#### **BID BOND**

#### TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

Hartford, Connecticut 06183

CONTRACTOR:

SURETY:

(Name, legal status and address)

nd address) (Name, legal status and principal place of business)

C3 Mechanical 210 B Hahn Drive - Frankfort, KY

Travelers Casualty & Surety Company of America - Hartford, CT

OWNER:

(Name, legal status and address)

Lexington Fayette Urban County Government - 200 E. Main Street - Lexington ,KY 40507

BOND AMOUNT: \$5% OF Bid Sum

PROJECT:

(Name, location or address, and Project number, if any)
West Hickman WWTP Nitrification Bldg Heating System Replacement - Bid #43-2017

645 W. Hickman Plant Rd., Nicholasville, KY 40356

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

C3 Mechanical (Seal) (Principal) (Witness)

Debble Wisle Chad Hill (Title) Travelers Casualty & Surety Company of America - Hartford, CT (Surety) (Seal) Judy L. Thomas

(Title)

Signed and sealed this 27th day of March, 2017

2



#### POWER OF ATTORNEY

Farmington Casualty Company Fidelity and Guaranty Insurance Company Fidelity and Guaranty Insurance Underwriters, Inc. St. Paul Fire and Marine Insurance Company St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company Travelers Casualty and Surety Company Travelers Casualty and Surety Company of America United States Fidelity and Guaranty Company

Marie C Tetreault, Notary Public

Attorney-In Fact No.

228625

Certificate No. 007043683

KNOW ALL MEN BY THESE PRESENTS: That Farmington Casualty Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company are corporations duly organized under the laws of the State of Connecticut, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Judy L. Thomas, Deborah Hisle, Patricia A. Bruner, Susan H. Johnston, L. N. Strong, and Mark Howard

of the City of	Lexington		, State c	ofKer	itucky	, ti	heir true and lawfi	l Attorney(s)-in-Fact,
other writings of	oligatory in the na		alf of the Compar	nies in their busines	s of guaranteeing	the fidelity of pe	ersons, guaranteeir	onal undertakings and g the performance of
	VHEREOF, the Ovember	Companies have caus	sed this instrumen	t to be signed and t	heir corporate sea	ls to be hereto aff	ixed, this	16th
		Farmington Casus Fidelity and Guar Fidelity and Guar St. Paul Fire and I St. Paul Guardian	anty Insurance C anty Insurance U Marine Insurance	Inderwriters, Inc. e Company	Trav Trav	elers Casualty are elers Casualty ar	urance Company nd Surety Compa nd Surety Compa y and Guaranty C	ny of America
1981000 19800000000000000000000000000000	1977	MOORPORATED SEE	The g	SEALS	SEAL S	HARTIFORD. TO CONR.	MANTEOPO S	SUITY AND CHARLES TO SERVICE THE SERVICE T
State of Connecti City of Hartford					Ву:	Robert L. Rane	Jest By y, Senior Vice Preside	ent
be the Senior Vice Fire and Marine I Casualty and Sur	e President of Far Insurance Comparety Company of A	ny, St. Paul Guardia	ompany, Fidelity and Insurance Comp	and Guaranty Insura any, St. Paul Merci id Guaranty Compa	ince Company, Fi iry Insurance Cor iny, and that he, a	idelity and Guaran npany, Travelers ( is such, being auth	ity Insurance Unde Casualty and Suret	nowledged himself to rwriters, Inc., St. Paul y Company, Travelers executed the foregoing
In Witness Whe	reof. I hereunto so	et my hand and offic	rial seal.	TETRE		Man	iv c. J	etreault

58440-5-16 Printed in U.S.A.

My Commission expires the 30th day of June, 2021.

#### PART III

### Invitation to Bid No. 43-2017

## West Hickman WWTP Nitrification Building Heating System Replacement Project

1. <u>FU</u>	IRM OF PROPUSAL
	Place: Lexington, Kentucky
	Date: 3/27/17
The follow	ring Form of Proposal shall be followed exactly in submitting a proposal for this Work.
This Propo	sal Submitted by <u>C3 Mechanical</u> , LLC
	(Name and Address of Bidding Contractor)
Kentuc	er called "Bidder"), organized and existing under the laws of the State of the Stat
То:	Lexington-Fayette Urban County Government (Hereinafter called "OWNER") Office of the Director of Purchasing 200 East Main Street, 3rd Floor Lexington, KY 40507

## Gentlemen:

The Bidder, in compliance with your Invitation for Bids for West Hickman WWTP Nitrification Building Heating System Replacement having examined the Plans and Specifications with related documents, having examined the site for proposed Work, and being familiar with all of the conditions surrounding the construction of the proposed Project, including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the Project in accordance with the Contract Documents, within the time set forth therein, and at the lump sum and/or unit prices stated hereinafter. These prices are to cover all expenses incurred in performing the Work required under the Contract Documents, of which this proposal is a part. The OWNER will issue work orders for work to be performed under this Contract.

BIDDER hereby agrees to commence work under this contract on or before a date to be specified in the Notice to Proceed and to fully complete the project within the time provided in the Purchase Order or Work Orders issued by the OWNER. BIDDER further agrees to pay liquidated damages, the sum of \$200.00 for each consecutive calendar day thereafter.

The Bidder hereby acknowledges receipt of the following addenda:

Addendum No	Date 3-22-17
Addendum No	Date
Addendum No.	Date

Insert above the number and the date of any Addendum issued and received. If none has been issued and received, the word "NONE" should be inserted.

## 2. <u>LEGAL STATUS OF BIDDER</u>

Bidder	C3 Mechanical, LC
Date _	3/27/17
* 1.	A corporation duly organized and doing business under the laws of the State of, for whom, bearing the official title of, whose signature is affixed to this Bid/Proposal, is duly authorized to execute contracts.
* 2.	A Partnership, all of the members of which, with addresses are: (Designate general partners as such)
	Christopher Blevins
	7943 Wades Mill Rd. Mt. Sterling, KY 40391
	Larry Chad Hill
	1108 Devane Ln. Frankfort, K4401001
* 3.	As in dividual vibous signature is offered to this Did/December 1.1.
* 3.	An individual, whose signature is affixed to this Bid/Proposal (please print name)

<sup>\*(</sup>The Bidder shall fill out the appropriate form and strike out the other two.)

## 3. <u>BIDDERS AFFIDAVIT</u>

Comes under j	the Affiant,, and after being first duly sworn, states penalty of perjury as follows:				
1.	His/her name is and he/she is the individual submitting the bid or is the authorized representative of <u>C3 Mechanical</u> , the entity submitting the bid (hereinafter				
	referred to as "Bidder").				
2.	Bidder will pay all taxes and fees, which are owed to the Lexington-Fayette Urban County Government at the time the bid is submitted, prior to award of the contract and will maintain a "current" status in regard to those taxes and fees during the life of the contract.				
3.	Bidder will obtain a Lexington-Fayette Urban County Government business license, if applicable, prior to award of the contract.				
4.	Bidder has authorized the Division of Central Purchasing to verify the above-mentioned information with the Division of Revenue and to disclose to the Urban County Council that taxes and/or fees are delinquent or that a business license has not been obtained.				
5.	Bidder has not knowingly violated any provision of the campaign finance laws of the Commonwealth of Kentucky within the past five (5) years and the award of a contract to the Bidder will not violate any provision of the campaign finance laws of the Commonwealth.				
6.	Bidder has not knowingly violated any provision of Chapter 25 of the Lexington- Fayette Urban County Government Code of Ordinances, known as the "Ethics Act."				
7.	Bidder acknowledges that "knowingly" for purposes of this Affidavit means, with respect to conduct or to circumstances described by a statute or ordinance defining an offense, that a person is aware or should have been aware that his conduct is of that nature or that the circumstance exists.  Further, Affiant sayeth naught.				
	1-0				
	(Affiant)				
	Karakarah.				
STATE OF	<u>Nentucky</u>				
COUNTY OF	Franklin				
The foregoing	instrument was subscribed, sworn to and acknowledged before me by				
Jir	n Coomes on this the 27 day of March , 2017.				
My Commission	My Commission expires: 8/22/36				
	Charessa B. Comes NOTARY PUBLIC, STATE AT LARGE				

#### 4. BID SCHEDULE - SCHEDULE OF VALUES

The Bidder agrees to perform all the Work described in the Specifications and shown on the Plans for the following proposed lump sum and/or unit prices, if applicable, which shall include the furnishing of all labor, materials, supplies, equipment and/or vehicle usage, services, all items of cost, overhead, taxes (federal, state, local), and profit for the Contractor and any Subcontractor involved, within the time set forth herein. If unit prices are applicable, Bidder must make the extensions and additions showing the total amount of bid.

Form of proposal must include unit bid prices written in words, unit price written in numbers and total amount bid (unit price x quantity) per line item OR bid may be considered non-responsive. In case of price discrepancy, unit bid price written in words will prevail followed by unit price written in numbers then total amount bid per line item.

If a discrepancy between the unit price and the item total exists, the unit price prevails except:

If the unit price is illegible, omitted, or the same as the item total, item total prevails and the unit price is the quotient of the item total and the quantity.

If the unit price and the item total are illegible or are omitted, the bid may be determined nonresponsive. If a lump sum total price is illegible or is omitted, the bid may be determined nonresponsive.

For a lump sum based bid, the item total is the bid amount the Division uses for bid comparison.

For a unit price based bid, the sum of the item totals is the bid amount the Division uses for bid comparison.

The LFUCG's decision on the bid amount is final.

The contract, if awarded, will be on the basis of materials and equipment specified in the specifications without consideration of possible substitute or "or equal" items

The estimated quantities of items of unit price work are not guaranteed and are solely for the purpose of comparison of bids and determining an initial Contract price. Determination of the actual quantities and classification of unit price work performed by the Contractor will be made by the Engineer in accordance with the General Conditions.

Item No.	Description w/Unit Bid Price Written in Words	Unit	Total Bid Amount
1.	Demolition/Installation of boiler, 13 unit heaters, 6 wall convectors, and 1 climate changer along with all new process and safety controls and piping components necessary to ensure compliance with all applicable codes and to ensure operability of the hot water system as specified within the contract documents.  One Hungred Eighty thousand Two Hundred Dollars  Cents	LS	\$ 100, 250.00

Item No.	Description w/Unit Bid Price Written in Words	Unit	Total Bid Amount
	Additive Alternative – Demolition/Installation of entire hot water piping throughout the Nitrification Building as specified within the contract documents.		
2.	Eighty Five thousand seven Hundred twenty Five Dollars  Cents	LS	\$ 85,725.00

TOTAL OF ALL BID PRICES FOR West Hickman WWTP Nitrification Building Heating System Replacement (Items 1 through 2) in words and figures. In case of discrepancy, the amount shown in words will govern.

Two Hundred Sixty five thousand Nine Hundred Seventy five dollars of zero cents. (\$ 265,975.00).

Bid must be signed:  (original signature)  Bid must be signed:  Signature of Authorized Company Representative – Title  Tim Domes  Representative/s Name (Typed or Printed)	Submitted by:	C3 Mechanical, UC
Representative/s Name (Typed or Printed)	•	Frankfort H 4060   City, State & Zip  Jun Coomes Gen. Manager
502-352-2303 508-352-2304		
Area Code – Phone – Extension Fax #		502 - 352 - 2303 502 - 352 - 2304 Area Code - Phone - Extension Fax #
jim. c.3mech@gmail.com  E-Mail Address		jim. c.3mech@gmail.com E-Mail Address
OFFICIAL ADDRESS:	OFFICIAL ADDRESS:	
210 B.Hahn Dr.		
Frankfort, Ky 40101	· · · · · · · · · · · · · · · · · · ·	

By signing this form you agree to ALL terms, conditions, and associated forms in this bid package

(Seal if Bid is by Corporation)

### 5. STATEMENT OF BIDDER'S QUALIFICATIONS

The following statement of the Bidder's qualifications is required to be filled in, executed, and submitted with the Proposal:

1.	Name of Bidder: <u>C3 Mechanical</u> , <u>UC</u>
2.	Permanent Place of Business: 210 8. Hahn Dr. Frankfort, KY 40601
3.	When Organized: Feb. 1, 2016
4.	Where Incorporated:
5.	Construction Plant and Equipment Available for this Project:
	- Boiler
	- unit heaters
	- Climate Changer
	- wall convectors
	- controls
	- piping & misc.
	(Attach Separate Sheet If Necessary)
6.	Financial Condition:
	If specifically requested by the OWNER, the apparent low Bidder is required to submit its latest three (3) years audited financial statements to the OWNER'S Division of Central Purchasing within seven (7) calendar days following the bid opening.
7.	In the event the Contract is awarded to the undersigned, surety bonds will be furnished by:
	Signed:
8.	The following is a list of similar projects performed by the Bidder: (Attach separate sheet if necessary).

NAME	<u>LOCATION</u>	CONTRACT SUM
WWTP Town Branch	Lexington, KY	37,605.00
<u> MCA</u>	Lexington, KY	Service Work
Eayette Crossing	Lexington, KY	Service work
	ntract and bonded the following p	
NAME Columbia Housing Authority	<u>LOCATION</u>	176, 314.00
List Key Bidder Personnel wh	o will work on this Project.	
<u>NAME</u>	POSITION DESCRIPTION	NO. OF YEARS WITH BIDDER
DanShelton	Vead Service Techniciai	1, 35 t years experience
Jim Coomes	General Manager	1, 30 t ypars experience
M sco M.	Obline Managar	1 Hear
Charessa Coomes	Office Manager	

1	1 3		
SUBCONTRACTORS (LIST)	PROJECT (SPECIFIC TYPE)	<u>DBE</u>	% of WORK
<del></del>			
	<del></del>		

DBE Participation on current bonded projects under contract:

11.

#### (USE ADDITIONAL SHEETS IF NECESSARY)

12. We acknowledge that, if we are the apparent low Bidder, we may be required to submit to the OWNER within 7 calendar days following the Bid Opening, a sworn statement regarding all current work on hand and under contract, and a statement on the OWNER'S form of the experience of our officers, office management and field management personnel. Additionally, if requested by the OWNER, we will within 7 days following the request submit audited financial statements and loss history for insurance claims for the 3 most recent years (or a lesser period stipulated by the OWNER).

### 6. <u>LIST OF PROPOSED SUBCONTRACTORS</u>

The following list of proposed subcontractors is required by the OWNER to be executed, completed and submitted with the BIDDER'S FORM OF PROPOSAL. All subcontractors are subject to approval of the Lexington-Fayette Urban County Government. Failure to submit this list completely filled out may be cause for rejection of bid.

BRANCH OF WORK - LIST EACH MAJOR ITEM Such as: Grading, bituminous paving, concrete, seeding and protection, construction staking, etc.	SUBCONTRACTOR	DBE Yes/No	% of Work
1	Name:		
	Address:		
2	Name:		
	Address:		
3	Name:		
	Address:		
4	Name:		
	Address:		
5	Name:		
	Address:		
6	Name:		
	Address:		
7	Name:		
	Address:		

(Attach additional sheet(s) if necessary.)

## 7. LEXINGTON FAYETTE URBAN COUNTY GOVERNMENT MWDBE PARTICIPATION GOALS, FORMS, AND GOOD FAITH EFFORTS

#### A. GENERAL

- The LFUCG request all potential contractors to make a concerted effort to include Minority-Owned (MBE), Woman-Owned (WBE), Disadvantaged (DBE) and Veteran-Owned Small Business (VOSB) Enterprises as subcontractors or suppliers in their bids.
- Toward that end, the LFUCG has established 10% of total procurement costs as a Goal for participation of Minority-Owned, Woman-Owned and Disadvantaged Businesses on this contract.
- 3) The LFUCG has also established a 3% of total procurement costs as a Goal for participation of Veteran-Owned Small Businesses.
- 4) It is therefore a request of each Bidder to include in its bid, the same goal (10%) for MWDBE participation, the same goal (3%) veteran participation and other requirements as outlined in this section.

#### B. PROCEDURES

- 1) The successful bidder will be required to report to the LFUCG, the dollar amounts of all payments submitted to Minority-Owned, Woman-Owned subcontractors or Veteran-Owned and suppliers for work done or materials purchased for this contract. (See Subcontractor Monthly Payment Report)
- 2) Replacement of a Minority-Owned, Woman-Owned or Veteran-Owned subcontractor or supplier listed in the original submittal must be requested in writing and must be accompanied by documentation of Good Faith Efforts to replace the subcontractor / supplier with another MWDBE Firm; this is subject to approval by the LFUCG. (See LFUCG MWDBE Substitution Form)
- 3) For assistance in identifying qualified, certified businesses to solicit for potential contracting opportunities, bidders may contact:
  - a) The Lexington-Fayette Urban County Government, Division of Central Purchasing (859-258-3320)
- 4) The LFUCG will make every effort to notify interested MWDBE and veteran subcontractors and suppliers of each Bid Package, including information on the scope of work, the pre-bid meeting time and location, the bid date, and all other pertinent information regarding the project.

#### C. DEFINITIONS

1) A Minority-Owned Business Enterprise (MBE) is defined as a business which is certified as being at least 51% owned and operated by persons of African American, Hispanic, Asian, Pacific Islander, American Indian or Alaskan Native Heritage.

- 2) A Woman-Owned Business Enterprise (WBE) is defined as a business which is certified as being at least 51% owned and operated by one or more Non-Minority Fernales.
- 3) A Disadvantaged Business (DBE) is defined as a business which is certified as being at least 51% owned and operated by a person(s) that are economically and socially disadvantaged.
- 4) A Veteran-Owned Small Business (VOSB) is defined as a business which is certified as being at least 51% owned and operated by a veteran and/or a service disabled veteran.
- 5) Good Faith Efforts are efforts that, given all relevant circumstances, a bidder or proposer actively and aggressively seeking to meet the goals, can reasonably be expected to make. In evaluating good faith efforts made toward achieving the goals, whether the bidder or proposer has performed the efforts outlined in the Obligations of Bidder for Good Faith Efforts outlined in this document will be considered, along with any other relevant factors.

#### D. OBLIGATION OF BIDDER FOR GOOD FAITH EFFORTS

- 1) The bidder shall make a Good Faith Effort to achieve the Participation Goal for MWDBE and Veteran-Owned subcontractors/suppliers. The failure to meet the goal shall not necessarily be cause for disqualification of the bidder; however, bidders not meeting the goal are required to furnish with their bids written documentation of their Good Faith Efforts to do so.
- 2) Award of Contract shall be conditioned upon satisfaction of the requirements set forth herein.
- 3) The Form of Proposal includes a section entitled "MWDBE Participation Form". The applicable information must be completed and submitted as outlined below.
- 4) Failure to submit this information as requested may be cause for rejection of bid or delay in contract award.

#### E. DOCUMENTATION REQUIRED FOR GOOD FAITH EFFORTS

- 1) Bidders reaching the Goal are required to submit only the MWDBE Participation Form." The form must be fully completed including names and telephone number of participating MWDBE firm(s); type of work to be performed; estimated value of the contract and value expressed as a percentage of the total Lump Sum Bid Price. The form must be signed and dated, and is to be submitted with the bid.
- 2) Bidders not reaching the Goal must submit the "MWDBE Participation Form", the "Quote Summary Form" and a written statement documenting their Good Faith Effort to do so. If bid includes no MWDBE and/or Veteran participation, bidder shall enter "None" on the subcontractor / supplier form). In addition, the bidder must submit written proof of their Good Faith Efforts to meet the Participation Goal:

- a. Advertised opportunities to participate in the contract in at least two (2) publications of general circulation media; trade and professional association publications; small and minority business or trade publications; and publications or trades targeting minority, women and disadvantaged businesses not less than fifteen (15) days prior to the deadline for submission of bids to allow MWDBE firms and Veteran-Owned businesses to participate.
- b. Included documentation of advertising in the above publications with the bidders good faith efforts package
- c. Attended LFUCG Central Purchasing Economic Inclusion Outreach event
- d. Attended pre-bid meetings that were scheduled by LFUCG to inform MWDBEs and/or Veteran-Owned Businesses of subcontracting opportunities
- e. Sponsored Economic Inclusion event to provide networking opportunities for prime contractors and MWDBE firms and Veteran-Owned businesses.
- f. Requested a list of MWDBE and/or Veteran subcontractors or suppliers from LFUCG Economic Engine and showed evidence of contacting the companies on the list(s).
- g. Contacted organizations that work with MWDBE companies for assistance in finding certified MWBDE firms and Veteran-Owned businesses to work on this project. Those contacted and their responses should be a part of the bidder's good faith efforts documentation.
- h. Sent written notices, by certified mail, email or facsimile, to qualified, certified MWDBEs soliciting their participation in the contract not less than seven (7) days prior to the deadline for submission of bids to allow them to participate effectively.
- i. Followed up initial solicitations by contacting MWDBEs and Veteran-Owned businesses to determine their level of interest.
- j. Provided the interested MWBDE firm and/or Veteran-Owned businesses with adequate and timely information about the plans, specifications, and requirements of the contract.
- k. Selected portions of the work to be performed by MWDBE firms and/or Veteran-Owned businesses in order to increase the likelihood of meeting the contract goals. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate MWDBE and Veteran participation, even when the prime contractor may otherwise perform these work items with its own workforce
- l. Negotiated in good faith with interested MWDBE firms and Veteran-Owned businesses not rejecting them as unqualified without sound reasons based on a thorough

investigation of their capabilities. Any rejection should be so noted in writing with a description as to why an agreement could not be reached.

- m. Included documentation of quotations received from interested MWDBE firms and Veteran-Owned businesses which were not used due to uncompetitive pricing or were rejected as unacceptable and/or copies of responses from firms indicating that they would not be submitting a bid.
- n. Bidder has to submit sound reasons why the quotations were considered unacceptable. The fact that the bidder has the ability and/or desire to perform the contract work with its own forces will not be considered a sound reason for rejecting a MWDBE and/or Veteran-Owned business's quote. Nothing in this provision shall be construed to require the bidder to accept unreasonable quotes in order to satisfy MWDBE and Veteran goals.
- o. Made an effort to offer assistance to or refer interested MWDBE firms and Veteran-Owned businesses to obtain the necessary equipment, supplies, materials, insurance and/or bonding to satisfy the work requirements of the bid proposal
- p. Made efforts to expand the search for MWBE firms and Veteran-Owned businesses beyond the usual geographic boundaries.
- q. Other--any other evidence that the bidder submits which may show that the bidder has made reasonable good faith efforts to include MWDBE and Veteran participation.

NOTE: Failure to submit any of the documentation requested in this section may be cause for rejection of bid. Bidders may include any other documentation deemed relevant to this requirement which is subject to review by the MBE Liaison. Documentation of Good Faith Efforts must be submitted with the Bid, if the participation Goal is not met.



#### MINORITY BUSINESS ENTERPRISE PROGRAM

Sherita Miller, MPA
Minority Business Enterprise Liaison
Division of Central Purchasing
Lexington-Fayette Urban County Government
200 East Main Street
Lexington, KY 40507
smiller@lexingtonky.gov
859-258-3323

OUR MISSION: The mission of the Minority Business Enterprise Program is to facilitate the full participation of minority and women owned businesses in the procurement process and to promote economic inclusion as a business imperative essential to the long term economic viability of Lexington-Fayette Urban County Government.

To that end the city council adopted and implemented resolution 167-91—Disadvantaged Business Enterprise (DBE) 10% Goal Plan in July of 1991. The resolution states in part (a full copy is available in Central Purchasing):

"A Resolution supporting adoption of the administrative plan for a ten percent (10%) Minimum goal for disadvantaged business enterprise participation in Lexington-Fayette Urban County Government construction and professional services contracts; Providing that as part of their bids on LFUCG construction contracts, general Contractors shall make a good faith effort to award at least ten percent (10%) of All subcontracts to disadvantaged business enterprises; providing that divisions of LFUCG shall make a good faith effort to award at least ten percent of their Professional services and other contracts to disadvantaged business enterprises..."

A Disadvantaged Business Enterprise is defined as a business that has been certified as being at least 51% owned, operated and managed by a U.S. Citizen of the following groups:

- African-American
- Hispanic-American
- Asian/Pacific Islander
- Native American/Native Alaskan
- Non-Minority Female
- Economically and Socially Disadvantaged

In addition, to that end the city council also adopted and implemented resolution 167-91—Veteran-owned Businesses, 3% Goal Plan in July of 2015. The resolution states in part (a full copy is available in Central Purchasing):

"A resolution adopting a three percent (3%) minimum goal for certified veteran-owned small businesses and service disabled veteran-owned businesses for certain of those Lexington-Fayette Urban County contracts related to construction for

professional services, and authorizing the Division of Purchasing to adopt and implement guidelines and/or policies consistent with the provisions and intent of this resolution by no later than July 1, 2015."

We have compiled the list below to help you locate certified MBE, WBE and DBE certified businesses. Below is a listing of contacts for LFUCG Certified MWDBEs and Veteran-Owned Small Businesses in (https://lexingtonky.ionwave.net)

Business	Contact	Email Address	Phone		
LFUCG	Sherita Miller	smiller@lexingtonky.gov	859-258-3323		
Commerce Lexington – Minority Business Development	Tyrone Tyra	ttyra@coinmercelexington.com	859-226-1625		
Tri-State Minority Supplier Diversity Council	Susan Marston (	smarston@tsmsdc.com	502-365-9762		
Small Business Development Council	Shirie Hawkins UK SBDC	smack@uky.edu	859-257-7666		
Community Ventures Corporation	Phyllis Alcorn	palcom@cvky.org	859-231-0054		
KY Transportation Cabinet (KYTC)	Melvin Bynes	Melvin.bynes2@ky.gov	502-564-3601		
KYTC Pre-Qualification	Shella Eagle	Shella.Eagle@ky.gov	502-782-4815		
Ohio River Valley Women's Business Council (WBENC)	Sheila Mixon	smixon@orvwbc.org	513-487-6537		
Kentucky MWBE Certification Program	Yvette Smith, Kentucky Finance Cabinet	Yvette.Smith@ky.gov	502-564-8099		
National Women Business Owner's Council (NWBOC)	Janet Harris-Lange	janet@nwboc.org	800-675-5066		
Small Business Administration	Robert Coffey	robertcoffey@sba.gov	502-582-5971		
LaVoz de Kentucky	Andres Cruz	lavozdeky@yahoo.com	859-621-2106		
The Key News Journal	Patrice Muhammad	paatricem@keynewsjournal.com	859-373-9428		



# LFUCG MWDBE PARTICIPATION FORM Bid/RFP/Quote Reference #\_\_\_\_\_

The MWDBE and/or veteran subcontractors listed have agreed to participate on this Bid/RFP/Quote. If any substitution is made or the total value of the work is changed prior to or after the job is in progress, it is understood that those substitutions must be submitted to Central Purchasing for approval immediately. Failure to submit a completed form may cause rejection of the bid.

MWDBE Company, Name, Address, Phone, Email	Work to be Performed	Total Dollar Value of the Work	% Value of Total Contract	
		İ		
2				
3.			_	
4.				

The undersigned company representative submits the above list of MWDBE firms to be used in accomplishing the work contained in this Bid/RFP/Quote. Any misrepresentation may result in the termination of the contract and/or be subject to applicable Federal and State laws concerning false statements and false claims.

Company	Company Representative
Date	Title



## MWDBE QUOTE SUMMARY FORM

Bid/RFP/Quote Reference #\_\_\_\_

The undersigned acknowledges that the minority and/or veteran subcontractors listed on this form did submit a quote to participate on this project.

ompany Name	-		Contact	Contact Person							
dress/Phone/Email			Bid Pac	kage / Bid Da	ite						
WDBE ompany Address	Contact Person	Contact Information (work phone, Email, cell)	Date Contacted	Services to be performed	Method of Communication (email, phone meeting, ad, event etc)	Total dollars \$\$ Do Not Leave Blank (Attach Documentation)	MBE * AA HA AS NA Female				
_											
				11							
(MBE designation Native American) The undersigned ack and/or be subject to	snowledges tha	it all information	is accurate.	Any misrepr	esentation may re	sult in termination					
Company				Comp	any Representat	ive					
Date											

## LFUCG STATEMENT OF GOOD FAITH EFFORTS Bid/RFP/Quote #\_\_\_\_\_

By the signature below of an authorized company representative, we certify that we have utilized the following Good Faith Efforts to obtain the maximum participation by MWDBE and Veteran-Owned business enterprises on the project and can supply the appropriate documentation. Advertised opportunities to participate in the contract in at least two (2) publications of general circulation media; trade and professional association publications; small and minority business or trade publications; and publications or trades targeting minority, women and disadvantaged businesses not less than fifteen (15) days prior to the deadline for submission of bids to allow MWDBE firms and Veteran-Owned businesses to participate. Included documentation of advertising in the above publications with the bidders good faith efforts package \_\_\_\_ Attended LFUCG Central Purchasing Economic Inclusion Outreach event Attended pre-bid meetings that were scheduled by LFUCG to inform MWDBEs and/or Veteran-Owned Businesses of subcontracting opportunities Sponsored Economic Inclusion event to provide networking opportunities for prime contractors and MWDBE firms and Veteran-Owned businesses \_ requested a list of MWDBE and/or Veteran subcontractors or suppliers from LFUCG Economic Engine and showed evidence of contacting the companies on the list(s). Contacted organizations that work with MWDBE companies for assistance in finding certified MWBDE firms and Veteran-Owned businesses to work on this project. Those contacted and their responses should be a part of the bidder's good faith efforts documentation. Sent written notices, by certified mail, email or facsimile, to qualified, certified MWDBEs soliciting their participation in the contract not less than seven (7) days prior to the deadline for submission of bids to allow them to participate effectively. \_Followed up initial solicitations by contacting MWDBEs and Veteran-Owned businesses to determine their level of interest. Provided the interested MWBDE firm and/or Veteran-Owned business with adequate and timely information about the plans, specifications, and requirements of the contract. \_\_\_\_ Selected portions of the work to be performed by MWDBE firms and/or Veteran-Owned businesses in order to increase the likelihood of meeting the contract goals. This includes, where appropriate, breaking out contract work

	e contractor may otherwise perform these work
Owned businesses not rejecting the on a thorough investigation of the	with interested MWDBE firms and Veteran- nem as unqualified without sound reasons based ir capabilities. Any rejection should be so noted why an agreement could not be reached.
firms and Veteran-Owned busines	f quotations received from interested MWDBE sees which were not used due to uncompetitive ceptable and/or copies of responses from firms submitting a bid.
unacceptable. The fact that the bi contract work with its own forc rejecting a MWDBE and/or Vete	d reasons why the quotations were considered dder has the ability and/or desire to perform the es will not be considered a sound reason for eran-Owned business's quote. Nothing in this quire the bidder to accept unreasonable quotes in eran goals.
Veteran-Owned businesses to obta	istance to or refer interested MWDBE firms and ain the necessary equipment, supplies, materials, y the work requirements of the bid proposal
Made efforts to expand the businesses beyond the usual geographics.	e search for MWBE firms and Veteran-Owned raphic boundaries.
	that the bidder submits which may show that the faith efforts to include MWDBE and Veteran
cause for rejection of bid. Bidder relevant to this requirement which	e documentation requested in this section may be s may include any other documentation deemed the is subject to approval by the MBE Liaison. If orts must be submitted with the Bid, if the
The undersigned acknowledges that all information in termination of the contract and/or be subject to	
false statements and claims.	
C3 Mechanical	Jum Comes
Company 3/27/17	Company Representative
Date	Title

## 8. <u>AUTHENTICATION OF BID AND STATEMENT OF NON-COLLUSION, NON-</u>CONFLICT OF INTEREST

I hereby swear (or affirm) under the penalty for false swearing:

- 1. That I am the Bidder (if the Bidder is an individual), a partner of the Bidder (if the Bidder is a partnership), or an officer or employee of the bidding corporation having authority to sign on its behalf (if the Bidder is a corporation);
- 2. That the attached bid has been arrived at by the Bidder independently, and has been submitted without collusion with, and without any agreement, understanding or planned common course of action, with any other contractor, vendor of materials, supplies, equipment or services described in the Invitation to Bid, designed to limit independent bidding or competition;
- 3. That the contents of the bid or bids have not been communicated by the Bidder or its employees or agents to any person not an employee or agent of the Bidder or its surety on any bond furnished, with the bid or bids, and will not be communicated to any such person, prior to the official opening of the bid or bids;
- 4. That the Bidder is legally entitled to enter into the contracts with the Lexington-Fayette Urban County Government, and is not in violation of any prohibited conflict of interest;
- 5. (Applicable to corporation only) That as a foreign corporation, we are registered with the Secretary of State, Commonwealth of Kentucky, and authorized to do business in the State or, that as a domestic corporation, we are in good standing with the Secretary of State, Commonwealth of Kentucky \_\_\_\_. Check the statement applicable.
- 6. This offer is for 60 calendar days from the date this bid is opened. In submitting the above, it is expressly agreed that, upon proper acceptance by the Lexington-Fayette Urban County Government of any or all items bid above, a contract shall thereby be created with respect to the items accepted.
- 7. That I have fully informed myself regarding the accuracy of the statements made in this statement.
- 8. That I certify that Subcontractors have not and will not be awarded to any firm(s) that have been debarred from noncompliance with the Federal Labor Standards, Title VI of the Civil Rights Act of 1964 As Amended, Executive Order 11246 As Amended or any other Federal Law.

## 9. STATEMENT OF EXPERIENCE

NAME OF INDIVIDUAL: Jim Coomes
POSITION/TITLE: General Manager
STATEMENT OF EXPERIENCE: 30+ years of experience in
HVAC. Includes installation, service +
management & present company
NAME OF INDIVIDUAL: Dan Stetton
POSITION/TITLE: Head Service Technician
STATEMENT OF EXPERIENCE: 35+ years Servicing +
installing HVAC, boilers, chillers, etc.
NAME OF INDIVIDUAL: Charessa Coomes
POSITION/TITLE: Office Manager
STATEMENT OF EXPERIENCE: 1 year administering Payroll,
position/title: Office Manager  statement of experience: I year administering payroll,  paying bills, Checking over progress of projects,  relaying information to managers & techicians,  etc.
relaying information to managers & techicians,
etc.
NAME OF INDIVIDUAL:
POSITION/TITLE:
STATEMENT OF EXPERIENCE:

	. <u> </u>
* "	
	· · ·

<sup>\*</sup> Include all officers, office management's, Affirmative Action officials, and field management personnel. (Attach separate sheets if necessary.)

#### 10. EQUAL OPPORTUNITY AGREEMENT

#### The Law

- \* Title VII of the Civil Rights Act of 1964 (amended 1972) states that it is unlawful for an employer to discriminate in employment because of race, color, religion, sex, age (40-70 years) or national origin.
- \* Executive Order No. 11246 on Nondiscrimination under Federal contract prohibits employment discrimination by contractor and subcontractor doing business with the Federal Government or recipients of Federal funds. This order was later amended by Executive Order No. 11375 to prohibit discrimination on the basis of sex.
- \* Section 503 of the Rehabilitation Act of 1973 States:

The Contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap.

- \* Section 2012 of the Vietnam Era Veterans Readjustment Act of 1973 requires Affirmative Action on behalf of disabled veterans and veterans of the Vietnam Era by contractors having Federal Contracts.
- \* Section 206 (A) of Executive Order 12086, Consolidation of Contract Compliance Functions for Equal Employment Opportunity, states:

The Secretary of Labor may investigate the employment practices of any Government contractor or sub-contractor to determine whether or not the contractual provisions specified in Section 202 of this order have been violated.

The Lexington-Fayette Urban County Government practices Equal Opportunity in recruiting, hiring and promoting. It is the Government's intent to affirmatively provide employment opportunities for those individuals who have previously not been allowed to enter into the mainstream of society. Because of its importance to the local Government, this policy carries the full endorsement of the Mayor, Commissioners, Directors, and all supervisory personnel. In following this commitment to Equal Employment Opportunity and because the Government is the benefactor of the Federal funds, it is both against the Urban County Government policy and illegal for the Government to let contracts to companies which knowingly or unknowingly practice discrimination in their employment practices. Violation of the above mentioned ordinances may cause a contract to be canceled and the contractor may be declared ineligible for future consideration.

Please sign this statement in the appropriate space acknowledging that you have read and understand the provisions contained herein. Return this document as part of your application packet.

#### **Bidders**

I/We agree to comply with the Civil Rights Laws listed above that govern employment rights of minorities, women, Vietnam veterans, handicapped, and aged persons.

Signature C3 Mechanical
Name of Business

The Entity (regardless of whether construction contractor, non-construction contractor or supplier) agrees to provide equal opportunity in employment for all qualified persons, to prohibit discrimination in employment because of race, color, creed, national origin, sex or age, and to promote equal employment through a positive, continuing program from itself and each of its subcontracting agents. This program of equal employment opportunity shall apply to every aspect of its employment policies and practices.

The Kentucky equal Employment Opportunity Act of 1978 (KRS 45.560-45.640) requires that any count, city, town, school district, water district, hospital district, or other political subdivision of the state shall include in directly or indirectly publicly funded contracts for supplies, materials, services, or equipment hereinafter entered into the following provisions:

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age or national origin;
- (2) The contractor will state in all solicitations or advertisements for employees placed by or on behalf of the contractors that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age or national origin;
- (3) The contract will post notices in conspicuous places, available to employees and applicants for employment, setting forth the provisions of the non-discrimination clauses required by this section; and
- (4) The contractor will send a notice to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding advising the labor union or workers' representative of the contractor's commitments under the nondiscrimination clauses.

The Act further provides:

#### KRS 45.610. Hiring minorities - Information required

- (1) For the length of the contract, each contractor shall hire minorities from other sources within the drawing area, should the union with which he has collective bargaining agreements be unwilling to supply sufficient minorities to satisfy the agreed upon goals and timetable.
- (2) Each contractor shall, for the length of the contract, furnish such information as required by KRS 45.560 to KRS 45.640 and by such rules, regulations and orders issued pursuant thereto and will permit access to all books and records pertaining to his employment

practices and work sites by the contracting agency and the department for purposes of investigation to ascertain compliance with KRS 45.560 to 45.640 and such rules, regulations and orders issued pursuant thereto.

#### KRS 45.620. Action against contractor - Hiring of minority contractor or subcontractor

- (1) If any contractor is found by the department to have engaged in an unlawful practice under this chapter during the course of performing under a contract or subcontract covered under KRS 45.560 to 45.640, the department shall so certify to the contracting agency and such certification shall be binding upon the contracting agency unless it is reversed in the course of judicial review.
- (2) If the contractor is found to have committed an unlawful practice under KRS 45.560 to 45.640, the contracting agency may cancel or terminate the contract, conditioned upon a program for future compliance approved by the contracting agency and the department. The contracting agency may declare such a contractor ineligible to bid on further contracts with that agency until such time as the contractor complies in full with the requirements of KRS 45.560 45.640.
- (3) The equal employment provisions of KRS 45.560 to 45.640 may be met in part by a contractor by subcontracting to a minority contractor or subcontractor. For the provisions of KRS 45.560 to 45.640, a minority contractor or subcontractor shall mean a business that is owned and controlled by one or more persons disadvantaged by racial or ethnic circumstances.

#### KRS 45.630 Termination of existing employee not required, when

Any provision of KRS 45.560 to 45.640 notwithstanding, no contractor shall be required to terminate an existing employee upon proof that that employee was employed prior to the date of the contract.

#### KRS 45.640 Minimum skills

Nothing in KRS 45.560 to 45.640 shall require a contractor to hire anyone who fails to demonstrate the minimum skills required to perform a particular job.

It is recommended that all of the provisions quoted above to be included as <u>special conditions</u> in each contract. In the case of a contract exceeding \$250,000, the contractor is required to furnish evidence that his work-force in Kentucky is representative of the available work-force in the area from which he draws employees, or to supply an Affirmative Action plan which will achieve such representation during the life of the contract.

#### 11. EQUAL EMPLOYMENT OPPORTUNITY AFFIRMATIVE ACTION POLICY

It is the policy of <u>U3</u> Mechanical, UC

to assure that all applicants for employment and all employees are treated on a fair and equitable basis without regard to their race, religion, sex, color, handicap, natural origin or age.

Such action shall include employment, promotion, demotion, recruitment or recruitment advertising, layoff or termination, rates of pay and other forms of compensation, and selection for training, whether apprenticeship and/or on-the-job-training.

Furthermore, this company agrees to make special recruitment efforts to hire the protected class whenever feasible. This company also agrees to adhere to all applicable federal, state, and local laws relating to Equal Employment Opportunity for all individuals.

12.	WORKFORCE	<b>ANALYSIS</b>	<b>FORM</b>

Name of Organization: C3 Mchanical

Categories	Total	(f Hispa	hite Not anic or tino)	Hispa Lat		Blad Afric Amer (No Hispar Lati	an- ican ot nic or	Haw and Pa Isla (N	tive valian Other cific nder lot anic or	Hisp	n (Not panic atino	Ind Alaska (not Hi	erican ian or an Native spanic or atino	Two or more races (Not Hispanic or Latino		Total	
		М	F	М	F	М	F	М	F	М	F	M	F	М	F	М	F
Administrators	2	a														2	
Professionals																	
Superintendents																	
Supervisors																	
Foremen	2	A.														2	
Technicians Protective Service							_										
Para-Professionals																	
Office/Clerical	1		1														l
Skilled Craft	10	10														9	,
Service/Maintenance																	
Total:																	

Prepared by Haressa Coomes Office Manager
(Name and Title)

Date: 3 / 27/ 17

Revised 2015-Dec-15

#### 13. EVIDENCE OF INSURABILITY

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONSTRUCTION PROJECT

	(Use sepa	rate form for each Agency or Broke	rage agreeing to provide cove	erage)			
Names Insured: C3 Mechanic	a uc			Employee ID. 2304	3		
Address: 210 B. Hann	Dr. Frank	fort, KY 40601		= En7-40-			
Project to be insured: West Hickman WWTP Nitrification Building Heating System Replacement Project							
In lieu of obtaining certificates of insurance at and Risk Management of Part V (Special Cond	this time, the undersig	med agrees to provide the above Na	med Insured with the minimu	m coverage listed below. These at	re outlined in	he Insurance	
Section		Minimum Limits and	Limits Provided	Name of	A,M, Bes	it's	
Items	Coverage	Policy Requirements	To Insured	Insurer	Code	Rating	
SC-3, Section 2, Part 4.1 – see provisions	CGL	\$1,000,000 per occ. And \$2,000,000 aggregate	2 1 000 000	Ohio Causalty Group	NA	NA	
SC-3, Section 2, Part 4.1 – see provisions	AUTO	\$2,000,000/per occ.	\$ 2,000,000	onio Casualty Group	NA	NA	
SC-3, Section 2, Part 4.1 – see provisions	WC	Statutory w /cndorsement as noted	\$ 500,000	casualty Group	NA	NA	
Section 2 includes required provisions, statements regarding insurance requirements, and the undersigned agrees to abide by all provisions for the coverage's checked above unless stated otherwise when submitting.  Old Colony Ins. Service Inc.  Agency or Brokerage  I goo Cambridge Dr.  Street Address  Lex Ington  State  State  Zip  Authorized Signature  3/27/17							
Telephone Number			Date				
NOTE: Authorized cumultures may be the age	nt's if spent has placed	I insurance through an agency agree	ment with the insurer. If insu-	mance is brokered, authorized signs	atme must be	that of	

NOTE: Authorized signatures may be the agent's if agent has placed insurance through an agency agreement with the insurer. If insurance is brokered, authorized signature must be that of authorized representative of insurer.

IMPORTANT: Contract may not be awarded if a completed and signed copy of this form for all coverage's listed above is not provided with the bid.

### 14. **DEBARRED FIRMS**

PROJECT NAME: West Hickman WWTP Nitrification Building Heating System Replacement Project
BID NUMBER: 43-2017 Replacement Project
LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT LEXINGTON, KY
All prime Contractors shall certify that Subcontractors have not and will not be awarded to any firms that has been debarred for noncompliance with the Federal Labor Standards, Title VI of the Civil Rights Act of 1964 As Amended, Executive Order 11246 As Amended or any other Federal Law.
All bidders shall complete the attached certification in duplicate and submit both copies to the Owner with the bid proposal. The Owner (grantee) shall transmit one copy to the Lexington-Fayette Urban County Government, Division of Community Development, within fourteen (14) days after bid opening.
The undersigned hereby certifies that the firm of <u>C3 Mechanical, LLC</u> has not and will not award a subcontract, in connection with any contract award to it as the result of this bid, to any firm that has been debarred for noncompliance with the Federal labor Standards, Title VI of the civil Rights Act of 1964, Executive Order 11246 as amended or any Federal Law.
Name of Firm Submitting Bid
Jum/oomes
Signature of Authorized Official
General Manager Title
3/27/17
Date

#### 15. DEBARMENT CERTIFICATION

Firm Name: (3 Methanical 146)

All contractors/subcontractors shall complete the following certification and submit it with the bid proposal.

The contractor/subcontractor certifies in accordance with Executive Order 12549 (Debarment and Suspension 2/18/86) that to the best of its knowledge and belief, that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, declared negligible, or voluntarily excluded from covered transactions or contract by any Federal department or agency for noncompliance with the Federal Labor Standards, Title VI of the Civil Rights Act of 1964 as amended, Executive Order 11246 as amended or any other Federal law;
  - a) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - b) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(a) of this certification; and
  - c) Have not within a three year period preceding this bid has one or more public (Federal, State or local) transactions or contracts terminated for cause or default.
- 2) Where the contractor is unable to certify to any of the statements in this certification, such prospective contractors shall attach an explanation to this certification form.

Project:	West Hickman warp Nitrification Butterling System Replacement Project	ù Id <b>ing</b>	
Printed Name	e and Title of Authorized Representative:	Jim Coomes	General Manager
Signature:	Jim Coomes		ď
Date:	3/27/17		
	END OF SECTION	N	