GRANT AWARD AGREEMENT

Fiscal Year 2027 Class B Education Incentive Grant Program

THIS AGREEMENT, made and entered into on the _____ day of _____, 20___, by and between the **LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT (LFUCG)**, an urban county government of the Commonwealth of Kentucky, pursuant to KRS Chapter 67A (hereinafter "Government"), on behalf of its Division of Water Quality, and **THE LIVING ARTS AND SCIENCE CENTER, INC., 362 N. MARTIN LUTHER KING BLVD., LEXINGTON, KENTUCKY 40508** (hereinafter "Grantee" and "Property Owner").

W I T N E S S E T H:

WHEREAS, the Grantee is a documented fee-payer of the Government's Water Quality Management Fee; and

WHEREAS, the Grantee has proposed a need for the funds requested to develop and implement a proposed project by submitting a valid grant application; and

WHEREAS, the Grantee's grant application has been reviewed and selected for funding by the LFUCG Water Quality Fees Board in accordance with Sections 16-408 and 16-410 of the LFUCG Code of Ordinances; and

WHEREAS, the Government has funds available through the Stormwater Quality Projects Incentive Grant Program to assist qualified Grantee in the development and implementation of projects that meet the goals of the program; and

WHEREAS, the Grantee desires to implement a specific project that meets one or more Incentive Grant program goals to improve water quality, reduce stormwater runoff, and provide public or private education related to stormwater quality; and

WHEREAS, any such improvements funded by the Government shall benefit the public through installed improvements and/or educational programming;

THAT FOR AND IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS HEREIN EXPRESSED, GOVERNMENT AND GRANTEE AGREE AS FOLLOWS:

(1) Government hereby grants the Grantee the sum of **$39,000.00** (hereinafter "the Grant"), for use in implementing the project elements as listed in Attachment A which is incorporated herein by reference as if fully set out herein.

(2) The Grantee shall provide equal opportunity in employment for all qualified persons; prohibit discrimination in employment because of race, color, creed, national origin, sex, age between 40 and 70 or disability; promote equal employment through a positive, continuing program of equal employment; and cause each of its subcontractors to do so. This program of equal employment opportunity shall apply to every aspect of its employment policies and practices.

(3) The Grantee agrees to match the Grant above the first $3,000.00, with contributions, labor and other services equal to or greater than 20% of the total project costs.

(4) The Grantee agrees to use the Grant only for the activities set forth in Attachment A.

(5) The Grantee agrees to perform periodic reporting as detailed in Paragraph (6) herein below, and produce a Project Final Report within 30 calendar days of the completion of the project elements in digital and hard copy following a standardized format to be provided by the

Government summarizing all work completed and detailing the total expenditures, grant reimbursements, and match.

(6) The Grant to the Grantee shall be disbursed in the following manner:

(a) The Grantee shall submit at least once every 3 months, if not specified otherwise in Attachment A, a Request for Funds to the Government's Grant Manager designated by the Director of the Division of Water Quality for the project. Each Request for Funds shall include documentation that the Grantee has already expended the requested funds or shall be in a position to expend properly the requested funds within thirty (30) days of receipt of the funds. The Request for Funds shall include full accounting of these eligible grant-related expenses, as listed in Attachment A. Copies of invoices, purchase orders, or receipts showing vendor, date, amount, and items purchased or ordered shall be provided with the Request for Funds. For project specific personnel costs and stipends, documentation of all billed hours shall include copies of employee timesheets, hourly payroll rate, and description of work performed for hours billed.

(b) Each Request for Funds shall be accompanied by a Project Status Report describing the progress of the project to date, including a description and schedule of all activities completed, and hardcopy or electronic copies of materials completed and/or used to date. For educational events, copies of the class rosters or sign-in sheets documenting the number of attendees and evaluation forms shall be provided.

(c) Each Request for Funds shall include documentation of all of the Grantee's Match Costs listed in Attachment A and claimed for the prior period. Each Request for Funds shall include a minimum of 10% cost share. For cash expenditures this shall include receipts, showing vendor paid, date, amount, and items purchased. For donated project specific personnel costs and stipends, documentation of all billed hours shall include copies of employee timesheets, hourly payroll rate, and description of work performed for hours donated. For in-kind volunteer hours this shall include sign-in sheets describing the events with signatures, name, address, time in, time out, for each participant (volunteers must be 12 years of age or older). For mileage, this shall include driver name, type of vehicle, location to and from, date, and total miles driven.

(d) The Government's Grant Manager shall review each Request for Funds and supporting documents for compliance with the terms of this Agreement and the guidelines of the Stormwater Quality Projects Incentive Grant Program. If the Grant Manager finds the Grantee's Request for Funds is in compliance with the terms of this Agreement and the guidelines of the Stormwater Quality Projects Incentive Grant Program and that the activity progress and management program of the Grantee satisfy the terms of the grant award, he or she shall approve the Request for Funds and forward it to the Division of Accounting for payment.

(e) Should the Government's Incentive Grant Program Administrator determine that the Grantee is not in compliance with the terms of this Agreement and/or the Stormwater Quality Projects Incentive Grant Program, including deficiencies in progress and management of the project, the Division of Water Quality shall notify the Mayor's Office and the appropriate district Council person and shall meet with the Grantee on matters that prevent approval of the Request for Funds. Failure to resolve any such matters to the satisfaction of the Government may lead to termination of the Agreement for cause pursuant to Paragraph (11) herein below.

(f) The Government shall release payment of the final 10% of the Grant only after receipt and acceptance of the Project Final Report. The Government's Grant Manager shall review the Project Final Report and provide comments to the Grantee within 15 calendar days or, if acceptable, forward approval to the Division of Accounting for payment.

(7) The Grantee agrees to obtain written approval from the Government's Grant Manager or Program Administrator for any proposed changes to the Project Team or Project Plan as listed in Attachment A prior to implementing the changes. Failure to gain written approval prior to making changes may lead to termination of the Agreement for cause pursuant to Paragraph (11) herein below.

(8) The term of this Agreement shall be from the date of this Agreement until completion of the project outlined herein. The Grantee agrees to complete the project within **12** months. The Grantee agrees to obtain written approval from the Government's Grant Manager and Program Administrator for any time extensions beyond the schedule. Failure to gain written approval prior to making changes may lead to termination of the Agreement for cause pursuant to Paragraph (11) herein below.

(9) The Grantee understands that the Grant shown herein in Paragraph (1) is a not-to-exceed amount, and any additional funding needed to complete the project elements listed in Attachment A is the responsibility of the Grantee. If it becomes apparent to the Grantee or the Government that the Grantee will be unable to complete the project either in the manner or for the amount described in this Agreement, then the Grantee must immediately notify the Government's Grant Manager and Program Administrator by providing a complete and detailed written explanation of its inability to comply with the terms of the Agreement. The Grantee must further provide the Government's Grant Manager and Program Administrator with a complete and detailed written explanation of any proposed changes, and the reasons for those changes.

(10) The Grantee asserts that it is in full compliance with all applicable provisions of the Lexington-Fayette Urban County Government's Code of Ordinances Chapter 5 – Buildings and Building Regulations, Chapter 7 – Finance and Taxation, Chapter 12 – Housing, and Chapter 16 – Sewage, Garbage, Refuse, and Weeds, or in compliance with Kentucky Department of Housing Buildings and Construction rules and requirements as is appropriate for those state institutions, parcels, or buildings which are subject to state regulations and oversight as opposed to local ordinances and regulations. If the Grantee becomes out of compliance with any of these provisions, it will contact the Government's Grant Manager and Program Administrator immediately. Failure to resolve any such matters to the satisfaction of the Government may lead to termination of the Agreement for cause pursuant to Paragraph (11) herein below.

(11) If, through any cause, the Grantee shall fail to fulfill in timely and proper manner its obligations under this Agreement, or if the Grantee shall violate any of the covenants, agreements, or stipulations of this Agreement, including any attachment thereof, the Government shall thereupon have the right to terminate this Agreement by giving written notice to the Grantee of such termination and specifying the effective date thereof, at least five (5) calendar days before the effective date of such termination. In that event, all finished or unfinished documents, receipts, and reports prepared by the Grantee shall, at the option of the Government, become its property and the Grantee shall immediately repay to the Government all monies received pursuant to this Agreement less any amount representing just and equitable compensation for the Government's share of any satisfactory work completed pursuant to the Agreement.

(12) This Agreement may not be modified except by written agreement of the Government and the Grantee.

(13) The Grantee agrees to comply with all applicable local, state, and federal rules, regulations, ordinances, and laws in implementation of the project.

(14) The Grantee agrees to allow the Government access to perform monitoring of the project elements for compliance with this Agreement.

(15) In any written or oral communications, the Grantee agrees to identify the Lexington-Fayette Urban County Government as the source of the above referenced funds; the Grantee shall not specifically identify any individual or elected official as being responsible for the funds donated by the Government.

(16) The Grantee agrees to allow the Government to publicize the Grantee's project through the Government's website and other media.

(17) The Grantee agrees to reference the Lexington-Fayette Urban County Government's Water Quality Management Fee and the Stormwater Quality Projects Incentive Grant Program as a source of funding for the project on any permanent signage or educational brochures, presentations, websites, etc. produced using grant monies.

(18) For any project which includes the installation of permanent capital infrastructure listed in Attachment A, the Grantee agrees that the Government is authorized to erect and maintain permanent signage at the location of the permanent capital infrastructure, referencing the Water Quality Management Fee and the Stormwater Quality Projects Incentive Grant Program as a source of funding for such permanent capital infrastructure. In the event that permanent signage is installed by the Government, such signage shall not be removed except upon written approval by the Government. Provided, however, that nothing herein shall require the installation of signage by the Government nor prohibit the Government from removing any signage so installed.

(19) The Grantee agrees to prepare class rosters or sign-in sheets and provide evaluation forms to the attendees for any educational event funded by the Grant.

(20) Equipment purchased or stormwater control facilities constructed by the Grantee with the Grant for use on this project will remain in service and maintained by the Grantee or its members for at least the Service Life listed in the Inspection, Operation, and Maintenance Plan developed for each facility, and per the terms listed in Attachment A. Equipment purchased by the Grantee with the Grant for use on this project will remain the property of the Grantee unless otherwise noted in Attachment A. For capital infrastructure, the Grantee further accepts and agrees to enter into the "Agreement to Maintain Stormwater Control Facilities Funded by an LFUCG Class B Stormwater Quality Projects Education Incentive Grant" attached hereto as Attachment B and which is incorporated herein by reference as if fully set out herein.

(21) The Government assumes no responsibility whatsoever in the Grantee's project activities. Grantee shall, to the extent allowed by law, defend, indemnify, and hold harmless Government from and against all liability, claims, losses, actions, costs, expenses, obligations, fines, and assessments of whatever kind, including defense costs and attorney's fees that are in any way incidental to or connected with, or that arise or are alleged to have arisen, directly or indirectly, in whole or in part, from or by Grantee's or its contractor(s), agents, or assigns, negligent acts or misconduct, or errors or omissions, in connection with the activities carried out pursuant to this Agreement, the Grant award, or the Stormwater Quality Projects Incentive Grant Program.

(22) The Grantee is solely responsible for assuring that adequate and appropriate insurance or other necessary coverage is maintained during the term of this Agreement.

(23) The Grantee's sole remedy for a breach of this Agreement by the Government shall be limited to the amount of the Grant.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement at Lexington, Fayette County, Kentucky, this the day and year first above written.

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT

BY: _____
LINDA GORTON, MAYOR

ATTEST:

_____
CLERK, URBAN COUNTY COUNCIL

GRANTEE ORGANIZATION & PROPERTY OWNER:

THE LIVING ARTS AND SCIENCE CENTER, INC.
362 N. MARTIN LUTHER KING BLVD.
LEXINGTON, KY 40508

BY: _____
NAME: Jennifer Timm
TITLE: Executive Director

The foregoing Agreement was subscribed, sworn to and acknowledged before me by Jennifer Timm, as the duly authorized representative for and on behalf of The Living Arts & Science Center, on this the 26 day of August, 2026.

My commission expires: 12/1/2026.

_____
NOTARY PUBLIC

Adam Walter Zopfi
Notary Public, ID KYNP61363
State at Large, Kentucky
My Commission Expires on 12/1/26

ATTACHMENT A
to the GRANT AWARD AGREEMENT
between Lexington-Fayette Urban County Government (LFUCG) and
The Living Arts and Science Center, Inc. (LASC)

GRANT PROGRAM — **2027 Stormwater Quality Projects Incentive Grant Program**
Class B Education Projects

- Funded through the LFUCG Water Quality Management Fee
- Administered by the LFUCG Division of Water Quality in the Department of Environmental Quality & Public Works

PROJECT TEAM AND CONTACT INFORMATION

Grantee Organization: The Living Arts and Science Center, Inc. (LASC)
362 N. Martin Luther King Boulevard
Lexington, KY 40508
KY Organization #0031623

Primary Project Contact: Callie Northern
859-252-5222 (phone)
cnorthern@lasclex.org (email)

Secondary Project Contact: Jeanette Tesmer
859-252-5222 (phone)
jtesmer@lasclex.org (email)

Project Team Members: Callie Northern, Education Director
Jeanette Tesmer, Executive Director
Charles Cliffe, Finance Director
Virginia Carvalho, Field Trip Coordinator
Sawyer Robbins, Marketing Manager

PROJECT PURPOSE

The Living Arts and Science Center (LASC) is a community-based educational organization with a 56-year history of providing hands-on arts and science programming to Central Kentucky. Located in an economically disadvantaged and racially diverse neighborhood east of downtown Lexington, LASC serves more than 45,000 visitors annually through accessible, high-quality STEAM education. Its 18,000-square-foot facility features a planetarium, live animal exhibits, interactive art galleries, a makerspace, and a rotating Discovery Exhibit, making it well suited for immersive, experiential learning.

Environmental education—particularly water quality and stormwater management—has long been central to LASC's mission, helping students understand how their actions affect local waterways and ecosystems. Field trips are a cornerstone of this work, offering engaging, standards-aligned experiences that complement classroom instruction.

LASC seeks funding to implement "*Water Explorers*," a program delivering 30 free, hands-on field trips focused on stormwater awareness and water quality. The initiative will serve approximately 3,000 elementary students from Fayette County and surrounding communities, prioritizing Title I schools. Through immersive programming aligned with Kentucky Academic Science Standards, students will learn how water systems function, what stormwater is, how it becomes polluted, and how individuals can help protect local waterways. Each visit includes four rotating learning experiences designed to build scientific understanding and environmental stewardship.

PROJECT PLAN ELEMENTS

1) ***DEVELOP ENVIRONMENTAL EDUCATION MATERIALS:*** Develop new and build upon existing curricula that focuses on water quality, stormwater issues, and water conservation. See below for details on each program. Additional educational materials focusing on water quality and quantity that are to be developed include:

a) Printed teacher lesson plans, and suggestions that teachers can follow for implementing water educational activities within their classrooms. These materials will be provided to all teachers attending field trips or other facilitated educational programs. They will also be available on the LASC's website.

b) Curriculum development, planning, promotional activities, and instruction for our in-school Urban Ecology program, our Science Explorers after-school program, Water is Life Discovery Night, field trips, and planetarium shows.

c) Maintenance of educational displays in the LASC's facility and our grounds featuring aquatic habitats, native animals and plants and BMPs, and the development and distribution of materials in conjunction with the displays.

2) ***INCORPORATE WATER QUALITY CURRICULA INTO EXISTING LASC PROGRAMS:*** Each of the following project programming, exhibits, and themes are included as the project's major elements of focusing on water quality, including:

The proposed "*Water Explorers*" field trip program directly supports the goals of the Incentive Grant Program by providing high-quality public education focused on stormwater quality, pollution prevention, and environmental stewardship.

a) *In In the Creator's Classroom*, the students will model communities and explore stormwater impacts.

b) In the *Kentucky: Roots, Wings & Wild Things Exhibit*, the students will examine waters role in ecosystems and wildlife; and will design and test water systems, analyze pollution, and develop solutions.

c) When it comes to the *Animal Exhibit*, the students will learn about Kentucky wildlife and ecosystems, examining how water quality impacts living organisms. Through observation and discussion, they will develop an understanding of the interconnectedness of water, habitat, and biodiversity.

d) In the *Discovery Exhibit*, students will engage directly with stormwater and waste systems, and in the planetarium, they will deepen their understanding of water's global importance. Throughout, students will model runoff, test water samples, and experiment with filtration, reinforcing the importance of protecting water resources.

e) Finally, in the *Planetarium*, students will deepen their understanding of Earth's water systems, including the water cycle and the global importance of water resources. This immersive experience reinforces key concepts introduced throughout the program.

Through *Water Explorers*, LASC will provide meaningful learning experiences that build knowledge, inspire curiosity, and empower the next generation of environmental stewards.

TARGET AUDIENCE

The target audience for this program is elementary school students in Fayette County and the surrounding Central Kentucky region. These students, primarily in grades K–5, represent a diverse population with varying levels of access to high-quality, experiential science education. The program is designed to serve more than 3,000 students through 30 free field trips, with each visit accommodating approximately 100 to 125 students. Priority will be given to Title I schools, where a significant percentage of students come from low-income households and often face barriers to enrichment opportunities such as field trips and hands-on STEAM experiences.

This audience is particularly appropriate for stormwater education as water quality and stormwater management are directly relevant to students' daily lives in the Kentucky region. Many of these students live in communities impacted by pollution, urban runoff, and environmental challenges affecting local waterways. Introducing these concepts at an early age aligns with Kentucky Academic Science Standards, which emphasize earth systems, ecosystems, and human impact on the environment. By engaging students during their formative years, the program helps build foundational knowledge and fosters long-term environmental awareness and responsibility.

PROJECT SUSTAINABILITY

The project is intentionally structured to ensure long-term impact through continued education and sustained community involvement well beyond the grant period. A central pillar of sustainability is the integration of all curriculum, lesson plans, and hands-on activities developed during the grant into the organization's ongoing programming. These materials are designed not as one-time deliverables, but as adaptable, reusable resources that will form a permanent part of the organization's educational framework. By embedding these assets into regular operations, the project ensures that the initial investment made during the grant continues to generate value for years to come without requiring proportional increases in funding or resources. In addition to curriculum development, the project emphasizes capacity building among staff and volunteers.

1) ***Long-term Component for Ongoing Education and Involvement:*** LASC is intentionally structured to ensure long-term impact through continued education and sustained community involvement well beyond the grant period. A central pillar of sustainability is the integration of all curriculum, lesson plans, and hands-on activities developed during the grant into the organization's ongoing programming. These materials are designed not as one-time deliverables, but as adaptable, reusable resources that will form a permanent part of the organization's educational framework. By embedding these assets into regular operations, the project ensures that the initial investment made during the grant continues to generate value for years to come without requiring proportional increases in funding or resources.
2) ***Personnel for Long-Term Implementation:*** The Living Arts and Science Center has dedicated personnel in place to implement and sustain the program on a long-term basis. The project is intentionally designed to operate within the organization's established staffing structure rather than relying solely on short-term or grant-funded positions. This ensures continuity, institutional knowledge retention, and consistent program quality well beyond the funding period. By embedding the program into existing roles and responsibilities, the organization reinforces its long-term commitment to the initiative and minimizes disruption once grant support concludes.
3) ***Ongoing Sources of Funding for Future Program Implementation beyond the Grant Period:*** Through a combination of continued grant funding, individual giving, earned revenue, partnerships, and internal support, the organization is well-positioned to maintain and implement the program on an ongoing basis after the initial grant funding concludes.

PROJECT SUCCESS MEASURES

1) LASC will implement a comprehensive evaluation process focused specifically on student field trip experiences. We will track the total number of K–5 students participating in field trips throughout Fall 2026 and Spring 2027, with a goal of serving at least 3,000 students, including those participating in free, grant-funded visits. Participation data will include the number of schools served, the proportion of Title I schools reached, and repeat engagement from partner schools. These figures will be compared to data from previous years to assess growth in access and overall program reach.
2) LASC will evaluate the quality and effectiveness of each field trip experience through direct observation and structured feedback. Educators will document levels of student engagement during each visit, noting participation in hands-on activities, responsiveness during presentations, and overall interest in the subject matter. Particular attention will be given to how well students engage with key concepts related to water quality, stormwater systems, and environmental stewardship. These observations will help ensure that students are not only attending but actively participating and achieving the intended learning objectives.
3) Teacher feedback will serve as the primary tool for measuring satisfaction and educational value. Following each field trip, teachers will complete evaluation forms assessing organization, content quality, student engagement, and alignment with classroom curriculum. LASC's goal is to maintain an average satisfaction rating of at least 4.5 out of 5. These evaluations will also provide qualitative insights that inform continuous program improvement. When appropriate, brief student feedback tools may also be used to better understand student perspectives and learning outcomes.
4) The outreach-based field trips, including programs such as Living STEAM Academy, a free afterschool program supported by LFUCG ESR program, LASC aims to expand engagement with Title I schools, reaching at least 150 students across 6 schools. Success will be measured through participation numbers, observed student engagement, and teacher

evaluations, ensuring that off-site programming maintains the same level of quality and impact as on-site experiences.

5) Overall success of the field trip program will be defined by meeting or exceeding participation goals, maintaining high levels of student engagement, achieving strong teacher satisfaction ratings, and demonstrating meaningful educational impact. By combining quantitative data, observational assessment, and participant feedback, LASC will ensure that its field trip programming remains effective, accessible, and aligned with the goals of improving water quality education and environmental awareness.

REPORTING REQUIREMENTS

In addition to the reporting requirements outlined in the Grant Award Agreement, the following are examples of special items that could also be required depending on the project:

1) All handouts and educational materials shall be provided to the LFUCG Grant Manager in hard copy and electronic (PDF) format with Requests for Funds & Project Status Reports and/or the Project Final Report.

2) Photographs and records documenting events, programs, training, workshops, et cetera shall be provided to the LFUCG Grant Manager in electronic format with the Project Final Report.

3) Sign-in sheets for Professional Development events shall be maintained and provided to the LFUCG Grant Manager upon request. Participation attendance counts shall be maintained and provided to the LFUCG Grant Manager, with reporting for all other events.

4) Materials associated with printed teacher lesson plans and best practices for implementation within their classrooms from the field trips or other facilitated educational programs shall be provided to the LFUCG Grant Manager in hard copy and electronic (PDF) format with Requests for Funds & Project Status Reports and / or the Project Final Report.

5) Copies of program evaluations collected in association with the facilitated educational programs, outreach programs, public participation, Water Walk, and field trips shall be provided to the LFUCG Grant Manager in hard copy or electronic (PDF) format with the Project Final Report.

6) All evaluations, especially those listed under the Project Success Measures, shall be provided to the LFUCG Grant Manager with Requests for Funds & Project Status Reports and / or the Project Final Report.

7) All attachments to Requests for Funds & Project Status Reports shall reference the associated line from Table 2 – Eligible Expenses.

ADDITIONAL STIPULATIONS

In addition to the reporting requirements outlined in the Grant Award Agreement, the following special items are noted for this project:

1) Applicant shall obtain written approval/agreement prior to work being done on properties not owned by the Applicant.
2) Permanent signage designs are to be approved by the Grant Manager or Administrator prior to production.
3) Applicant shall specify educational and promotional materials that are water quality related or that will include water quality messaging (*i.e.* brochures, bookmarks, cards and so forth).
4) Applicant shall provide rate of pay records for personnel listed in the project budget to the Division of Water Quality prior to the drafting of the Grant Award Agreement.
5) Applicant to provide student/teacher evaluations as part of the Project Final Report.
6) Applicant to provide Volunteer Hours Sign-In Sheets or Donated Professional Service Hours Forms for all programming items involving volunteers or donated professional services. No credit will be given for unverified hours reported.

7) Both electronic and hard copies of all materials are to be provided to LFUCG, for its use, as part of the grant deliverables including before, during, and after photos of the mini-grant activities.

8) Organization proposes a larger cost share beyond that required by the grant program. Budget shall reflect the 27.97% cost share offered in the application (approximately $13,979.00).

EQUIPMENT

Any equipment purchased with the Grant shall remain the property of the Organization.

PERMANENT FACILITIES / INFRASTRUCTURE

Monitoring: The Organization agrees to allow LFUCG staff access to the property to monitor the installed features for compliance with this agreement.

GRANT PERIOD & PROJECT SCHEDULE

The grant period starts on the date of execution by the Mayor and extends for the time period as listed in the Grant Award Agreement. Any time extensions must be approved in writing by the LFUCG Grant Manager. The project schedule shown in Table 1 is preliminary. Proposed changes to the project which alter this schedule significantly shall be discussed with the LFUCG Grant Manager prior to implementation.

TABLE 1 – PRELIMINARY PROJECT SCHEDULE

Activity	Schedule
Approval Grant Award Agreement and Notice to Proceed (NTP)	Janaury 2027
Curriculum implementing and preparation. Beginning the communication with teachers at title 1 schools to schedule field trips, preparing field trip programs such as (power points, activities, building of installations, building out of the exhibit spaces and inputting field trip programming, purchasing materials for field trips.)	Janaury 2027
Confirm participation of 31 Title I schools for the upcoming field trip year.	Janaury 2027
Project implemented. Various schools will be attending LASC for field trips and confirming the 31 title 1 schools that will be attending field trips through the course of the year Also, continuing to confirm field trips and communication with schools. Not all field trips are booked at the same time. They will be throughout the year of 2027.	February 2027-December 2027
Provide Project Final Report to LFUCG	December 2027

PROJECT BUDGET – GRANT ELIGIBLE EXPENSES & ORGANIZATION COST SHARE

Table 2 lists the eligible expenses for this project. Only properly invoiced items shall be reimbursed with grant monies or counted toward the Organization's cost share.

Any work performed on this project prior to grant award by the Urban County Council and Notice to Proceed from the LFUCG Grant Administrator is NOT an eligible expense and shall not be reimbursed or counted toward the cost share.

The Grant is a not-to-exceed amount, and any cost overruns are the responsibility of the Grantee. Donated professional service hours shall be valued at the Median Hourly Wage for the service provided as published by the U.S. Department of Labor, Bureau of Labor Statistics, State Occupational Employment and Wage Estimates for Kentucky (current website: http://www.bls.gov/oes/current/oes_ky.htm).

TABLE 2 - ELIGIBLE EXPENSES

	Activities	Type of Expense	Participants	Item	Unit Price		Quantity	Funded by Organization	Funded by Grant	Total Expense
1	**Project Element: Organization Adopt a Stream Cleaning and Tree Planting**									
2	Organizing event	Personnel Hours	Project Manager Callie Northern	Project Manager hours at current payroll rate	$ 24.05	per hour	300	$ 7,215.00	$ -	$ 7,215.00
3	Budget Preparation/Grant Reporting	Personnel Hours	Finance Director Charles Cliffe	Finance Director hours at current payroll rate	$ 24.05	per hour	104	$ 2,501.00	$ -	$ 2,501.00
4	Curriculum Development, invoicing, implementation and educating	Personnel Hours	Field Trip Coordinator Virginia Carvalho	Field Trip Coordinator hours at current payroll rate	$ 16.50	per hour	975	$ -	$16,087.50	$16,087.50
5	Educators	Personnel Hours	Field Trip Educators	Field Trip Educators hours at current payroll rate	$ 16.10	per hour	496	$ -	$ 7,985.60	$ 7,985.60
6	Supplies for event	Supplies	Organization	Field Trip supplies,snacks	$ 190.00	per trip	31	$ -	$ 5,890.00	$ 5,890.00
7	Overhead Expenses	Print materials, utilities,cleaning supplies,etc.	Organization		$ 65.00	per trip	31	$ 500.00	$ 1,515.00	$ 2,015.00
8	Staff Benefits	Insurance, 401k match, etc	Educators		$ 1.87	per hour	1875	$ -	$ 3,506.25	$ 3,506.25
9	Maintenance of animal displays	Supplies	Incredipet and others	Food for animals, plants, other items for habitats	varies	per animal		$ 500.00	$ 1,500.00	$ 2,000.00
10	Printing of educational materials to accompany displays	Materials	LASC	Printing of materials promoting exhibits, field trips, workshops, camps and other programs	varies	per printing	5000	$ 400.00	$ 2,000.00	$ 2,400.00
11	Employer Taxes		Organization	Employer portion of payroll taxes	varies	per dollar	10%	$ 2,863.00	$ 515.65	$ 3,378.65
13					***TOTAL PROJECT BUDGET:***			**$ 13,979.00**	**$39,000.00**	**$52,979.00**
14								**ORGANIZATION**	**GRANT**	
15			**MATCH % AFTER FIRST $3,000 =**		**27.97%**		OK	**SHARE**	**SHARE**	
16			**MUST BE > 20%**					28.0%	72.000%	