



Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Janet Graham
Commissioner

M E M O R A N D U M

TO: Jim Gray, Mayor
Richard Moloney, Chief Administrative Officer
Council Members

FROM: _____
John Maxwell, Director
Division of Human Resources

DATE: September 21, 2012

SUBJECT: Abolish/Create positions – Division of Waste Management

The attached action amends Section 21-5 of the Code of Ordinances, abolishing three (3) positions of Public Service Worker (Grade 106N), one position of Equipment Operator Sr. (Grade 109N) and one (1) position of Public Service Supervisor (Grade 111N) and creating two (2) positions of Administrative Specialist (Grade 110N) and two (2) positions of Public Service Supervisor Sr. (Grade 114E) in the Division of Waste Management, effective upon passage by Council.

The two (2) Administrative Specialist positions will be responsible for assisting the A.M. Operation Manager and the P.M. Operation Managers in the day to day Automatic Routing System, Kronos Timekeeping Advance Modules, and Customer Service Database System. The two (2) Public Service Supervisor Senior positions duties will be divided as follows;

- Collections. This supervisory position will enable the collections program to provide adequate coverage and supervision over the collection system. This will facilitate better customer service, more consistent collection and quicker response time. Currently supervisors may have to oversee as many as 45 to 50 employees over a large geographic area of the DWM service area when other supervisors are on leave.
- Material Recovery Facility. This position will replace the Public Service Supervisor Senior position that has been moved from the MRF to the E-waste recycling facility on Versailles Road to ensure that adequate oversight is provided to those operations.

The fiscal impact for FY2013 (16 pay periods) will be a savings of \$3,356.29 to fund 1115. All costs include benefits. This amount does not include lapse which has been included in the attached Budget Amendment.

Name	Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Vacant	Public Service Worker (actual budget)	\$30,555.72	\$0	\$(30,555.72)
Vacant	Public Service Worker (actual budget)	\$28,274.48	\$0	\$(28,274.48)
Vacant	Public Service Worker (actual budget)	\$28,611.44	\$0	\$(28,611.44)
Vacant	Equipment Operator Sr. (actual budget)	\$28,958.02	\$0	\$(28,958.02)
Vacant	Public Service Supervisor (actual budget)	\$32,227.26	\$0	\$(32,227.26)
Vacant	Administrative Specialist (two positions)	\$0	\$61,520.42	\$61,520.42
Vacant	Public Service Supervisor Sr. (two positions)	\$0	\$85,522.84	\$85,522.84
Total Annual Impact/ Salary and Benefits \$(5,453.98)				

If you have questions or need additional information, please contact Daniel H. Fischer at 258-3030.

Attachment

cc: Richard Moloney, Acting Commissioner - Department of Environmental Quality and Public Works
Steve Feese, Director – Division of Waste Management

Log #13-0021