




MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: November 3, 2020

SUBJECT: **Conditional and Promotional Offers during Council Break**

Request:

The attached action authorizes the Division of Human Resources to extend conditional and promotional offers to candidates for classified civil service, unclassified civil service and sworn positions through January 8, 2021, the date in which this request expires. Those successful candidates, pay grades and salaries will be listed in the Mayor's report on January 14, 2021.

Why are you requesting:

The current job market necessitates that we continue to fill positions in a timely manner insofar as to prevent any potential lag in the hiring process.

File Number:

1122-20

Director/Commissioner:

John Maxwell/Sally Hamilton

If you have questions or additional information is warranted, please contact Alisha Lyle at 859-258-3957.

