



TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL

FROM: CHARLIE LANTER, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

DATE: FEBRUARY 24, 2020

SUBJECT: Authorization to execute a professional services agreement with Acheulean Consulting for archaeological monitoring services for the Town Branch Commons construction project

Request: Authorization to execute a professional services agreement with Acheulean Consulting for archaeological monitoring services for the Town Branch Commons construction project. The unit price set forth on the bid schedule shall be the basis for the contract price. Payment at the unit price will be based on actual measured quantities in the Work except where the unit is a lump sum, in which case payment will be based upon the lump sum price as stated. This contract has a not to exceed limit of \$160,233.

Purpose of Request: Acheulean Consulting was chosen as the most qualified candidate to provide archaeological monitoring services required under the Archaeological Monitoring and Unanticipated Discovery Plan for Town Branch Commons during construction. The required services were competitively selected by Request for Proposals (RF9) 46-2019.

What is the cost in this budget year and future budget years? The cost for FY is \$160,233. No expenses are anticipated for future budget years.

Are the funds budgeted? Budget Amendment 10539 and 10540 are in process. Funds are budgeted as follows:

Fund	Dept ID	Section	Account	Bud Ref	Project	Activity	Amount
3160	303202	3225	90313	2017	TOWN_TGER_2017	CONSTRUCTION	\$112,163.00
3160	303202	3225	91715	2016	TOWN_LEX_2016	CONSTRUCTION	\$16,023.00
3160	303202	3225	90313	2016	TOWN_COM_2016	CONSTRUCTION	\$32,047.00

File Number: 0283-20

Director/Commissioner: Peacher/Scott

