



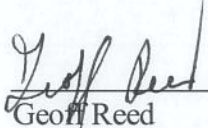
Lexington-Fayette Urban County Government  
DEPARTMENT OF GENERAL SERVICES

Jim Gray  
Mayor

Geoff Reed  
Commissioner

MEMORANDUM

TO: Mayor Jim Gray  
Sally Hamilton, CAO  
Urban County Council

FROM:   
Geoff Reed  
Commissioner of General Services

DATE: November 26, 2013

RE: Lease Agreement with Bluegrass Community and Technical College (BCTC) for space within Central Kentucky Job Center at 1055 Industry Road.

I am requesting Urban County Council approval to enter into a lease agreement with Bluegrass Community and Technical College (BCTC) for space located at 1055 Industry Road within the Central Kentucky Job Center. The area is located on the first floor of the building and consists of approximately 825 s/ft of space to be used for office, training, & assessment. The BCTC mission within this facility is to assist individuals to obtain their GED.

The initial term of this agreement will be for a period of eight (8) months, beginning November 1, 2013 and ending on June 30, 2014 with an option of automatic annual renewal for four (4) additional one (1) year terms. Commissioner Beth Mills recommends that LFUCG receive Operating and Maintenance costs for use of the space at a rental rate of \$2,553.36 per year.