



MEMORANDUM

TO: Susan Speckert, Commissioner
Department of Law

FROM: Alisha Lyle, Administrative Specialist Principal
Division of Human Resources

DATE: December 2, 2022

RE: Summary of Personnel Actions for Resolutions
(Council Meeting – December 6, 2022)

The following have been approved by the Mayor and are hereby submitted for Council approval:

CLASSIFIED CIVIL SERVICE PERMANENT APPOINTMENTS

Greta Cole, Administrative Specialist Sr., Grade 518N, \$23.673 hourly in the Division of Revenue, effective December 6, 2022.

Gretchen Olivera, Revenue Compliance Analyst, Grade 518N, \$23.354 hourly in the Division of Revenue, effective December 20, 2022.

Andrelle Williams, Revenue Compliance Analyst, Grade 518N, \$23.369 hourly in the Division of Revenue, effective December 6, 2022.

Daniel Layne, Administrative Specialist, Grade 516N, \$21.210 hourly in the Division of Revenue, effective November 23, 2022.



Terri Thomas, Accounting Technician, Grade 509N, \$16.980 hourly in the Division of Accounting, effective December 6, 2022.

