



**TO: MAYOR LINDA GORTON  
URBAN COUNTY COUNCIL**

**FROM: AMY GLASSCOCK  
DIRECTOR OF BUSINESS ENGAGEMENT**

**DATE: June 13, 2025**

**RE: AUTHORIZATION TO EXECUTE A PURCHASE OF SERVICE AGREEMENT (PSA) WITH  
JUBILEE JOBS OF LEXINGTON, INC. FOR THE SECOND CHANCE ACADEMY.**

**REQUEST:**

Authorization to execute a Purchase of Service Agreement (PSA) with Jubilee Jobs of Lexington, Inc. for the WORK-Lexington Second Chance Academy at a cost not to exceed \$200,000.

**WHY ARE YOU REQUESTING:**

The WORK-Lexington Second Chance Academy successfully concluded its two-year pilot program in 2025 at the Fayette County Detention Center. This initiative was carried out in partnership with Jubilee Jobs of Lexington.

The Second Chance Academy delivers a structured seven-week curriculum to a minimum of 100 incarcerated individuals annually at the Fayette County Detention Center. Following their release, participants continue to receive employment assistance and supportive services for up to one year to help address and overcome barriers to employment.

This request seeks authorization to execute a Purchase of Services Agreement (PSA) with Jubilee Jobs of Lexington, Inc., in the amount of \$200,000—allocating \$100,000 for Fiscal Year 2026 and \$100,000 for Fiscal Year 2027. The agreement includes an option to renew for up to two additional one-year terms, contingent upon the availability of funding and satisfactory performance by the service provider.

LFUCG may terminate this agreement for any reason whatsoever by providing Jubilee Jobs of Lexington, Inc. with at least thirty (30) days advance written notice. They shall be entitled for payment of all work performed up to that period of time, calculated on a reasonable basis. In the event of a termination based upon a material condition of non-performance or default, LFUCG shall provide them advance written notice and a reasonable period of time to cure the breach. Jubilee Jobs of Lexington may only terminate this Agreement based upon LFUCG's failure to timely pay for properly invoiced and accepted work and shall provide LFUCG with at least thirty (30) days advance written notice and an opportunity to cure prior to termination.



**WHAT IS THE COST IN THIS BUDGET YEAR AND FUTURE BUDGET YEARS?**

The cost for FY2026 is: \$100,000

The cost for future FY is: \$100,000

**ARE THE FUNDS BUDGETED:** Yes

**DIRECTOR/COMMISSIONER:** Amy Glasscock/Kevin Atkins

