LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT
CONTRACT CHANGE ORDER
Page 1 of 2

Date:	August 28, 2026
Project:	Community Building Renovation
Location:	Whitney Young Park
Contract No.	009-2026
Original Contract Amt.	$216,700.00
Cumulative Amount of Previous Change Orders	$31,219.37
Percent Change - Previous Change Orders	14.41%
Total Contract Amount Prior to this Change Order	$247,919.37
Change Order No.	1

To:
Elaine Allen LLC
1591 Winchester Road, STE 103
Lexington, KY 40505

You are hereby requested to comply with the following changes from the contract plans and specification;

Current Change Order

Item No	Description of changes-quantities, unit prices, change in completion date, etc.	Decrease in contract price	Increase in contract price	
9	Refinishing flooring to allow for smoother surface		$5,779.01	
	Total decrease	$0.00		
	Total increase		$5,779.01	
	Net Amount of this Change Order	$5,779.01		
	New Contract Amount Including this Change Order	$253,698.38		
	Percent Change - This Change Order			2.67%
	Percent Change - All Change Orders			17.07%

The time provided for the completion in the contract and all provisions of the contract will apply hereto.
This Change Order shall have a twenty one (21) calendar day time extension.

Recommended by:	Samuel Nichols	(Project Manager)	Date 8-31-2026
Reviewed / Accepted by:	Stephanie Gilbert	(Consultant)	Date 9-8-2026
Accepted by:		(Contractor)	Date 9-11-26
Approved by:		(Director)	Date 9.14.26
Approved by:		(Commissioner)	Date 9/14/26
Approved by:		(Mayor or CAO)	Date

JUSTIFICATION FOR CHANGE	PROJECT: WhitneyYoung Community Building Renovation
	CONTRACT NO. 009-2026
	CHANGE ORDER # 02

1. Whitney Young Park Community Building Renovation-Change Order #02 with Elaine Allen LLC increases the contract price in the amount of $5,779.01 bringing the total contract price to $253,689.38 from the previous contract amount of $216,700 .
   The additional needed work includes removal and reinstallation of the bathroom partitions and removing the current epoxy flooring and reinstalling a less abrasive, easily cleanable epoxy flooring.

2. Is proposed change an alternate bid? ___Yes __X__No

3. Will proposed change alter the physical size of the project? ___Yes __X__No

   If "Yes", explain.

4. Effect of this change on other prime contractors: None.

5. Has consent of surety been obtained? ___Yes _X__Not Necessary

6. Will this change affect expiration or extent of insurance coverage? ___Yes _X_No

   If "Yes", will the policies be extended? ___Yes ___No

7. Effect on operation and maintenance costs: Corrects long standing septic issues at this building. Should reduce need for service calls.

8. Effect on contract completion date: Addition of 21 days to contract.

_____ Mayor

_____ Date

CONTRACT HISTORY FORM

Project Name: Whitney Young Community Building Renovation

Contractor: Elaine Allen LLC

Contract Number and Date: 009-2026 1-22-2026

Responsible LFUCG Division: Parks & Recreation

CONTRACT AND CHANGE ORDER DETAILS

A. Original Contract Amount: Next Lowest Bid Amount: $233,900.00	$ 216,700.00	
B. Amount of Selected Alternate or Phase:	$	
C. Cumulative Amount of All Previous Alternates or Phases:	$	
D. Amended Contract Amount:	$	
E. Cumulative Amount of All Previous Change Orders:	$ 31,219.37	(Line E / Line D)
F. Amount of This Change Order:	$ 5779.01	(Line F / Line D)
G. Total Contract Amount:	$ 253,696.38	

SIGNATURES

Project Manager: Samuel Nicholas Date: 8-31-2026

Reviewed by: Date: 8/31/26

Division Director: Date: 9/14/26

CONTRACT CHANGE ORDER

ELAINE ALLEN

PROJECT NAME: Whitney Young

LOCATION OF WORK: 1033 St. Martins Ave Lexington, KY 40511

CONTRACT NO.: N/A

CHANGE ORDER NO. 009

CONTRACT DATE: January 22nd 2026

DATE OF REQUEST: 08/26/2026

ORIGINAL CONTRACT PRICE: $216,700.00

CONTRACTOR: Elaine Allen

REQUESTING PARTY: LFUCG

PROJECT MANAGER: Darius McCoy

OWNER: Lexington Fayette Urban County Government

ARCHITECT/ENGINEER: Stephanie Gilbert

CONTRACTOR IS DIRECTED TO COMPLETE THE FOLLOWING CHANGES IN CONTRACT DOCUMENTS

DESCRIPTION OF CHANGES NEEDED

- Labor, material and equipment to shot blast floors to remove existing topcoat. Re-broadcast floors and install 2 coats of sealer to allow for smoother surface.
- Labor to remove then reinstall toilets and toilet partitions as needed to complete flooring

REASON FOR CHANGE Elaine Allen was requested to provide additional pricing to remove and replace the newly installed flooring system in the restrooms and provide a smoother finish than what was originally included in the base scope of work.

SPECIFICATIONS N/a

COMMENTS

CHANGE ORDER PRICE: $5,779.01

CHANGE ORDER TIME: To Be Determined

Contractor Signature:		**Approver Signature:**	
Date		**Date**	

Itemized Breakdown of Work				
Item Name/Number	**Description**	**Quantity**	**Unit Price**	**Amount**
01	Removal and reinstallation of toilets and partitions	1	$960.00	$960.00
02	Floor blasting and reinstallation with smooth finish	1	$4,140.63	$4,140.63
	Subtotal			$5,100.63
	FEE (10%)			$510.06
	Subtotal			$5,610.69
	Bond (3%)			$168.32
			Total	$5,779.01