




TO: Mayor Linda Gorton
Urban County Council

FROM: 
Jennifer M. Carey, P.E., Director
Division of Environmental Services

DATE: August 11, 2025

SUBJECT: Change Order #1 for JF Petroleum Group for the Fuel Storage Tank Replacement Project

Request

The purpose of this memorandum is to request approval of Change Order #1 with JF Petroleum Group for the Kearney Hills Golf Course and Picadome Golf Course aboveground storage tank replacement project. If approved, the final amended contract amount will be \$75,334.70.

Why are you requesting?

JF Petroleum's services were acquired for the replacement of three fuel storage tanks, two at Kearney Hills Golf Course and one at Picadome Golf Course. At the time the original RFP was released, LFUCG asked for pricing to replace two tanks, with two add alternates, for replacement of two additional tanks. At the time the original purchase order was prepared, LFUCG only had funds available to replace three tanks. In FY26, additional funds were secured allowing for the replacement of additional aging tanks. In order to complete the projects at Kearney and Picadome most efficiently and for the purpose of obtaining discounted pricing, LFUCG would like to add the fourth tank (Add Alternate #2) to the purchase order.

What is the cost in this budget year and future budget years?

The cost for FY26 is \$18,910.00. There are no costs for future FYs for these four tanks once replacement occurs.

Are the funds budgeted?

Yes, funds are available in 4051-313201-3092-91016.

File Number: 0792-25

Director / Commissioner: Carey / Albright

pc: Monica Conrad, Director, Parks and Recreation

