

LINDA GORTON  
MAYOR



LEXINGTON

MONICA CONRAD  
DIRECTOR  
PARKS & RECREATION

TO: Todd Slatin  
Director of Central Purchasing

FROM:   
Monica Conrad, Director  
Division of Parks and Recreation

DATE: 1/23/2025

SUBJECT: Change Order #3 with Element Design for additional professional services to design newly funded custom park signage

**Request**

Authorization to Execute Change Order #3 with Element Design for additional professional services on LFUCG Phoenix Reimagined (Contract# 236-2021). The increased amount is \$7,500.00 bringing the new contract total to \$214,950.00.

This change order is to add design of newly funded custom park signage.

**What is the cost in this budget year and future budget years?**

The cost for this FY is: \$7,500.00

The cost for future FY is: \$0.00

**The funds are budgeted in:**

Account numbers: 1105 707602 7221 91015

File Number: 0217-25

Director/Commissioner: Conrad/Ford

