PROFESSIONAL SERVICES AGREEMENT

THIS IS AN AGREEMENT made as of 12 11, 2020 between the LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT (OWNER) and Machinex Technologies, Inc. (PROFESSIONAL). OWNER intends to proceed with Material Recovery Facility Design Build Fiber Line Upgrade in Lexington, Kentucky as described in the attached Request for Proposal document. The services are to include professional design, installation, testing and training services for the city as contemplated in the OWNER's Request for Proposal No. 14-2020. The services are hereinafter referred to as the Project.

OWNER and **PROFESSIONAL** in consideration of their mutual covenants herein agree in respect of the performance of professional planning and analysis services by **PROFESSIONAL** and the payment for those services by **OWNER** as set forth below.

PROFESSIONAL was selected by **OWNER** based upon its response to the Request for Proposal No. 14-2020.

SECTION 1 - BASIC SERVICES OF PROFESSIONAL

1.1. General

PROFESSIONAL shall perform professional services as hereinafter stated in accordance with the incorporated documents.

1.2 Incorporated Documents

The following documents are incorporated by reference herein as if fully stated and are attached hereto as exhibits:

- 1. EXHIBIT A RFP No. 14-2020 MRF Design Build Fiber Line Upgrade
- 2. EXHIBIT B PROFESSIONAL's revised Proposal No. 3420026-1
- 3. EXHIBIT C Certificate of Insurance and Evidence of Insurability

To the extent of any conflict among the provisions of these documents and/or this Agreement, the provisions of this Agreement shall control, followed by the provisions of EXHIBIT B and then EXHIBIT A.

1.3 Project Phase

After written authorization to proceed with the Project, **PROFESSIONAL** shall:

- 1. Notify the **OWNER** in writing of its authorized representative who shall act as Project Manager and liaison representative between the **PROFESSIONAL** and the **OWNER**.
- 2. On the basis of "Selected Proposer Requirements" in the "Request for Proposal", attached in Exhibit "A", submit final design, update project schedule timeline, obtain all on-site work documentation, and prepare/perform

all required deliverables listed in the Request for Proposal. See Exhibit "A" for complete listing of all deliverables.

This Agreement (consisting of pages 1 to 9 inclusive), together with the Exhibits and schedules identified above constitutes the entire Agreement between **OWNER** and **PROFESSIONAL** and supersedes all prior written or oral understandings. This Agreement and said Exhibits and schedules may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

The General Condition provisions of RFP No. 14-2020 are incorporated herein by reference as if fully stated.

<u>Construction and Progress Monitoring</u>. As part of this Agreement, **PROFESSIONAL** acknowledges that the general design of the MRF and the specifications of the Design Build Fiber Line Upgrade are sufficient to enable the PROFESSIONAL to satisfactorily meet its responsibilities under this Agreement. The OWNER intends to purchase and install the equipment for the Design Build Fiber Line Upgrade.

Coordination of Efforts. The PROFESSIONAL, as project manager for the Design Build Fiber Line Upgrade per Exhibit B, and the OWNER acknowledge the need for close coordination of activities and responsibilities pertaining to the transition of the existing facility to the new equipment. The PROFESSIONAL will develop a path, with deadline dates and responsibilities, outlining the installation schedule of new equipment. The PROFESSIONAL shall provide to the OWNER, for approval, a project plan including a project schedule with major milestones showing equipment installation, testing events, and start-up dates. The project plan shall be provided to the OWNER at least sixty (60) days prior to commencement of the Design Build Fiber Line Upgrade work.

SECTION 2 - ADDITIONAL SERVICES BY PROFESSIONAL

- 2.1. The OWNER may desire to have the PROFESSIONAL perform work or render services in connection with this Project other than provided by Exhibit A of this Agreement. Such work shall be considered as "Additional Services," subject to a change order, supplemental to this Agreement, setting forth the character and scope thereof and the compensation therefore. Work under such change order shall not proceed until the OWNER gives written authorization. Should the OWNER find it desirable to have previously satisfactorily completed and accepted plans or parts thereof revised, the PROFESSIONAL shall make such revisions as directed, in writing, by the OWNER. This work shall be considered as "Additional Services" and shall be paid as suggested in the payment terms.
- **2.2.** All "Additional Services" are subject to prior written authorization of **OWNER** and necessary appropriations made by the Urban County Council.

SECTION 3 - OWNER'S RESPONSIBILITIES

OWNER shall:

- 3.1. Provide criteria and information as to **OWNER'S** requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations.
- **3.2.** Assist **PROFESSIONAL** by placing at his disposal available information pertinent to the Project.
- 3.3. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by **PROFESSIONAL**, and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of **PROFESSIONAL**.
- 3.4. Designate in writing a person to act as OWNER'S representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define OWNER'S policies and decisions with respect to materials, equipment, elements and systems pertinent to PROFESSIONAL'S services.
- 3.5. Give written notice to **PROFESSIONAL** whenever **OWNER** observes or otherwise becomes aware of any development that affects the scope or timing of **PROFESSIONAL'S** services, or any defect in the work of Contractor(s).
- **3.6.** Furnish or direct **PROFESSIONAL** to provide necessary Additional Services as stipulated in Section Two (2) of this Agreement or other services as required.

SECTION 4 - PERIOD OF SERVICES

- **4.1.** Time is of the essence. See Exhibit "B" (attached) for the project schedule.
- **4.2.** The provisions of this Section Four (4) and the various rates of compensation for **PROFESSIONAL'S** services provided for elsewhere in this Agreement have been agreed to in anticipation of the orderly and continuous progress of the Project through completion.

If delays result by reason of acts of the **OWNER** or approving agencies or other causes, which are beyond the control of the **PROFESSIONAL**, an extension of time for such delay will be considered. If delays occur, the **PROFESSIONAL** shall within 30 days from the date of the delay apply in writing to the **OWNER** for an extension of time for such reasonable period as may be mutually agreed upon between the parties, and if approved, the Project schedule shall be revised to reflect the extension. Such extension of time to the completion date shall in no way be construed to operate as a waiver on the part of the **OWNER** of any of its rights in the Agreement. Section 6.5, under DISPUTES, of this Agreement, shall apply in the event the parties cannot mutually agree upon an extension of time.

In the event that the overall delay resulting from the above described causes is sufficient to prevent complete performance of the Agreement within six (6) months of the time specified therein, the Agreement fee or fees shall be subject to reconsideration and possible adjustment. Section 6.5 of this Agreement shall apply in the event the parties cannot mutually agree upon an adjustment of fee.

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SECTION 5 - PAYMENTS TO PROFESSIONAL

5.1 Methods of Payment for Services of PROFESSIONAL

5.1.1 For Basic Services.

All Lump Sum Pricing shall include all direct labor and supervision necessary to complete the item in a manner that meets or exceeds the customer's satisfaction. It shall also include the labor payroll costs, overhead (such as unemployment taxes, general liability insurance, rent, utilities, phones, supplies, administrative salaries, F.I.C.A. sick and vacations, etc. disposal fees tool allowance, equipment, materials, profit and all other costs used on the job. The negotiated cost of services is represented below.

Cost (Total Cost of Services Below)

\$4,200,000

Milestones

- 1) 25% Upon General Layout Approval (\$1,050,000)
- 2) 20% 2 Months Prior to Shipment (\$840,000)
- 3) 10% Prior to Shipment (\$420,000)
- 4) 25% Upon Last Equipment Arrival on Site (\$1,050,000)
- 5) 10% Upon Substantial Completion of Installation (\$420,000)
- 6) 5% Upon Completion of Installation(not to exceed 30 days) (\$210,000)
- 7) 5% Upon Customer Approval (\$210,000)

5.2. Times of Payment.

5.2.1. PROFESSIONAL shall submit to **OWNER** invoices at milestone completions. The milestones are the basis for Basic Services rendered. The invoices will be based upon milestones actually completed at the time of billing and are subject to approval by the **OWNER**. **OWNER** shall pay **PROFESSIONAL'S** invoice within thirty (30) days of receipt.

5.3. Other Provisions Concerning Payments.

- **5.3.1.** In the event the Agreement is terminated by the **OWNER** without fault on the part of the **PROFESSIONAL**, the **PROFESSIONAL** shall be paid for the work performed or services rendered an amount bearing the same ratio to the total Agreement fee as the amount of work completed or partially completed and delivered to the **OWNER** is to the total amount of work provided for herein, as determined by mutual agreement between the **OWNER** and the **PROFESSIONAL**.
- **5.3.2.** In the event the services of the **PROFESSIONAL** are terminated by the **OWNER** for fault on the part of the **PROFESSIONAL**, the **PROFESSIONAL** shall be paid reasonable value of the work performed or services rendered and delivered.

5.3.3. In the event the **PROFESSIONAL** shall terminate the Agreement because of gross delays caused by the **OWNER**, the **PROFESSIONAL** shall be paid as set forth in Section 5.3.1. above.

SECTION 6 – ADDITIONAL GENERAL CONSIDERATIONS

6.1. Termination

6.1.1. The obligation to provide further services under this Agreement may be terminated by either party upon ten (10) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party, provided the non-terminating party fails to cure such default within the thirty (30) day period.

6.2. Ownership and Reuse of Documents.

All documents, including Drawings and Specifications, prepared by the **PROFESSIONAL** pursuant to this Agreement shall be delivered to and become the property of the **OWNER**. The **OWNER** shall have the right to reuse same without restriction or limitation, but without liability or legal exposure to **PROFESSIONAL**.

6.3. Legal Responsibilities and Legal Relations.

- **6.3.1.** The **PROFESSIONAL** shall familiarize himself with and shall at all times comply with all federal, state and local laws, ordinances, and regulations which in any manner affect the services of this Agreement.
- **6.3.2.** In performing the services hereunder, the **PROFESSIONAL** and its **PROFESSIONALS**, employees, agents and representatives shall not be deemed or construed to be employees of **OWNER** in any manner whatsoever. Except as otherwise provided in this Agreement, the **PROFESSIONAL** shall be acting as an independent contractor. The **PROFESSIONAL** shall not hold itself out as, nor claim to be, an officer or employee of **OWNER** by reason hereof and shall not make any claim, demand or application to or for any right or privilege applicable to an officer or employee of **OWNER**. The **PROFESSIONAL** shall be solely responsible for any claims for wages or compensation by **PROFESSIONAL'S** employees, agents and representatives, including **PROFESSIONALS**, and shall save and hold **OWNER** harmless therefrom.
- **6.3.3.** The parties hereto agree that causes of actions between the parties shall be governed by applicable provisions of the Kentucky Revised Statues.

6.4. Successors and Assigns.

6.4.1. PROFESSIONAL binds itself and his partners, successors, executors, administrators, assigns and legal representatives to this Agreement in respect to all covenants, agreements and obligations of this Agreement. **PROFESSIONAL** shall not assign any interest, obligation or benefit in this Agreement. **PROFESSIONAL** shall not assign any interest, obligation or benefit in this Agreement or transfer any interest in the same, whether by assignment or novation, without prior written consent of **OWNER**.

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6.4.2. The **PROFESSIONAL** shall not subcontract more than fifty percent (50%) of the work, based upon dollar value, to be provided under this Agreement. The **PROFESSIONAL** shall obtain written approval prior to subletting or assigning any services contained in this Agreement, and consent to sublet or assign any part of this Agreement shall not be construed to relieve the **PROFESSIONAL** of any responsibility for compliance with the provisions of this Agreement.

6.4.3. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than **OWNER** and **PROFESSIONAL**.

6.5. Disputes.

Except as otherwise provided in this Agreement, any dispute concerning the amount of payment due the **PROFESSIONAL** or any dispute concerning any question of fact of any act to be performed under this Agreement, which is not disposed of by agreement between the Urban County Division of Central Purchasing and the **PROFESSIONAL**, shall be submitted to the Commissioner, Department of Environmental Quality and Public Works, Lexington-Fayette Urban County Government for review. The decision of the Commissioner as to the determination of such dispute shall be final and conclusive unless determined by a court of competent jurisdiction to have been fraudulent, capricious, arbitrary or so grossly erroneous as necessarily to imply bad faith. Pending a final decision of a dispute hereunder, the **PROFESSIONAL** shall proceed diligently with the performance of the Agreement in accordance with the directions of the **OWNER**.

6.6. PROFESSIONAL's Performance.

PROFESSIONAL shall use those efforts which a skilled, competent, experienced, and prudent person or organization would use to perform and complete the requirements of this Contract in a timely and professional manner conforming to the standards and quality generally recognized and accepted within the profession throughout the United States. **PROFESSIONAL** shall furnish all necessary labor, tools, equipment, and supplies to perform the required services.

The **OWNER** will decide all questions which may arise as to the quality and acceptability of any work performed under the Contract. If, in the opinion of the **OWNER**'s authorized representative, performance becomes unsatisfactory, the **OWNER** shall notify the **PROFESSIONAL**.

The **PROFESSIONAL** will have thirty (30) days from that time to correct any specific instance of unsatisfactory performance. In the event the unsatisfactory performance is not corrected within the time specified above, the **OWNER** shall have the immediate right to complete the work to its satisfaction and shall deduct the cost to cover from any balances due to become due to the **PROFESSIONAL**. Repeated incidences of unsatisfactory performance may result in cancellation of the Contract for default.

The PROFESSIONAL shall be responsible for the accuracy of all work and shall make any necessary revisions or corrections resulting from errors and/or omissions on the part of the PROFESSIONAL, without additional compensation. By submission of equipment manufacture and installation, commissioning and acceptance testing, staff training, and Drawings and Specifications to the OWNER, the PROFESSIONAL has made a statement

that, to the best of its belief and knowledge, the information is accurate. Failure on the part of **PROFESSIONAL** to provide the expected level of accuracy may be grounds for the **OWNER** to disqualify **PROFESSIONAL** from consideration for future **PROFESSIONAL** service agreements.

6.7. Security Clause.

The **PROFESSIONAL** certifies that he shall not at any time release or divulge any information concerning the services covered by this Agreement to any person or any public or private organization except the **OWNER** without prior approval of the **OWNER**.

6.8. Access to Records.

The PROFESSIONALS and his sub-PROFESSIONALS shall maintain all books, documents, papers, and accounting records, and make such materials available at their respective offices at all reasonable times during the contract period and for three (3) years from the date of final payment under the contract for inspection by the OWNER, and copies thereof shall be furnished if requested. Failure to maintain such records for three (3) years after the date of final payment may be grounds for the OWNER to disqualify the PROFESSIONAL from consideration for future PROFESSIONAL service agreements.

6.9. Required Risk Management Provisions.

The Risk Management Provisions of RFP No. 14-2020 are incorporated herein by reference as if fully stated. Copies of the required Certificates of Insurance shall be provided to **OWNER** as required therein.

SECTION 7 - EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this service agreement, the **PROFESSIONAL** agrees as follows:

- 7.1. The PROFESSIONAL will not discriminate against any employee or application for employment because of race, color, religion, national origin, sex, age or handicap. The PROFESSIONAL will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, national origin, sex, age or handicap. Such action shall include, but not be limited to the following: employment upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeships. The PROFESSIONAL agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this non-discrimination clause.
- 7.2 The **PROFESSIONAL** will, in all solicitations or advertisements for employees placed by or on behalf of the **PROFESSIONAL**, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, sex, age (between forty and seventy), or handicap.

SECTION 8 - SPECIAL PROVISIONS

8.1. This Agreement is subject to the following provisions.

Pursuant to subparagraph 3.4 of this Agreement, OWNER has assigned the appropriate LFUCG employee (the "OWNER'S Agent"), as the authorized agent of OWNER, to monitor, direct and review the performance of work of the PROFESSIONAL. Documents, data, reports and all matters associated with carrying out this Agreement shall be addressed to the OWNER'S Agent or their designee. Questions by the PROFESSIONAL regarding interpretations of the terms, provisions and requirements under this Agreement shall be addressed to the OWNER'S Agent or their designee. The PROFESSIONAL shall look only to the OWNER'S Agent or their designee for direction in its performance under this Agreement; no other direction shall be binding upon OWNER. OWNER shall respond to written requests by PROFESSIONAL within thirty (30) days.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

OWNER (LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT):

Signature: And Arton
Linda Gorton, Mayor

Date: 15 2001

ATTEST:

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Machine Semments, Deputy

PROFESSIONAL (Machinex Technologies, Inc.):

Signature: Printed Name: 15 1 1 2020

COMMONWEALTH OF KENTUCKY
COUNTY OF (Fayetk)

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The foregoing instrument was subscribed, sworn to	and acknowledged be	fore me by	for
and on behalf of LFUCG	on this the 5	day of	
Jennary, 2021.		_ •	
My commission expires: $9-18-2022$			
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NOTARY PUBLIC, STATE AT LARGE, KY			

EXHIBIT A

RFP No. 14-2020 MRF Design Build Fiber Line Upgrade

EXHIBIT B

PROFESSIONAL's revised Proposal No. 3420026-1

EXHIBIT C

Certificate of Insurance and Evidence of Insurability

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Liberty Mutual Insurance Company The Ohio Casulaty Insurance Company West American Insurance Company

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