

TO: Linda Gorton, Mayor
Urban County Council

FROM: Brandi Peacher
Director of Project Management

DATE: February 6, 2023

SUBJECT: Authorization to execute a professional services agreement with Ernst & Young to perform a City Hall programming and space needs analysis.

Request:

Authorization to execute a professional services agreement with Ernst & Young to perform a City Hall programming and space needs analysis for a contracted cost of \$250,000.

Why are you requesting?

Ernst & Young (EY) was selected as the most qualified candidate to provide consulting services for the City Hall Programming and Space Needs Analysis. The services were competitively selected by Request for Proposals (RF9) 65-2022. This study will determine the required standards of LFUCG's downtown city departments in order to assess the options for future governmental offices and support facilities. EY will work with LFUCG to develop a comprehensive solution for meeting current and future anticipated space needs. The study will encompass the downtown campus: Government Center, Switow, and the Phoenix Building. Consideration will be given to the City's current and anticipated staffing levels, space utilization, council chambers, site security considerations, office and technological needs, ADA compliance and universal design, service structure, and public use of elements of the building. Evaluation will also include the impact of the COVID-19 pandemic on service provision and the allocation of space to mitigate transmission. The final deliverable of this study will outline the space and efficiency needs for a future Downtown City Hall, and analyze how determined needs may fit within the city's existing facility at 200 E. Main St. This effort will not select a site, determine funding options, or develop an architectural design. Rather, this is intended to develop the basis for design that the city will use in future phases.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$250,000

The cost for future FY is: none

Are the funds budgeted? Yes

Account number: 1101 707101 0001 71206

File Number:

Director/Commissioner:

