



TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL

FROM: ABIGAIL ALLAN, COUNCIL CLERK

CC:

DATE: JUNE 10, 2022

SUBJECT: AGREEMENT WITH KENTUCKY UNDERGROUND STORAGE, INC.

Request: Authorization to enter into an Agreement with Kentucky Underground Storage, Inc.

Purpose of Request: The Records Center and Archive (RCA) warehouse is out of space. This agreement will allow for offsite storage of all City records. The additional service will allow for the housing, cataloging, and retrieval of records while maintaining compliance with the set retention schedules.

The cost for FY23 is: estimated 17,912.80

The cost for future FY is: \$17,912.80

Are the funds budgeted? yes

Account number: 123001-0001-71208

File Number: 620-22

Director/Commissioner: Allan/ Hamilton

