MAYOR LINDA GORTON

LEXINGTON

GLENDA HUMPHREY GEORGE
DIRECTOR
HUMAN RESOURCES

MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: Glenda Humphrey George, Director
Division of Human Resources

DATE: September 18, 2026

SUBJECT: Abolish/Create position – Division of Parks and Recreation

Request:
This request is for authorization to abolish one (1) unclassified civil service position of Project Manager (Grade 520N) and create one (1) classified civil service position of Project Manager (Grade 520N) in the Division of Parks and Recreation, effective upon passage of Council.

Why are you requesting:
Parks is requesting that this unclassified position be converted to a classified position and filled. The role is responsible for managing capital construction projects. The Division currently has numerous ongoing capital projects that must be delivered on time, within budget, and in compliance with all applicable codes and regulations to ensure the safety of park patrons. Converting and filling this position is essential to maintaining project continuity, meeting regulatory requirements, and supporting safe and timely completion of capital improvements.

What is the cost in this budget year and future budget year?
This request is budget-neutral.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Project Manager	$62,431.20	$0	($62,431.20)
Project Manager	$0	$62,431.20	$62,431.20
Total Annual Impact/ Salary and Benefits $0			