## LEXINGTON

# Bid 110-2020 Addendum 4 Staples Business Advantage Supplier Response 

## Event Information

Number: Bid 110-2020 Addendum 4
Title: Office Supplies
Type: Competitive Bid
Issue Date: 10/22/2020
Deadline: 11/12/2020 02:00 PM (ET)
Notes: ONLY ONLINE BIDS WILL BE ACCEPTED FOR THIS SOLICITATION. PRICING SHOULD BE SUBMITTED ON THE LINE ITEMS TAB ONLY. PRICING WITHIN SUBMITTALS WILL NOT BE ACCEPTED AND MAY MAKE YOUR BID NON-RESPONSIVE.

## Contact Information

Contact: Conni Hayes
Address: Central Purchasing
Government Center Building
Room 338
200 East Main Street
Lexington, KY 40507
Phone: (859) 2583320
Fax: (859) 2583322
Email: chayes@lexingtonky.gov

## Staples Business Advantage Information

```
Address: 1650 Lyndon Farm Ct
    Suite }10
    Louisville, KY 40223
Phone: (877) 609-7770
Email: sasupport@staples.com
```

ONLY ONLINE BIDS WILL BE ACCEPTED! By submitting your response, you certify that you are authorized to represent and bind your company and that you agree to all bid terms and conditions as stated in the attached bid/RFP/RFQ/Quote/Auction documents.

Laura Mcallester
Signature
Submitted at 11/11/2020 1:47:11 PM

## Response Attachments

## Affidavit - signed.pdf

Signed affidavit.

## LFUCG MWDBE PARTICIPATION FORMS.pdf

Staples LFUCG MWDBE PARTICIPATION FORMS

## Staples WORKFORCE ANALYSIS FORM.pdf

Staples WORKFORCE ANALYSIS FORM

## STAPLES RESPONSE ATTACHMENT.pdf

Staples response to questions posed in the bid specifications and provisions documents.

## Bid Attributes

## Discount on Catalog Items

Supplier agrees to a $\qquad$ \% discount from a Proprietary In-Stock Item Catalog. The LexingtonFayette Urban County Government reserves the right to accept or reject this section as part of this price contract.
In lieu of a percentage discount, Staples proposes that our Staples.com retail pricing be used as the standard, and reference point in setting prices for LFUCG's non-core purchases. These non-core prices will be updated daily to ensure that LFUCG continues to benefit from the latest updates to the market. Please note such pricing is exclusive of tier pricing, closeouts promotions and/or specials. Also, non-contract items priced from our retail site, Staples.com, are not subject to customer audit or any pricing guarantee.

2 Discount on printing supplies
Supplier agrees to a $\qquad$ \% discount from their Catalog pricing on inkjet and toner cartridges other than Lexmark brand.
In lieu of a percentage discount, Staples proposes that our Staples.com retail pricing be used as the standard, and reference point in setting prices for LFUCG's non-core purchases. These non-core prices will be updated daily to ensure that LFUCG continues to benefit from the latest updates to the market. Please note such pricing is exclusive of tier pricing, closeouts promotions and/or specials. Also, non-contract items priced from our retail site, Staples.com, are not subject to customer audit or any pricing guarantee.

## 3 Rebate Program

Does Supplier provide a yearly percentage rebate program based on total spend? If so, please provide the details of the program and percentages.
While program rebates are important, Staples is proposing an aggressive product pricing structure without rebates incentives that can inflate the overall pricing structure. We find that having the best possible product pricing is most important in a large program as it drives end-user satisfaction and compliance to the overall program.

## Bid Lines

1 Duracell® Alkaline "AAA" Batteries, 1.5V, 20/Pack

Quantity:_1 UOM: EA Unit Price: | $\$ 13.50$ Total: $\quad \$ 13.50$ |
| :--- |

Manufacturer: Duracell
Manufacturer \#: MN2400B20Z
Supplier Notes: Staples sku number 846026
2 Duracell® Alkaline "AA" Batteries, 24-Pack

| Quantity: 11 | UOM: EA | Unit Price: | $\$ 17.03$ | Total: |
| :--- | :--- | :--- | :--- | :--- |
| Manufacturer: | Duracell |  |  |  |
| Manufacturer \#: | MN1500B240001 |  |  |  |

Supplier Notes: Staples sku number 867474
3 Duracell® Alkaline "C" Batteries, 8-Pack

| Quantity: | UOM: EA | Unit Price: | \$11.39 | Total: | \$11.39 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Manufacturer: | Duracell |  |  |  |  |
| Manufacturer \# | MN14RT8Z |  |  |  |  |
| Supplier Notes: | Staples sku 503532 |  |  |  |  |

4 Duracell® Alkaline "D" Batteries, 8-Pack
Quantity: _ 1 UOM: EA
Unit Price:

| Total: |
| ---: |

Manufacturer: Duracell
Manufacturer \#: MN13R8DW
Supplier Notes: Staples sku 702504
5 Pilot Razor Point Fine Line Marker Pens, Ultra Fine Point, Black, 12/Pack

Manufacturer \#: 11001
Supplier Notes: Staples sku 110064

## Alternate 1

## PERM MRKER ULTRA FINE 12PK BLK

Quantity: 1 UOM: EA
Unit Price


Total:
$\$ 6.89$
Manufacturer: Tru Red
Manufacturer \#: TR54534
6 Pilot Razor Point Fine Line Marker Pens, Ultra Fine Point, Red, 12/Pack
Quantity: 1 UOM: EA
Unit Price:
$\$ 7.80$
Total:
$\$ 7.80$

Manufacturer \#: 11007
Supplier Notes: Staples sku 110098
Alternate 1
PEN ROLLING WRITER MED RD DZ

| Quantity: 1 UOM: EA | Unit Price: | \$7.41 | Total: | \$7.41 |
| :---: | :---: | :---: | :---: | :---: |
| Manufacturer: Pentel |  |  |  |  |
| Manufacturer \#: R100B |  |  |  |  |

7 Pilot Razor Point Fine Line Marker Pens, Ultra Fine Point, Blue, 12/Pack Quantity: 1 UOM: EA
Unit Price: $\quad \$ 7.80$ Total: $\$ 7.80$
Manufacturer \#: 11004
Supplier Notes: Staples sku 110106
8 BIC® Cristal® Ballpoint Stick Pens, Medium, Blue, Dozen

| Quantity: 1 | UOM: EA | Unit Price: | \$1.60 | Total: | \$1.60 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Manufacturer \#: 10126/MS11BL |  |  |  |  |  |
| Supplier Notes: | Staples sku 123836 |  |  |  |  |

9 BIC® Cristal® Ballpoint Stick Pens, Medium, Black, Dozen
Quantity: _1 UOM: EA Unit Price: $\begin{array}{r}\$ 1.76 \text { Total: } \quad \$ 1.76 \\ \hline\end{array}$ Manufacturer \#: 10127/MS11BK
Supplier Notes: Staples sku 123885

## Alternate 1

PEN BP STICK 1.0 BLACK 12PK

| Quantity: 1 | UOM: EA | Unit Price: | \$1.45 | Total: | \$1.45 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Manufacturer: Tru Red |  |  |  |  |  |
| Manufacturer \#: | TR52861 |  |  |  |  |




| 1 | Sustainable Earth by Staples® Sugarcane-Based Easel Pads, 1" Ruled, 34" x 27", 50 Sheets/Pad, 4/Ct |
| :--- | :--- |
| 1 |  |

Quantity: 1 UOM: EA Unit Price $\qquad$ $\$ 24.77$
Manufacturer \#: 17641
Supplier Notes: Staples sku 807686

| 1 | Pilot Precise V5 Premium Rolling Ball Stick Pens, Extra Fine Point, Red, 12/Pack |
| :--- | :--- |

2 Quantity: 1 UOM: EA Unit Price: $\$ 10.68$

Total:
$\$ 10.68$
Manufacturer \#: 35336
Supplier Notes: Staples sku 302257

| 1 | Pilot Precise V5 Premium Rolling Ball Stick Pens, Extra Fine Point, Blue, 12/Pack |
| :--- | :--- |
| 3 |  |


Supplier Notes: Staples sku 205120

## Alternate 1

ENERGEL-X 0.5 NEEDLE RET. BLUE


| 1 | Pilot Precise V5 Premium Rolling Ball Stick Pens, Extra Fine Point, Black, 12/Pack |
| :--- | :--- |

Quantity: 1 UOM: EA
Unit Price:

$\$ 11.74$
Manufacturer \#: 35334
Supplier Notes: Staples sku 205112

## Alternate 1

ENERGEL-X 0.5 NEEDLE RET. BLK

| Quantity: 11 | UOM: EA | Unit Price: | $\$ 10.38$ | Total: |
| :--- | :--- | :--- | :--- | :--- |
| Manufacturer: | Pentel |  |  |  |
| Manufacturer \#: | BLN105A |  |  |  |



| 1 | BIC® Xtra Comfort Round Stic® Grip Ballpoint Pens, Medium Point, Black, Dozen |
| :--- | :--- | :--- |
| 6 |  |

Unit Price:
$\$ 1.53$
Total
Manufacturer \#: 13726/GSMG11BK
Supplier Notes: Staples sku 382241

| 1 | BIC® Xtra Comfort Round Stic Grip Ballpoint Pens, Medium Point, Blue, Dozen |  |  | Total: | \$1.40 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Quantity: 1 UOM: EA | Unit Price: | \$1.40 |  |  |
|  | Manufacturer \#: 13725/GSMG11BE |  |  |  |  |
|  | Supplier Notes: Staples sku - 382242 |  |  |  |  |


| 1 | Pilot G2 Premium Retractable Gel Roller Pens, Extra Fine Point, Blue, 12/Pack |
| :--- | :--- |
| 8 |  |

8 Quantity: 1 UOM: EA Unit Price:


Total:
$\$ 9.96$
Manufacturer \#: 31003
Supplier Notes: Staples sku 430730
Alternate 1
AURA GEL RT FINE 0.5MM BLUE 12
Quantity: 1 UOM: EA
Unit Price:
$\$ 5.90$

Total:
$\$ 5.90$
Manufacturer: Staples
Manufacturer \#: 50365

| 1 | Pilot G2 Premium Retractable Gel Roller Pens, Extra Fine Point, Black, 12/Pack |
| :--- | :--- |

9 Quantity: 1 UOM: EA Unit Price:
$\$ 9.96$

Total: $\$ 9.96$
Manufacturer \#: 31002
Supplier Notes: Staples sku 430729

| 2 | Staples® Stickies ${ }^{\text {TM }} 3^{\prime \prime} \times 3^{\prime \prime}$ Pop-up Note Dispenser, Clear Top, Black Base |
| :--- | :--- |



| 2 | Verbatim® Store 'n' Go® 95236 USB 2.0 Flash Drive, 4GB |
| :--- | :--- |


| Quantity: 1 UOM: EA | Unit Price: | \$5.99 | Total: | \$5.99 |
| :---: | :---: | :---: | :---: | :---: |
| Manufacturer \#: 95236 |  |  |  |  |
| Supplier Notes: Staples sku 715809 |  |  |  |  |


| $\mathbf{2}$ | Verbatim Store 'n' Go 95507 8GB USB 2.0 Flash Drive, Red |
| :--- | :--- | Quantity: _ 1 UOM: EA

Manufacturer \#: VER95507
Supplier Notes: Staples sku 699510


| 2 | Verbatim PinStripe 32GB USB 2.0 Flash Drive, Black |
| :--- | :--- |


| Quantity: 1.1 | UOM: EA |
| :--- | :--- |
| Manufacturer \#: | 49064 |
| Supplier Notes: | Staples sku 958038 |



2 Staples® Colored Top-Tab File Folders, 3 Tab, Red, Letter Size, 24/Pack


7 Staples® Colored Top-Tab File Folders, 3 Tab, Green, Letter Size, 24/Pack
Quantity: _1 UOM: EA $\quad$ Unit Price: $\begin{array}{r}\$ 9.58 \text { Total: } \quad \$ 9.58 \\ \hline\end{array}$
Manufacturer \#: 659788
Supplier Notes: Staples sku 224543

| $\mathbf{2}$ | Staples® Colored Top-Tab File Folders, 3 Tab, Purple, Letter Size, 24 |
| :--- | :--- |



| $\mathbf{2}$ | Pilot G2 Premium Retractable Gel Roller Pens, Fine Point, Assorted, 8/Pack |
| :--- | :--- |


| Quantity: 1 | UOM: EA | Unit Price: | \$7.34 | Total: |  |
| :---: | :---: | :---: | :---: | :---: | :---: |

Manufacturer \#: 31128
Supplier Notes: Staples sku 589057

## Alternate 1

## PAPERMATE GEL MED RT ASST 8PK

| Quantity: 1 | UOM: EA | Unit Price: | \$5.45 | Total: | \$5.45 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Manufacturer: | Papermate |  |  |  |  |
| Manufacturer \#: | 1746323 |  |  |  |  |

Pilot G2 Premium Retractable Gel Roller Pens, Bold Point, Black, 12/Pack

| Quantity: 11 UOM: EA | Unit Price: |  |
| :--- | :--- | :--- |
| Manufacturer \#: | 31256 | $\$ 10.95$ Total: |

Supplier Notes: Staples sku 648102

## Alternate 1

PM PROFILE GEL 1.0MM 12CD BLK
Quantity: 1 UOM: EA Unit Price: $\quad \$ 10.40$ Total: $\quad \$ 10.40$

Manufacturer: Papermate
Manufacturer \#: 2095465
3 Pilot G2 Premium Retractable Gel Roller Pens, Bold Point, Blue, 12/Pack (31257)

Quantity: _1 UOM: EA Unit Price: $\quad \$ 10.95$ Total: | $\$ 10.95$ |
| :--- |

Manufacturer \#: 31256
Supplier Notes: Staples sku 648103

## Alternate 1

TRURED GEL RT 0.7 BLU 12PK

| Quantity: 1 U UM: EA | Unit Price: | \$8.69 | Total: | \$8.69 |
| :---: | :---: | :---: | :---: | :---: |
| Manufacturer: Tru Red | Tru Red |  |  |  |
| Manufacturer \#: TR54499 |  |  |  |  |


| 3 | Pilot G2 Premium Retractable Gel Roller Pens, Fine Point, Red, 12/Pack |
| :--- | :--- |



Supplier Notes: Staples sku 424576

## Alternate 1

TRURED GEL RT BP 0.7 12PK RED

| Quantity: 1 | UOM: EA | Unit Price: | \$8.69 | Total: | \$8.69 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Manufacturer: Tru Red |  |  |  |  |  |
| Manufacturer \# | TR54500 |  |  |  |  |

3
3 Staples® Sonix Gel Retractable Pens, Medium Point, 0.7 mm , Blue Ink / Blue Barrel, 12/Pk
Quantity: 1 UOM: EA Unit Price: $\quad \$ 8.69$ Total: $\quad \$ 8.69$
Manufacturer \#: 13563CC
Supplier Notes: Staples sku 24377029

3 Staples® Sonix Gel Retractable Pens, Medium Point, 0.7 mm , Red Ink / Red Barrel, 12/Pk


$\begin{array}{ll}\text { Quantity: } 1.1 & \text { UOM: EA } \\ \text { Manufacturer \#: } & \text { S33BO12/52566 } \\ \text { Supplier Notes: } & \text { Staples sku } 576153\end{array}$


3 Staples Stickies® Recycled Line-Ruled Notes, Yellow, 4" x 6", 5 Pads/Pack


| 3 | Staples® Copy Paper; Recycled, $8-1 / 2 \times 11$ ", Letter Size |
| :--- | :--- |
| 8 |  |

Quantity: 1 UOM: EA
Unit Price:
$\$ 42.99$
Total:
$\$ 42.99$
Manufacturer \#: 112350/461757
Supplier Notes: Staples sku 492072
3 Staples® 30\% Recycled Copy Paper, LEGAL-size, 92/104 US/Euro Brightness, $20 \mathrm{lb} ., 8$ 1/2" x 14", 5,000
9 Sheets/Ct



| 4 | Staples® Heavy-Duty View Binder with D-Rings, Black, 1,000 Sheet Capacity, 5" Ring |
| :--- | :--- |
| 1 |  |

1
Quantity: 1 UOM: EA
Unit Price: $\quad \$ 20.48$ Total:
$\$ 20.48$
Manufacturer \#: 24699US
Supplier Notes: Staples sku 082612

4 Staples® Heavy-Duty View Binder with D-Rings, Black, 775 Sheet Capacity, 4" Ring


| 4 | Staples® Heavy-Duty View Binder with D-Rings, Black, 120 Sheet Capacity, 1/2" Ring |
| :--- | :--- |

 Manufacturer \#: 26317
Supplier Notes: Staples sku 976055
4 Staples® Heavy-Duty View Binder with D-Rings, Black, 220 Sheet Capacity, 1" Ring
4


4 Staples Better® Binder Heavy-Duty View, Black, 540-Sheet Capacity, 2" (Ring Diameter)

| Quantity: 1 | UOM: EA | Unit Price: | \$5.23 | Total: | \$5.23 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Manufacturer \#: 13393CC |  |  |  |  |  |
| Supplier Notes: | Staples sku 648822 |  |  |  |  |


| 4 | Staples® Heavy-Duty View Binder with D-Rings, Black, 650 Sheet Capacity, 3" Ring |
| :--- | :--- |
| 6 |  | Quantity: 1 UOM: EA

Unit Price
$\$ 7.27$
Total
$\$ 7.27$
Manufacturer \#: 24690US
Supplier Notes: Staples sku 082669
4 Staples® Heavy-Duty View Binder with D-Rings, White, 120 Sheet Capacity, 1/2" Ring
Quantity: 1 UOM: EA
Unit Price:
$\$ 3.71$ Total:
Manufacturer \#: 26316
Supplier Notes: Staples sku 976053
4 Staples® Heavy-Duty View Binder with D-Rings, White, 220 Sheet Capacity, 1" Ring

| Quantity: 1 UOM: EA | Unit Price: | \$5.30 | Total: | \$5.30 |
| :---: | :---: | :---: | :---: | :---: |
| Manufacturer \#: 24667US |  |  |  |  |
| Supplier Notes: Staples sku 082696 |  |  |  |  |

4 Staples® Heavy-Duty View Binder with D-Rings, White, 350 Sheet Capacity, 1-1/2" Ring Quantity: 1 UOM: EA

Unit Price:
$\$ 4.76$
Total:
$\$ 4.76$
Manufacturer \#: 24677US
Supplier Notes: Staples sku 082684

| 5 | Staples® Heavy-Duty View Binder with D-Rings, White, 500 Sheet Capacity, 2" Ring |
| :--- | :--- |
| 0 |  |



| 5 | Staples® Heavy-Duty View Binder with D-Rings, White, 650 Sheet Capacity, 3" Ring |
| :--- | :--- |
| 1 |  | Quantity: 1 UOM: EA

Manufacturer \#: 24693US
Supplier Notes: Staples sku 082666

| 5 | Staples® Heavy-Duty View Binder with D-Rings, White, 775 Sheet Capacity, 4" Ring |
| :--- | :--- | :--- |
| 2 |  |



| 5 | Staples® Heavy-Duty View Binder with D-Rings, White, 1,000 Sheet Capacity, 5" Ring |
| :--- | :--- |


| Quantity: 1 UOM: EA | Unit Price: | \$20.70 | Total: | \$20.70 |
| :---: | :---: | :---: | :---: | :---: |
| Manufacturer \#: 24700US |  |  |  |  |
| Supplier Notes: Staples sku 082660 |  |  |  |  |


| 5 | Staples® Inkjet/Laser Shipping Labels, 10 Labels Per Sheet, White, 2"H x 4"W, 1,000 Labels/Bx |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 4 | Quantity: 1 UOM: EA | Unit Price: | \$6.19 | Total: | \$6.19 |
|  | Manufacturer \#: 18060/SIWO130 |  |  |  |  |
|  | Supplier Notes: Staples sku 479877 |  |  |  |  |


| 5 | Avery Laser Ink Jet Permanent File Folder Labels with TrueBlock, 2/3" $\times 37 / 16$ ", White, 1500/Box |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Quantity: 1 UOM: EA | Unit Price: | \$22.23 | Total: | \$22.23 |
|  | Manufacturer \#: 5366 |  |  |  |  |
|  | Supplier Notes: Staples sku 465930 |  |  |  |  |




| 5 | Staples Large Tab Write-On Dividers, 8-Tab Set, White, 4/pack |
| :--- | :--- |


| Quantity: 1 UOM: EA | Unit Price: | \$3.57 | Total: | \$3.57 |
| :---: | :---: | :---: | :---: | :---: |
| Manufacturer \#: 13510/23178 |  |  |  |  |
| Supplier Notes: Staples sku 477149 |  |  |  |  |


| 5 | Staples Big Tab Paper Dividers, Multicolor, 5-Tab Set |
| :--- | :--- |
| 9 |  | Quantity: $\frac{1}{2}$ UOM: EA Unit Price: | Total: |
| :--- |
| $13489 / 11121$ | Manufacturer \#: 13489/11121

Supplier Notes: Staples sku 462770
6 Staples® Nonstick Top-Loading Sheet Protectors, Medium-Weight, Clear, 2.4 mil, 8 1/2" x 11", 200/Bx


| 6 |  |
| :--- | :--- |
| 1 | Staples® Colored Top-Tab File Folders, 3 Tab, 9 Color Assortment, Letter Size, 100/Pack |


| Quantity: 1 UOM: EA | Unit Price: | \$13.19 | Total: | \$13.19 |
| :---: | :---: | :---: | :---: | :---: |
| Manufacturer \#: 508804 |  |  |  |  |

Supplier Notes: Staples sku 508804

| 6 | Staples Stickies® 1" Durable Tab, 48 Tabs/Pack |
| :--- | :--- |
| 2 |  |


| Quantity: 1 UOM: EA |  |
| :--- | :--- |
| Manufacturer \#: | 35020 |
| Supplier Notes: | Staples sku 634769 |


| 6 | Staples® Plastic Clipboards, Letter, Clear, 9"W x 12 3/8"L |
| :--- | :--- |
| 3 |  |


| Quantity: 1 | UOM: EA | Unit Price: | \$1.10 | Total: | \$1.10 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Manufacturer \#: 10526 |  |  |  |  |  |
| Supplier Notes: | Staples sku 121772 |  |  |  |  |


| 6 | Staples 4.7GB DVD+R, 100/Pack |
| :--- | :--- |

Quantity:_1 UOM: EA

Unit Price: |  |
| ---: |
| $\$ 17.18$ Total: |
|  |

Manufacturer \#: 12734
Supplier Notes: Staples sku 622850

| 6 | Staples® 10366 700MB CD-R, Spindle, 100 |
| :--- | :--- |
|  | Quantity:__1 UOM: EA |
|  | M |

Unit Price:
$\$ 11.41$
Total:
\$11.41
Manufacturer \#: 10366
Supplier Notes: Staples sku 452556

6 Staples® Remarx ${ }^{\text {TM }}$ Dry-Erase Markers, Chisel Tip, Assorted Colors, 8/Pk


| 6 | Staples® Remarx® Dry Erase Markers, Asst, 24pk |
| :--- | :--- | Quantity: 1 UOM: EA

Unit Price:
Total:
$\$ 33.99$
Manufacturer \#: 28596
Supplier Notes: Staples sku 017987

| 6 | Staples® DuraMark ${ }^{\text {TM }}$ Gripped Permanent Markers, Chisel Tip, Assorted Ink, 6/Pk |
| :--- | :--- | :--- |
| 8 |  |

8


| 6 | Sharpie® Fine Point Permanent Markers, Assorted, 12/pk (30072) |
| :--- | :--- | :--- |
| 9 |  |


| Quantity: 1 UOM: EA | Unit Price: | \$8.27 | Total: | \$8.27 |
| :---: | :---: | :---: | :---: | :---: |
| Manufacturer \#: 30075/30072 |  |  |  |  |
| Supplier Notes: Staples sku 463710 |  |  |  |  |


| 7 | Staples® Twin-Pocket Portfolios, Dark Blue, 10/Pk |
| :--- | :--- |

Quantity: 1 UOM: EA
Unit Price:
$\$ 2.04$
Total:
\$2.04
Manufacturer \#: 13377US
Supplier Notes: Staples sku 907701
7 Staples® School Grade 2 Pocket Folder, Green, 25/Box

| Quantity: 1 | UOM: EA | Unit Price: | \$3.40 | Total: | \$3.40 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Manufacturer \#: 50753/27533CC |  |  |  |  |  |
| Supplier Notes: | Staples sku 578488 |  |  |  |  |


| 7 | Staples® School Grade 2 Pocket Folder, Red, 25/Box |
| :--- | :--- |
| 2 | Q |



| 7 | Staples® School Grade 2 Pocket Folder, Purple, 25/Box |
| :--- | :--- |
| 3 |  |

Quantity: 1 UOM: EA
Unit Price:
$\$ 2.38$

Total:
$\$ 2.38$
Manufacturer \#: 50759/27536CC
Supplier Notes: Staples sku 578541

7 Staples® Twin-Pocket Portfolios, Light Blue, 10/Pk
4


| 7 | Staples® School Grade 2 Pocket Folder, Orange, 25/Box |
| :--- | :--- | :--- |
| 5 |  |


| Quantity: 11 | UOM: EA | Unit Price: | $\$ 3.40$ Total: |
| :--- | :--- | :--- | :--- |
| Manufacturer \#: | $50756 / 27535 \mathrm{CC}$ |  |  |
| Supplier Notes: | Staples sku 578539 |  |  |

7 Staples® Twin-Pocket Portfolios, Yellow, 10/Pk
6


7 Staples® Side-Locking Report Covers, Blue, Letter, 5/Pk


| 7 | Staples® Clear Front Report Covers, Assorted Colors, 8 1/2" $\times 11^{\prime \prime}$, 5/Pk |
| :--- | :--- | :--- | Quantity: 1 UOM: EA

Unit Price:
\$1.15 Total:
\$1.15
Manufacturer \#: 20638CC/10731
Supplier Notes: Staples sku 307652
7 Report Cover with 2 Pockets, Plastic, Navy
9

| Quantity: 1 | UOM: EA | Unit Price: | \$0.40 | Total: | \$0.40 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Manufacturer \#: 26384 |  |  |  |  |  |
| Supplier Notes: Staples sku 970153 |  |  |  |  |  |


| 8 | Staples® Plastic Pushpins, Assorted Colors, 100/Pk |
| :--- | :--- |
| 0 |  |



8
Staples® Monitor Wipes, 100/Ct
Quantity: 1 UOM: EA
Unit Price: $\quad \$ 1.64$ Total:
$\$ 1.64$
Manufacturer \#: 16982
Supplier Notes: Staples sku 24416783

| Quantity: 1 | \$6.06 | Total: | \$6.06 |
| :---: | :---: | :---: | :---: |
| Manufacturer \#: 52193 |  |  |  |
| Supplier Notes: |  |  |  |

Manufacturer \#: 23733/21685
Supplier Notes: Staples sku 374816
8 Avery Economy Showcase View Binder with 1-1/2" Round Ring, Black (19650)
\$2.29


Manufacturer \#: 19650
Supplier Notes: Staples sku 617480
Alternate 1
STPLS STAN VIEW BNDR 1.5IN BLK
Quantity: 1 UOM: EA
Unit Price: $\quad \$ 2.06$
Total:
$\$ 2.06$
Manufacturer: Staples
Manufacturer \#: 55384
8 Simply® Economy View Binder with Round Rings, Black, 375-Sheet Capacity, 2" (Ring Diameter)
Quantity: 1 UOM: EA
Manufacturer \#: 23722/21689
Supplier Notes: Staples sku 374810

Unit Price:
$\$ 2.26$
Total:
$\$ 2.26$

| 8 | Expo® Dry-Erase Cleaner, 8 oz. (81803) |
| :--- | :--- |
| 6 |  |

Quantity: _1 UOM: EA Unit Price: | EA |
| :--- |
| Total: |
| $\$ 1.55$ |

Manufacturer \#: 81803
Supplier Notes: Staples sku 120741

## Alternate 1

## SEB WHITEBOARD CLEANER 8 OZ

| Quantity: 1 UOM: EA | Unit Price: | \$1.40 | Total: | \$1.40 |
| :---: | :---: | :---: | :---: | :---: |
| Sustanable Earth |  |  |  |  |
| Manufacturer \#: SEB500008CCC |  |  |  |  |

8 Staples Binder Clips Medium, 1 1/4" w, 5/8 capacity Black
Unit Price:


Manufacturer \#: 15351
Supplier Notes: Staples sku 103549


8 Elmer's® Glue Sticks, All-Purpose, 30/Pack
9
Quantity: 1 UOM: EA
Unit Price:
$\$ 6.59$ Total:
$\$ 6.59$
Manufacturer \#: E556
Supplier Notes: Staples sku 831987
9 Staples® Paper Clips, Jumbo, Smooth, 1000/Pk
Quantity: 1 UOM: EA
Unit Price:
$\$ 3.00$
Total:
$\$ 3.00$

Manufacturer \#: A7026605/72578
Supplier Notes: Staples sku 472506
${ }_{1}^{9}$ Staples® Paper Clips, \#1, Nonskid, 1,000/Pk
Quantity: 1 UOM: EA Unit Price: $\square \$ 1.41$ Total: $\square$
Manufacturer \#: A7026599A
Supplier Notes: Staples sku 472498

| 9 | Staples® Binder Clips, Small, 3/4" Width, 3/8" Capacity, Black, 12/Pk |
| :--- | :--- |

Quantity: 1 UOM: EA Unit Price: $\quad \$ 0.19$ Total: $\square$
Manufacturer \#: 15350
Supplier Notes: Staples sku 103523
9 Staples® Rubber Bands; Size \#64, 3-1/2"x1/4", 1 lb
3 Quantity: _ 1 UOM: EA Manufacturer \#: 28618CC Supplier Notes: Staples sku 808659

9 Staples® Rubber Bands, \#32, 3" x 1/8", 900/Pk
Quantity: 1 UOM: EA Unit Price: $\square \$ 2.34$ Total: $\square \$ 2.34$

Manufacturer \#: 28613CC
Supplier Notes: Staples sku 808618
Staples® Rubber Bands, \#16, 2 1/2" x 1/16", 2,360/Pk Quantity: 1 UOM: EA Unit Price:
$\$ 3.24$
Total: $\$ 3.24$
Manufacture \#: 28616CC
Supplier Notes: Staples sku 808576

9 Staples® Binder Clips, Mini, 9/16" Width, 1/4" Capacity, Black, 12/Pk


7 Staples® Paper Clips, Smooth, \#1, . 034 Thickness, 100/Bx
Quantity: 1 UOM: EA
Manufacturer \#: A7026602A
Supplier Notes: Staples sku 525881

| 9 | Staples Electronics Duster 7oz., Single |
| :--- | :--- |



| 9 | Tombow Mono Correction Tape, White, 2 Pack |
| :--- | :--- |


| Quantity: 1 UOM: EA | Unit Price: | \$2.95 | Total: | \$2.95 |
| :---: | :---: | :---: | :---: | :---: |
| Manufacturer \#: 68627 |  |  |  |  |
| Supplier Notes: Staples sku 391528 |  |  |  |  |


| 1 | Paper Mate Liquid Paper Fast Dry Correction Fluid, 22 ml |  |
| :--- | :--- | ---: | :--- |
| 0 |  | Unit Pric |

Quantity: 1 UOM: EA Unit Price: $\quad \$ 0.81$ Total: $\begin{array}{r}\$ 0.81 \\ \hline\end{array}$
Manufacturer \#: 5640115
Supplier Notes: Staples sku 617852
1 BIC® Wite-Out® For Everything Correction Pen, Shake \& Squeeze, 8.0 ml
1
1
1

| Quantity: 1 | UOM: EA | Unit Price: | \$1.21 | Total: | \$1.21 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Manufacturer \#: BICWOSQP11 |  |  |  |  |  |
| Supplier Notes: | Staples sku 450852 |  |  |  |  |

1 Westcott® 9" ExtremEdge Adjustable Tension Titanium Bonded Scissors, Gray, Bent-Handle

| Quantity: 1 U UOM: EA | Unit Price: | \$7.29 | Total: | \$7.29 |
| :---: | :---: | :---: | :---: | :---: |
| Manufacturer \#: 14669 |  |  |  |  |
| Supplier Notes: Staples sku 488010 |  |  |  |  |
| Alternate 1 |  |  |  |  |
| TR 8IN SCISSORS TTNM ST |  |  |  |  |
| Quantity: 1 UOM: EA | Unit Price: | \$6.45 | Total: | \$6.45 |
| Manufacturer: Tru Red |  |  |  |  |
| Manufacturer \#: TR55025 |  |  |  |  |

1 Westcott® 10571/Contract Scissors, Pointed Tip, 7", Stainless Steel, Black
0
3 Quantity: _1 UOM: EA
Unit Price:
$\$ 1.14$
Total: $\$ 1.14$
Manufacturer \#: 10571/10575
Supplier Notes: Staples sku 505255

| 1 | Staples® Chrome-Plated Letter Opener, 9 1/8" |
| :--- | :--- |


| 0 |  |
| :--- | :--- | :--- |
| 4 | Quantity: 1 UOM: EA |

Manufacturer \#: 10618
Supplier Notes: Staples sku 458232

| 105 | Westcott® Wood Office 12" Ruler |  |  | Total: | \$0.25 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Quantity: 1 UOM: EA |  | \$0.25 |  |  |
|  | Manufacturer \#: 05011/55280 |  |  |  |  |
|  | Supplier Notes: Staples sku 2773034 |  |  |  |  |


| 1 | Westcott® KleenEarth® 8" Recycled Shears |  |
| :--- | :--- | :--- |
| 0 |  |  |


$\begin{array}{lll}\text { Quantity: } l^{1} \text { UOM: EA } \\ \text { Manufacturer \#: } & 187021 / 19270 \\ \text { Supplier Notes: } & \text { Staples sku } 187021\end{array}$



| 1 | Staples® Clasp Closure Kraft Envelopes, 10 " x 13", Brown, 100/Box |
| :--- | :--- | :--- |

1 Quantity: 1 UOM: EA Unit Price: $\$ 8.63$

Total: $\$ 8.63$ Manufacturer \#: 187039/19272
Supplier Notes: Staples sku 187039

1 Staples Brown Kraft Clasp 6" x 9" Envelopes, 100/Box


| 1 | Staples Button-and-String Kraft Inter-Departmental Envelopes, 10" x 13", Brown, 100/Box |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 2 | Quantity: 1 UOM: EA | Unit Price: | \$15.04 | Total: | \$15.04 |
|  | Manufacturer \#: 50163/472993 |  |  |  |  |
|  | Supplier Notes: Staples sku 472993 |  |  |  |  |


| 1 | Staples Gummed Left Window \#9 Envelopes, 500/Box |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3 | Quantity: 1 UOM: EA | Unit Price: | \$10.43 | Total: | \$10.43 |
|  | Manufacturer \#: 351470 N |  |  |  |  |
|  | Supplier Notes: Staples sku 351470 |  |  |  |  |


| 1 | Staples Gummed \#10 Envelope, 4-1/8" x 9-1/2", White, 500/Box |  |  | Total: | \$7.62 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 4 | Quantity: 1 UOM: EA | Unit Price: | \$7.62 |  |  |
|  | Manufacturer \#: 50301 |  |  |  |  |
|  | Supplier Notes: Staples sku 187013 |  |  |  |  |


| 1 | Smead End Tab File Jacket, Shelf-Master Reinforced Straight-Cut Tab, Letter Size, Manila, 100/Box (75700) |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 5 | Quantity: 1 UOM: EA | Unit Price: | \$21.60 | Total: | \$21.60 |
|  | Manufacturer \#: 75700 |  |  |  |  |

Supplier Notes: Staples sku 377464

## Alternate 1

LTR SIZE FLAT JACKET 100PK

| Quantity: 1 | UOM: EA | Unit Price: | \$20.94 | Total: | \$20.94 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Manufacturer: Tru Red |  |  |  |  |  |
| Manufacturer \# | TR293050 |  |  |  |  |


| 1 | Staples® Manila File Folders, Letter, 3 Tab, Assorted Position, 100/Box |  |  | Total: | \$5.04 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 6 | Quantity: 1 UOM: EA | Unit Price: | \$5.04 |  |  |
|  | Manufacturer \#: 22936US |  |  |  |  |
|  | Supplier Notes: Staples sku 116657 |  |  |  |  |



1 Staples® Recycled Classification Folders, 2/5-Cut Tab, 2 Partitions, 20/Box


| 1 | Staples® Hanging File Folders, Letter, 5 Tab, 25/Box |
| :--- | :--- |




| 1 | Staples® Hanging File Folders, 5-Tab, Legal, Standard Green, 25/Box |  |  | Total: | \$5.99 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Quantity: 1 UOM: EA | Unit Price: | \$5.99 |  |  |
|  | Manufacturer \#: 116830 |  |  |  |  |
|  | Supplier Notes: Staples sku 116830 |  |  |  |  |


| 1 | Staples Manila 3-Tab File Folders, Legal, Assorted Position, 100/Box |  |  | Total: | \$11.22 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 2 | Quantity: 1 UOM: EA | Unit Price: | \$11.22 |  |  |
|  | Manufacturer \#: 22940US |  |  |  |  |
|  | Supplier Notes: Staples sku 163360 |  |  |  |  |


| 1 | Staples Expanding File Pockets, 5 1/4" Expansion, Letter, 10/Pack |  |  | Total: | \$11.47 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3 | Quantity: 1 UOM: EA | Unit Price: | \$11.47 |  |  |
|  | Manufacturer \#: 418335/1534G10S |  |  |  |  |
|  | Supplier Notes: Staples sku 418335 |  |  |  |  |

1 Pendaflex® SureHook® Colored Hanging Folders, Letter Size

4 Quantity: _1 UOM: EA Unit Price: | EA |
| :--- |
| $\$ 10.88$ |

|  |  |  |
| :--- | :--- | :--- |
| Manufacturer \#: | $61521 / 5$ ASST |  |
| Supplier Notes: | Staples sku 784559 |  |

## Alternate 1

SPLS 5TAB HANG FDR LTR ASST 25

| Quantity: 1 | UOM: EA | Unit Price: | \$8.40 | Total: | \$8.40 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Manufacturer: | Tru Red |  |  |  |  |
| Manufacturer \#: | TR875411 |  |  |  |  |

1 Staples® Medium Duty 100\% Recycled Storage Boxes, Letter/Legal Size, 12/Pack


| 1 | Staples® Perforated Notepad, Wide Ruled, White, $81 / 2^{\prime \prime} \times 11$ 3/4", 50 Sheets/Pad, 12/Pk |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 6 | Quantity: 1 UOM: EA | Unit Price: | \$4.42 | Total: | \$4.42 |
|  | Manufacturer \#: 23643/26785 |  |  |  |  |
|  | Supplier Notes: Staples sku 163865 |  |  |  |  |


| 1 | Staples® Perforated Notepad, Narrow Ruled, White, 5" x 8", 50 Sheets/Pad, 12/Pk |  |  | Total: | \$3.08 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 2 | Quantity: 1 UOM: EA | Unit Price: | \$3.08 |  |  |
|  | Manufacturer \#: 23642/26784 |  |  |  |  |
|  | Supplier Notes: Staples sku 163873 |  |  |  |  |




| 1 | Rediform® Voice Mail Telephone Message Log Book, Follow-Up Format, 500 Messages, 10 5/8" $\times 8$ " |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3 | Quantity: 1 UOM: EA | Unit Price: | \$2.31 | Total: | \$2.31 |
|  | Manufacturer \#: 51114 |  |  |  |  |
|  | Supplier Notes: Staples sku 512658 |  |  |  |  |


| 1 | Adams® Carbonless Money/Rent Receipt Books, 2-Part |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Quantity: 1 U UM: EA | Unit Price: | \$2.34 | Total: | \$2.34 |
|  | Manufacturer \#: DC1152 |  |  |  |  |
|  | Supplier Notes: Staples sku 195982 |  |  |  |  |


| $\begin{aligned} & 1 \\ & 3 \\ & 2 \end{aligned}$ |  |  |  |
| :---: | :---: | :---: | :---: |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |


3 Quantity: 1 UOM: EA -

Unit Price:
$\$ 0.58$

Total
$\$ 0.58$
Manufacturer \#: 14557M
Supplier Notes: Staples sku 674660

| 1 | Staples® 1-Subject Wirebound Notebook, College Ruled, 80 Sheets, 7 3/4" $\times 5$ ", 3/Pk |
| :--- | :--- | :--- |
| 3 | Q |

Unit Price:
$\$ 1.48$
Total
$\$ 1.48$
Manufacturer \#: 11670
Supplier Notes: Staples sku 280354

| 1 | Staples® BerberMat Chairmat, For Low Pile Carpets, No Lip, Rectangular, 46" $\times 60$ " |
| :--- | :--- |
| 3 |  |

๓レ
Quantity: 1 UOM: EA
Manufacturer \#: 20234CC
Supplier Notes: Staples sku 567302

Unit Price:


Total:
$\$ 25.81$

| 1 | Staples® Chairmat, For Flat-Pile Carpets, Standard Lip, $45 " \times 53 "$ |
| :--- | :--- |



| 1 | Avery® Ready Index® Table of Contents Dividers for Laser/Inkjet Printers, A-Z, Multi-Color |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 7 | Quantity: 1 UOM: EA | Unit Price: | \$2.21 | Total: | \$2.21 |
|  | Manufacturer \#: 11125 |  |  |  |  |

Supplier Notes: Staples sku 257386


| 1 |  |  |
| :--- | :--- | :--- |
| 3 | Staples® Insertable Reference Dividers, Clear, $5-T a b, 8$ | $1 / 2^{\prime \prime} \times 11^{\prime \prime}$ |



| 1 | Staples® Insertable Reference Dividers, 8 -Tab, Multicolor, $81 / 2^{\prime \prime} \times 11^{\prime \prime}$ |
| :--- | :--- |

4
0 Quantity: 1 UOM: EA

Unit Price: $\square$ $\$ 2.40$

Total:
$\$ 2.40$
Manufacturer \#: 13487/11111
Supplier Notes: Staples sku 431423

| 1 | Quantity: 1 UOM: EA | Unit Price: | \$5.23 | Total: | \$5.23 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Manufacturer \#: 18057/SIWO100 |  |  |  |  |
|  | Supplier Notes: Staples sku 479880 |  |  |  |  |


| 1 | DYMO LW White Address Labels, 1-1/8-Inch x 3-1/2-Inch, Self-Adhesive, 2 Rolls of 130, For LabelWriter Printers |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 2 | Quantity: 1 UOM: EA | Unit Price: | \$5.84 | Total: | \$5.84 |
|  | Manufacturer \#: 30251 |  |  |  |  |
|  | Supplier Notes: Staples sku 385581 |  |  |  |  |


| 1 | DYMO 30327 LabelWriter 9/16-Inch Self-Adhesive File Folder Labels, White, 2-Pack |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3 | Quantity: 1 UOM: EA | Unit Price: | \$4.40 | Total: | \$4.40 |
|  | Manufacturer \#: 30327 |  |  |  |  |
|  | Supplier Notes: Staples sku 391614 |  |  |  |  |


| 1 | Staples® Laminating Pouches, Letter, 3 Mil, 9" x 11 1/2", 50/Pk |  |  | Total: | \$2.38 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 4 | Quantity: 1 UOM: EA | Unit Price: | \$2.38 |  |  |
|  | Manufacturer \#: 17467 |  |  |  |  |
|  | Supplier Notes: Staples sku 677045 |  |  |  |  |


| 1 | Sortkwik Finger Tip Moistener, 1-3/4-oz. |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 5 | Quantity: 1 UOM: EA | Unit Price: | \$1.19 | Total: | \$1.19 |
|  | Manufacturer \#: 10134 |  |  |  |  |
|  | Supplier Notes: Staples sku 113571 |  |  |  |  |


| 1 | Expo® Low Odor Dry-Erase Markers, Chisel Tip, Black, 12/pk (80001) |  |  | Total: | \$7.15 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 6 | Quantity: 1 UOM: EA | Unit Price: | \$7.15 |  |  |
|  | Manufacturer \#: 80001 |  |  |  |  |
|  | Supplier Notes: Staples sku 637820 |  |  |  |  |
|  | Alternate 1 |  |  |  |  |
|  | DRY ERASE MARKER TANK 12PK BLK |  |  |  |  |
|  | Quantity: 1 UOM: EA | Unit Price: | \$6.44 | Total: | \$6.44 |
|  | Manufacturer: Tru Red |  |  |  |  |
|  | Manufacturer \#: TR54565 |  |  |  |  |


| 1 | Staples® Hype! Liquid Highlighters, Chisel Tip, Assorted Ink Colors, 5/Pk |  |  | Total: | \$1.85 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 7 | Quantity: 1 UOM: EA | Unit Price: | \$1.85 |  |  |
|  | Manufacturer \#: 34657CC |  |  |  |  |
|  | Supplier Notes: Staples sku 608393 |  |  |  |  |



| 1 | Sharpie® Professional Chisel Tip Permanent Markers, Black (34801) |  |  | Total: | \$1.22 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 9 | Quantity: 1 UOM: EA | Unit Price: | \$1.22 |  |  |
|  | Manufacturer \#: 34801 |  |  |  |  |
|  | Supplier Notes: Staples sku 517897 |  |  |  |  |


| 1 | Staples® Dry-Erase Board Eraser 4.7"L x 1.8"W, Black (13612) |  |  | Total: | \$0.59 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 0 | Quantity: 1 UOM: EA | Unit Price: | \$0.59 |  |  |
|  | Manufacturer \#: 13612 |  |  |  |  |
|  | Staples sku 634797 |  |  |  |  |


| 1 | BIC® Great Erase® BOLD Dry-Erase Markers, Assorted, Fine Tip, 4/Pack |  |  | Total: | \$1.65 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Quantity: 1 UOM: EA | Unit Price: | \$1.65 |  |  |
|  | Manufacturer \#: 33065 |  |  |  |  |
|  | Supplier Notes: Staples sku 700564 |  |  |  |  |


| 1 | Sharpie® Industrial Permanent Markers, Fine Point, Black, 12/pk (13601) |  |  | Total: | \$5.93 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 2 | Quantity: 1 U UOM: EA | Unit Price: | \$5.93 |  |  |
|  | Manufacturer \#: 13601 |  |  |  |  |
|  | Supplier Notes: Staples sku 037927 |  |  |  |  |


| 1 | Staples Hype Pen-Style Highlighters, Chisel, Yellow, 5/PK |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3 | Quantity: 1 UOM: EA | Unit Price: | \$0.68 | Total: | \$0.68 |
|  | Manufacturer \#: 29346 |  |  |  |  |
|  | Supplier Notes: Staples sku 2056096 |  |  |  |  |


| 1 | Staples Hype® Tank Highlighters, Chisel Tip, Yellow, 12/Pk |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 4 | Quantity: 1 UOM: EA | Unit Price: | \$1.46 | Total: | \$1.46 |
|  | Manufacturer \#: 29203 |  |  |  |  |
|  | Supplier Notes: Staples sku 2072174 |  |  |  |  |



1 Staples Remarx Dry-Erase Tank Markers, Chisel, Assorted, 4/PK

1 Staples 10365 700MB CD-R, Spindle, 50/Pack


| 1 | Staples CD/DVD Envelopes, White, 50/Pack (12257) |  |  | Total: | \$1.40 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 8 | Quantity: 1 UOM: EA | Unit Price: | \$1.40 |  |  |
|  | Manufacturer \#: 12257 |  |  |  |  |
|  | Supplier Notes: Staples sku 459599 |  |  |  |  |



| 1 | OIC® Hardboard Clipboard, 9x12-1/2", Clamp Clip |
| :--- | :--- |
| 6 |  |


| Quantity: 11 | UOM: EA | Unit Price: | $\$ 0.68$ |
| :--- | :--- | :--- | :--- |
| Manufacturer \#: | 83500 | $\$ 0.68$ |  |

Supplier Notes: Staples sku 522003

|  | Staples® Pastels 30\% Recycled Colored Copy Paper, 8 1/2" x 11", 20 lb ., Canary |  |  | Total: | \$4.08 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Quantity: 1 UOM: EA | Unit Price: | \$4.08 |  |  |
|  | Manufacturer \#: 14787 |  |  |  |  |
|  | Staples sku 490948 |  |  |  |  |


| 1 | Staples® Pastels 30\% Recycled Colored Copy Paper, 8 1/2" x 11", 20 lb ., Blue |  |  | Total: | \$3.71 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 2 | Quantity: 1 UOM: EA | Unit Price: | \$3.71 |  |  |
|  | Manufacturer \#: 14786 |  |  |  |  |
|  | Supplier Notes: Staples sku 490947 |  |  |  |  |


| 1 | Staples® Pastels 30\% Recycled Colored Copy Paper, 8 1/2" x 11", 20 lb ., Lilac, 500 Sheets/Rm |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3 3 | Quantity: 1 UOM: EA | Unit Price: | \$3.48 | Total: | \$3.48 |
|  | Manufacturer \#: 14782 |  |  |  |  |
|  | Supplier Notes: Staples sku 678826 |  |  |  |  |


| 1 | Staples® Pastels 30\% Recycled Colored Copy Paper, 8 1/2" $\times 11{ }^{\text {", }} 20 \mathrm{lb}$., Cream, 500 Sheets/Rm |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 4 | Quantity: 1 UOM: EA | Unit Price: | \$3.71 | Total: | \$3.71 |
|  | Manufacturer \#: 14789 |  |  |  |  |
|  | Supplier Notes: Staples sku 490950 |  |  |  |  |


| 1 | Staples® Pastels 30\% Recycled Colored Copy Paper, 8 1/2" $\times 11$ ", 20 lb ., Green, 500 Sheets/Rm |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 5 | Quantity: 1 UOM: EA | Unit Price: | \$3.83 | Total: | \$3.83 |
|  | Manufacturer \#: 14781 |  |  |  |  |
|  | Supplier Notes: Staples sku 490936 |  |  |  |  |


| 1 | Hammermill Copy Plus Ledger Copy Paper, 11" x 17", 92 Bright, 20 LB, 500 Sheets |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 6 | Quantity: 1 UOM: EA | Unit Price: | \$7.52 | Total: | \$7.52 |
|  | Manufacturer \#: 105023 |  |  |  |  |
|  | Supplier Notes: Staples sku 238105 |  |  |  |  |


| 1 | HammerMill® Fore® MP Color Paper, 8 1/2" x 11", Tan, Ream |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 7 | Quantity: 1 UOM: EA | Unit Price: | \$4.08 | Total: | \$4.08 |
|  | Manufacturer \#: 102863 |  |  |  |  |
|  | Supplier Notes: Staples sku 623900 |  |  |  |  |


| 1 | Staples® Pastels 30\% Recycled Colored Copy Paper, 8 1/2" $\times 11^{\prime \prime}$, 20 lb ., Goldenrod, 500 Sheets/Rm |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 8 | Quantity: 1 UOM: EA | Unit Price: | \$3.83 | Total: | \$3.83 |
|  | $\begin{array}{ll}  & \\ \text { Manufacturer \#: } & 14788 \\ \text { Supplier Notes: } & \text { Staples sku } 490944 \end{array}$ |  |  |  |  |
|  |  |  |  |  |  |


| 1 | Staples® Pastels 30\% Recycled Colored Copy Paper, $20 \mathrm{lb} ., 81 / 2^{\prime \prime} \times 11{ }^{\text {², Pink, }} 500$ Sheets/Rm |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 6 9 | Quantity: 1 UOM: EA | Unit Price: | \$4.08 | Total: | \$4.08 |
|  | Manufacturer \#: 14779 |  |  |  |  |
|  | Supplier Notes: Staples sku 490935 |  |  |  |  |


| 1 | HammerMill® Fore® MP Color Paper, 8 1/2" x 14", Blue, Ream |  |  | Total: | \$5.86 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 0 | Quantity: 1 UOM: EA | Unit Price: | \$5.86 |  |  |
|  | Manufacturer \#: 103317 |  |  |  |  |
|  | Supplier Notes: Staples sku 640194 |  |  |  |  |


| 1 | Staples® Pastels 30\% Recycled Colored Copy Paper, $81 / 2^{\prime \prime} \times 11$ ", $20 \mathrm{lb} ., \mathrm{Gray}, 500$ Sheets/Rm |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Quantity: 1 UOM: EA | Unit Price: | \$3.24 | Total: | \$3.24 |
|  | Manufacturer \#: 14785 |  |  |  |  |
|  | Supplier Notes: Staples sku 678831 |  |  |  |  |


| 2 | Quantity: 1 UOM: EA | Unit Price: | \$3.48 | Total: | \$3.48 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Manufacturer \#: 14783 |  |  |  |  |
|  | Supplier Notes: Staples sku 678824 |  |  |  |  |


| 1 | Staples® Card Stock Paper, 110 Lbs., White, 8 1/2"H x 11"W, 250 Sheets/Pk |  |  | Total: | \$7.44 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3 | Quantity: 1 UOM: EA | Unit Price: | \$7.44 |  |  |
|  | Manufacturer \#: 49701 |  |  |  |  |
|  | Supplier Notes: Staples sku 490887 |  |  |  |  |



| 1 | Staples® \#2 Wood Pencils, Yellow, 12/pk |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 5 | Quantity: 1 UOM: EA | Unit Price: | \$0.36 | Total: | \$0.36 |
|  | Manufacturer \#: 10504/22746CC |  |  |  |  |
|  | Supplier Notes: Staples sku 476919 |  |  |  |  |


| 1 | Pilot G2 Premium Retractable Gel Roller Pens, Fine Point, Black, 12/Pack |  |  | Total: | \$8.10 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 6 | Quantity: 1 UOM: EA | Unit Price: | \$8.10 |  |  |
|  | Manufacturer \#: 31020 |  |  |  |  |

Supplier Notes: Staples sku 429174

## Alternate 1

TRURED GEL RT 0.7 BLK 12PK

| Quantity: 1 U UOM: EA | Unit Price: | \$3.99 | Total: | \$3.99 |
| :---: | :---: | :---: | :---: | :---: |
| Manufacturer: Tru Red | Tru Red |  |  |  |
| Manufacturer \#: TR54498 |  |  |  |  |


| 1 | Pilot G2 Premium Retractable Gel Roller Pens, Fine Point, Blue, 12/Pack |  |  | Total: | \$12.67 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 7 | Quantity: 1 UOM: EA | Unit Price: | \$12.67 |  |  |
|  | Manufacturer \#: 31021 |  |  |  |  |
|  | Supplier Notes: Staples sku 424575 |  |  |  |  |
|  | Alternate 1 |  |  |  |  |
|  | TRURED GEL RT 0.7 BLU 12PK |  |  |  |  |
|  | Quantity: _ 1 UOM: EA | Unit Price: | \$8.69 | Total: | \$8.69 |
|  | Manufacturer: Tru Red |  |  |  |  |
|  | Manufacturer \#: TR54499 |  |  |  |  |


| 1 | Simply ${ }^{\text {TM }}$ brand Self-Stick Removable Notes, Blank, Yellow, 3" x 3", 18 Pads/Pack |  |  | Total: | \$2.81 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 8 | Quantity: 1 UOM: EA | Unit Price: | \$2.81 |  |  |
|  | Manufacturer \#: S33YW18 |  |  |  |  |
|  | Supplier Notes: Staples sku 486955 |  |  |  |  |


| 1 |  | Post-it® Notes, 4" $\times 6$ ", Marseille Collection, Lined, 5 Pads/Pack |  |  | Total: | \$8.09 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 9 |  | Quantity: 1 UOM: EA | Unit Price: | \$8.09 |  |  |
|  |  | Manufacturer \#: 6605PKAST |  |  |  |  |
|  |  | Supplier Notes: Staples sku 490943 |  |  |  |  |


| 1 | Staples Stickies® Pop-Up Notes, Assorted Bold Colors, 3" x 3", 6 Pads/Pack |  |  | Total: | \$4.38 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 8 | Quantity: 1 UOM: EA | Unit Price: | \$4.38 |  |  |
|  | Manufacturer \#: S33BOP6/52558 |  |  |  |  |
|  | Supplier Notes: Staples sku 565444 |  |  |  |  |

1 Staples Stickies® Arrow Page Flags, "Sign Here", 1 1/2" x 9/16", 100 Flags/Pack
8
Quantity: 1 UOM: EA
Unit Price: $\quad \$ 1.18$ Total:
$\$ 1.18$
Manufacturer \#: 35019
Supplier Notes: Staples sku 634768
1 Staples Stickies® Recylced Notes, $13 / 8^{\prime \prime} \times 1$ 7/8", Yellow, 12 Pads/Pack
8 Quantity: 1 UOM: EA Unit Price:
$\$ 2.02$

Total:
$\$ 2.02$
Manufacturer \#: S152YR/1252554
Supplier Notes: Staples sku 105791
1 Oxford® PressGuard $®$ Report Cover with Fastener, 8 1/2" x 11", Black
8
3
1 Swingline® S.F.® 4® Premium Staples, 1/4" Length, 5,000/Box
8
Quantity: 1 UOM: EA Unit Price:
Manufacturer \#: S7035450B
Supplier Notes: Staples sku 108985

## Alternate 1

ONE TOUCH PREMIUM STAPLES 5000

| Quantity: 1 | UOM: EA | Unit Price: | \$1.40 | Total: | \$1.40 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Manufacturer: | Staples |  |  |  |  |
| Manufacturer \# | 23235 |  |  |  |  |


| 5 | Quantity: 1 UOM: EA | Unit Price: | \$1.69 | Total: | \$1.69 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Manufacturer \#: 10807 |  |  |  |  |
|  | Supplier Notes: Staples sku 112276 |  |  |  |  |


| 1 | Staples® Standard Stapler Value Pack, Fastening Capacity 20 Sheets/20 lb., Black |  |  | Total: | \$1.88 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 8 | Quantity: 1 UOM: EA | Unit Price: | \$1.88 |  |  |
|  | Manufacturer \#: 24548 |  |  |  |  |
|  | Supplier Notes: Staples sku 489562 |  |  |  |  |


| 1 | OIC Recycled Claw Staple Remover |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 7 | Quantity: 1 UOM: EA | Unit Price: | \$0.56 | Total: | \$0.56 |
|  | Manufacturer \#: 211862 |  |  |  |  |
|  | Supplier Notes: Staples sku 24418179 |  |  |  |  |



| 1 | Staples® Invisible Tape, 1" Core, Clear, 3/4" x 1,296", 12/Pk |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 9 | Quantity: 1 U UOM: EA | Unit Price: | \$5.55 | Total: | \$5.55 |
|  | Manufacturer \#: 52380P12 |  |  |  |  |
|  | Supplier Notes: Staples sku 487908 |  |  |  |  |


| 1 | Scotch® Magic ${ }^{\text {TM }}$ Tape Value Packs, 16 Rolls/Pack |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 0 | Quantity: 1 UOM: EA | Unit Price: | \$20.38 | Total: | \$20.38 |
|  | Manufacturer \#: 810K16 |  |  |  |  |
|  | Supplier Notes: Staples sku 512320 |  |  |  |  |
|  | Alternate 1 |  |  |  |  |
|  | TAPE STAPLES 3/4X1296 12PK |  |  |  |  |
|  | Quantity: 1 UOM: EA | Unit Price: | \$7.40 | Total: | \$7.40 |
|  | Manufacturer: Staples |  |  |  |  |
|  | Manufacturer \#: 52380P12 |  |  |  |  |

[^0]| Quantity: 1 | \$0.88 | Total: | \$0.88 |
| :---: | :---: | :---: | :---: |
| Manufacturer \#: 10566 |  |  |  |
| Supplier Notes: |  |  |  |


|  | Brighton Professional Soft Molded Wastebasket, 7 Gallons, Black, 15"H x 14 1/2"W x 10 1/2"D |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3 | Quantity: 1 UOM: EA | Unit Price: | \$3.99 | Total: | \$3.99 |
|  | Supplier Notes: Staples sku 124867 |  |  |  |  |

1 Chairmat, Staples Economical Mat for Commercial and Low-Pile Carpets, Traditional Chairmat, 36" x 48"
4
Quantity: 1 UOM: EA
Unit Price: $\square$ Total: $\square$
Supplier Notes: Staples sku 447139
1 Staples® Letter Opener, 2 7/8", 2/Pk
9
5
Supplier Notes: Staples sku 815014

| 1 | Staples® Plastic Pushpins, Clear, 100/Pk |
| :--- | :--- |
| 9 |  |

6 Quantity: 1 UOM: EA Unit Price:
$\$ 0.54$

Total: $\qquad$ Supplier Notes: Staples sku 224139

| 7 | Quantity: 1 UOM: EA | Unit Price: | \$8.69 | Total: | \$8.69 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Supplier Notes: Staples sku 24377029 |  |  |  |  |

1 Flags, Staples Stickies ${ }^{\text {TM }}$ Arrow Page Flags, "Sign Here", Assorted Colors, 1 1/2" $\times 9 / 16$ ", 100/Pk
9

8 Quantity: $\frac{1}{}$ UOM: EA $\quad$ Unit Price: | $\square 18$ |  |  |
| :--- | :--- | :--- |
| Supplier Notes: | Staples sku 634768 | $\$ 1.18$ |

Response Total: \$1,365.58


[^0]:    1 Staples® Lightweight Moving and Storage Packing Tape, 1.88" x 109 yds, Clear, 6/Pack
    9
    1
    Quantity: 1 UOM: EA
    Manufacturer \#: 52200/STA22L6
    Supplier Notes: Staples sku 380107

    Unit Price:
    Total:
    $\$ 6.94$

