MAYOR LINDA GORTON

LEXINGTON

Chris Ensslin
Director of Internal Audit

TO: Linda Gorton, Mayor

Urban-County Council

FROM: Chris Ensslin, Internal Audit Director

C: Sally Hamilton, CAO

DATE: September 28, 2026

SUBJECT: Ethico Master Service Agreement

Request: Authorize the Mayor, on behalf of the Lexington-Fayette Urban County Government, to execute the necessary Master Service Agreement and necessary documents with Ethico to provide Ethics Tipline Service for the LFUCG for FY27 with an option for two (2) 1-year renewals, contingent upon funding. The amount of this contract is not to exceed $3,450.98 in FY27. The two remaining years will be renewed at $2,475.98 each.

Purpose of Request: Ethico has developed a third-party hotline monitoring and reporting service ("Ethico Hotline"), which engages in the business of providing organizations with toll-free telephonic answering, reporting and tracking of compliance and ethics concerns. Ethico will provide telephone operators that have been trained and are knowledgeable in the areas of compliance and ethics and in interviewing and documenting information via telephone. The telephone operator will document all relevant reported concerns and prepare a detailed, structured report for delivery to Client. The report will be submitted to Client via an agreed upon communication method by the operator.

What is the cost in this budget year and future budget years? The cost for FY27 is $3,450.98. The costs for FY28 and FY29 are projected to be $2,475.98 per year, contingent upon funding.

Are the funds budgeted?
Yes, funds are budgeted and available in the following account lines:
1101-160601-0001-71299

File Number: 0857-26

Director/Commissioner: Ensslin/Hamilton