



# LEXINGTON

## **Bid 125-2022**

### **Ron Cooper Co**

### **Ron Cooper Co. Inc.**

### **Supplier Response**

#### **Event Information**

Number: Bid 125-2022  
Title: Recording Supplies  
Type: Competitive Bid  
Issue Date: 9/29/2022  
Deadline: 10/13/2022 02:00 PM (ET)  
Notes:

ONLY ONLINE BIDS WILL BE ACCEPTED FOR THIS SOLICITATION. PRICING SHOULD BE SUBMITTED ON THE LINE ITEMS TAB ONLY. PRICING WITHIN SUBMITTALS WILL NOT BE ACCEPTED AND MAY MAKE YOUR BID NON-RESPONSIVE.

For questions regarding these specifications or the bidding process, please post to the published bid on IonWave – <https://lexingtonky.ionwave.net>. Phone calls or emails are not accepted.

#### **Contact Information**

Contact: Conni Hayes  
Address: Central Purchasing  
Government Center Building  
Room 338  
200 East Main Street  
Lexington, KY 40507  
Phone: (859) 2583320  
Fax: (859) 2583322  
Email: [chayes@lexingtonky.gov](mailto:chayes@lexingtonky.gov)

## Ron Cooper Co Information

Contact: Stacy Dodgion  
Address: 308 E. Main Street  
Grayson, KY 41143  
Phone: (606) 474-8715  
Fax: (606) 474-8853  
Toll Free: (800) 726-6968  
Email: RonCooperCo@gmail.com

ONLY ONLINE BIDS WILL BE ACCEPTED! By submitting your response, you certify that you are authorized to represent and bind your company and that you agree to all bid terms and conditions as stated in the attached bid/RFP/RFQ/Quote/Auction documents.

Stacy Dodgion

Signature

Submitted at 10/12/2022 12:55:47 PM (ET)

RonCooperCo@gmail.com

Email

## Response Attachments

### LexFayBidAffidavit.jpg

Affidavit

### LexFayBidWorkforceAnalysis.jpg

Workforce Analysis Form

### LexFayBidParticipationForm.jpg

MWDBE Participation Form

### LexFayBidGoodFaithPg1.jpg

Statement of Good Faith Efforts - Page 1

### LexFayBidGoodFaithPg2.jpg

Statement of Good Faith Effort - Page 2

### LexFayBidGoodFaithPg3.jpg

Statement of Good Faith Efforts - Page 3

### LexFayBidQuoteSummaryForm.jpg

MWDBE Quote Summary Form

## Bid Lines

1	<div>County Record Binders</div> <div>Quantity: <u>1</u> UOM: <u>Each</u> Unit Price: <input type="text" value="\$69.00"/> Total: <input type="text" value="\$69.00"/></div> <div>Supplier Notes: <input type="text" value="This pricing is based on the fact that 50 binders are usually ordered at a time. Hence it's a bulk order quote."/></div>
2	<div>Vinyl Envelopes</div> <div>Quantity: <u>1</u> UOM: <u>Each</u> Unit Price: <input type="text" value="\$3.35"/> Total: <input type="text" value="\$3.35"/></div> <div>Supplier Notes: <input 14-1="" 2"="" type="text" value="These are billed as Mylar Pockets or/Sleeves (2 ML) Generic size quoted here is for 16" x=""/></div>

<b>3</b>	<b>Mylar Reinforced Strips</b> Quantity: <u>  1  </u> UOM: <u>Each</u> Unit Price: <input type="text" value="\$1.50"/> Total: <input type="text" value="\$1.50"/>
<b>4</b>	<b>Index Canvas Covers</b> Quantity: <u>  1  </u> UOM: <u>Each</u> Unit Price: <input type="text" value="\$91.00"/> Total: <input type="text" value="\$91.00"/> Supplier Notes: <input type="text" value="White Canvas Jacket (aka-Cover) which includes Red Leather Corners"/>
<b>5</b>	<b>1/8" Data Binder Posts</b> Quantity: <u>  1  </u> UOM: <u>Each</u> Unit Price: <input type="text" value="\$1.63"/> Total: <input type="text" value="\$1.63"/>
<b>6</b>	<b>Federal Tax Lien Binder</b> Quantity: <u>  1  </u> UOM: <u>Each</u> Unit Price: <input type="text" value="\$93.00"/> Total: <input type="text" value="\$93.00"/>
<b>7</b>	<b>Delinquent Tax Binder</b> Quantity: <u>  1  </u> UOM: <u>Each</u> Unit Price: <input type="text" value="\$175.00"/> Total: <input type="text" value="\$175.00"/> Supplier Notes: <input type="text" value="Price includes the Backflap for the binder"/>
<b>8</b>	<b>County Order Book</b> Quantity: <u>  1  </u> UOM: <u>Each</u> Unit Price: <input type="text" value="\$149.50"/> Total: <input type="text" value="\$149.50"/> Supplier Notes: <input type="text" value="This includes the binder and an A-Z Index"/>
<b>9</b>	<b>Vinyl Protector Sheets</b> Quantity: <u>  1  </u> UOM: <u>Each</u> Unit Price: <input type="text" value="\$11.75"/> Total: <input type="text" value="\$11.75"/>
<b>10</b>	<b>Page Reinforcement Stickers</b> Quantity: <u>  1  </u> UOM: <u>Each</u> Unit Price: <input type="text" value="\$0.16"/> Total: <input type="text" value="\$0.16"/>

**Response Total: \$595.89**

*This Affidavit must be completed before your firm can be considered for award of this contract.*

AFFIDAVIT

Comes the Affiant, Stacy Dodgion, and after being first duly sworn under penalty of perjury as follows:

1. His/her name is Stacy Dodgion and he/she is the individual submitting the bid or is the authorized representative of Ron Cooper Company the entity submitting the bid (hereinafter referred to as "Bidder")
2. Bidder will pay all taxes and fees, which are owed to the Lexington-Fayette Urban County Government at the time the bid is submitted, prior to award of the contract and will maintain a "current" status in regard to those taxes and fees during the life of the contract.
3. Bidder will obtain a Lexington-Fayette Urban County Government business license, if applicable, prior to award of the contract.
4. Bidder has authorized the Division of Central Purchasing to verify the above-mentioned information with the Division of Revenue and to disclose to the Urban County Council that taxes and/or fees are delinquent or that a business license has not been obtained.
5. Bidder has not knowingly violated any provision of the campaign finance laws of the Commonwealth of Kentucky within the past five (5) years and the award of a contract to the Bidder will not violate any provision of the campaign finance laws of the Commonwealth.
6. Bidder has not knowingly violated any provision of Chapter 25 of the Lexington-Fayette Urban County Government Code of Ordinances, known as "Ethics Act."
7. Bidder acknowledges that "knowingly" for purposes of this Affidavit means, with respect to conduct or to circumstances described by a statute or ordinance defining an offense, that a person is aware or should have been aware that his conduct is of that nature or that the circumstance exists.

Further, Affiant sayeth naught.

Stacy Dodgion

STATE OF

Ky

COUNTY OF

Boyd

The foregoing instrument was subscribed, sworn to and acknowledged before me

by

Stacy Dodgion Stacy Dodgion

on this the

12<sup>th</sup> day

of

Dec., 2022

My Commission expires:

Aug 19, 2025

JO A. SIMONS  
NOTARY PUBLIC, STATE AT LARGE



Please refer to Section II, Bid Conditions, Item "U" prior to completing this form.



LEXINGTON

LFUCG MWDBE PARTICIPATION FORM

Bid/RFP/Quote Reference # 125-2022

The MWDBE and/or veteran subcontractors listed have agreed to participate on this Bid/RFP/Quote. If any substitution is made or the total value of the work is changed prior to or after the job is in progress, it is understood that those substitutions must be submitted to Central Purchasing for approval immediately. **Failure to submit a completed form may cause rejection of the bid.**

MWDBE Company, Name, Address, Phone, Email	MBE WBE or DBE	Work to be Performed	Total Dollar Value of the Work	% Value of Total Contract
1. Ron Cooper Co. 308 E. Main St. Grayson, KY 41143 606-474-8715 RonCooperCo@gmail.com	WBE	Book Keeping supplier	\$40,000.00 (estimate)	100%
2.				
3.				
4.				

The undersigned company representative submits the above list of MWDBE firms to be used in accomplishing the work contained in this Bid/RFP/Quote. Any misrepresentation may result in the termination of the contract and/or be subject to applicable Federal and State laws concerning false statements and false claims.

Ron Cooper Co.  
Company

Oct. 12, 2022  
Date

Stacy Dodgson  
Company Representative

President  
Title



# LEXINGTON

## MWDBE QUOTE SUMMARY FORM

Bid/RFP/Quote Reference # 125-2022

The undersigned acknowledges that the minority and/or veteran subcontractors listed on this form did submit a quote to participate on this project. Failure to submit this form may cause rejection of the bid.

Company Name <u>Ron Cooper Company</u>	Contact Person <u>Stacy Dodgion</u>
Address/Phone/Email <u>308 E. Main St., Grayson, KY 41143</u> <u>606-474-8715 / RonCooperCo@gmail.com</u>	Bid Package / Bid Date <u>125-2022 /</u>

MWDBE Company Address	Contact Person	Contact Information (work phone Email, cell)	Date Contacted	Services to be performed	Method of Communication (email, phone meeting, ad, event etc)	Total dollars \$\$ Do Not Leave Blank (Attach Documentation)	MBE * AA HA AS NA Female	Veteran
<u>308 E. Main St. Grayson, KY 41143</u>	<u>Stacy Dodgion</u>	<u>606-474-8715 RonCooperCo@gmail.com</u>		<u>Bookkeeping Supplier</u>	<u>email or phone</u>	<u>~\$40,000.00</u>	<u>Female</u>	

(MBE designation / AA=African American / HA= Hispanic American/AS = Asian American/Pacific Islander/  
NA= Native American)

The undersigned acknowledges that all information is accurate. Any misrepresentation may result in termination of the contract and/or be subject to applicable Federal and State laws concerning false statements and claims.

Ron Cooper Company  
Company  
Oct 12, 2022  
Date

Stacy Dodgion  
Company Representative  
President  
Title

# WORKFORCE ANALYSIS FORM

Name of Organization: Ron Cooper Company

Categories	Total	White (Not Hispanic or Latino)		Hispanic or Latino)		Black or African- American (Not Hispanic or Latino)		Native Hawaiian and Other Pacific Islander (Not Hispanic or Latino)		Asian (Not Hispanic or Latino)		American Indian or Alaskan Native (not Hispanic or Latino)		Two or more races (Not Hispanic or Latino)		Total	
		M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Administrators	1		1														1
Professionals																	
Superintendents																	
Supervisors																	
Foremen																	
Technicians																	
Protective Service																	
Para-Professionals																	
Office/Clerical																	
Skilled Craft																	
Service/Maintenan																	
Total:																	

Prepared by: Stacy Dodgson - President  
(Name and Title)

Date: 10/12/2022

Revised 2015-Dec-15

**LFUCG STATEMENT OF GOOD FAITH EFFORTS**

**Bid/RFP/Quote #** 125-2022

By the signature below of an authorized company representative, we certify that we have utilized the following Good Faith Efforts to obtain the maximum participation by MWDBE and Veteran-Owned business enterprises on the project and can supply the appropriate documentation.

- ☒ Advertisements opportunities to participate in the contract in at least two (2) publications of general circulation media; trade and professional association publications; small and minority business or trade publications; and publications or trades targeting minority, women and disadvantaged businesses not less than fifteen (15) days prior to the deadline for submission of bids to allow MWDBE firms and Veteran-Owned businesses to participate.
- ☒ Included documentation of advertising in the above publications with the bidders good faith efforts package
- ☐ Attended LFUCG Central Purchasing Economic Inclusion Outreach event
- ☐ Attended pre-bid meetings that were scheduled by LFUCG to inform MWDBEs and/or Veteran-Owned Businesses of subcontracting opportunities
- ☐ Sponsored Economic Inclusion event to provide networking opportunities for prime contractors and MWDBE firms and Veteran-Owned businesses
- ☐ Requested a list of MWDBE and/or Veteran subcontractors or suppliers from LFUCG and showed evidence of contacting the companies on the list(s).
- ☐ Contacted organizations that work with MWDBE companies for assistance in finding certified MWDBE firms and Veteran-Owned businesses to work on this project. Those contacted and their responses should be a part of the bidder's good faith efforts documentation.
- ☐ Sent written notices, by certified mail, email or facsimile, to qualified, certified MWDBEs soliciting their participation in the contract not less than seven (7) days prior to the deadline for submission of bids to allow them to participate effectively.
- ☐ Followed up initial solicitations by contacting MWDBEs and Veteran-Owned businesses to determine their level of interest.
- ☐ Provided the interested MWDBE firm and/or Veteran-Owned business with adequate and timely information about the plans, specifications, and requirements of the contract.

- \_\_\_\_\_ Selected portions of the work to be performed by MWDBE firms and/or Veteran-Owned businesses in order to increase the likelihood of meeting the contract goals. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate MWDBE and Veteran participation, even when the prime contractor may otherwise perform these work items with its own workforce
- \_\_\_\_\_ Negotiated in good faith with interested MWDBE firms and Veteran-Owned businesses not rejecting them as unqualified without sound reasons based on a thorough investigation of their capabilities. Any rejection should be so noted in writing with a description as to why an agreement could not be reached.
- \_\_\_\_\_ Included documentation of quotations received from interested MWDBE firms and Veteran-Owned businesses which were not used due to uncompetitive pricing or were rejected as unacceptable and/or copies of responses from firms indicating that they would not be submitting a bid.
- \_\_\_\_\_ Bidder has to submit sound reasons why the quotations were considered unacceptable. The fact that the bidder has the ability and/or desire to perform the contract work with its own forces will not be considered a sound reason for rejecting a MWDBE and/or Veteran-Owned business's quote. Nothing in this provision shall be construed to require the bidder to accept unreasonable quotes in order to satisfy MWDBE and Veteran goals.
- \_\_\_\_\_ Made an effort to offer assistance to or refer interested MWDBE firms and Veteran-Owned businesses to obtain the necessary equipment, supplies, materials, insurance and/or bonding to satisfy the work requirements of the bid proposal
- \_\_\_\_\_ Made efforts to expand the search for MWBE firms and Veteran-Owned businesses beyond the usual geographic boundaries.
- \_\_\_\_\_ Other--any other evidence that the bidder submits which may show that the bidder has made reasonable good faith efforts to include MWDBE and Veteran participation.

**NOTE:** Failure to submit any of the documentation requested in this section may be cause for rejection of bid. Bidders may include any other documentation deemed relevant to this requirement which is subject to approval by the MBE Liaison. Documentation of Good Faith Efforts must be submitted with the Bid, if the participation Goal is not met.

The undersigned acknowledges that all information is accurate. Any misrepresentations may result in termination of the contract and/or be subject to applicable Federal and State laws concerning false statements and claims.

Ron Cooper Co.  
Company

Oct. 12, 2022  
Date

Stacy Dodgson  
Company Representative

President  
Title