the guidelines for use of Law Dept. personnel by Members of the Urban County Council; amending Appendix C to the Rules and Procedures by changing the title to Part Three (3) and streamlining the Administrative, Council, and Business Work Flows for items requiring legislative consideration and approval; amending Appendix D to the Rules and Procedures by changing the title to Part Four (4) and streamlining the guidelines for use of the Government Access Cable Channel, Web Stream, and Online Video Archives; amending Appendix E to the Rules and Procedures by changing the title to Part Five (5) and creating official guidelines and processes for Neighborhood Development Funds; and creating Part Six (6) to the Rules and Procedures relating to Social Media Best Practices. [Council Office, Maynard]

**Sponsors:****Indexes:****Code sections:****Attachments:** 1. 00632724.pdf, 2. RESOLUTION - 677-2018

Date	Ver.	Action By	Action	Result
11/1/2018	1	Urban County Council	Approved	Pass
10/25/2018	1	Urban County Council	Received First Reading	
10/23/2018	1	Urban County Council Work Session	Approved and Referred to Docket	Pass