MAYOR LINDA GORTON

LEXINGTON

JEFFERY NEAL
DIRECTOR
TRAFFIC ENGINEERING

MEMORANDUM

To: Linda Gorton, Mayor
Urban County Council

From: _____
Jeffery Neal, Director
Division of Traffic Engineering

Date: September 16, 2026

Subject: Accela – Element XS and Permitting Subscription renewal

Request:
Authorization to renew maintenance and support for Elements XS: Asset Management and permitting software with Accela (formerly Novotx).

Why are you requesting:
This renewal covers annual maintenance and support for Elements XS: Asset Management and Citizens Connect, which the division currently uses for sign and signal asset management and the traffic calming request intake portal. Renewing this support ensures the software operates optimally through help desk assistance, major upgrades, and prompt repairs when needed.

What is the cost in this budget year and future budget years

Current FY cost:	$12,094.13	(Prorated – 06/30/2027)
Estimated Future FY cost:	$20,000.00	(Fiscal Year)

Are the funds budgeted
$12,094.13 F1101-D303601-D0001-A76102

File Number:
0832-26

Director/Commissioner:
Neal/Martin