

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: JULY 3, 2017

SUBJECT: Change Order No. 2 with GRW Engineers, Inc., for design of Polo Club Boulevard

Request: Council authorization to execute Change Order No. 2 with GRW Engineers, Inc., in the amount of \$38,420 for design of Polo Club Boulevard Public Improvements Project.

Why are you requesting? On July 9, 2013 (Resolution No. 381-2013), Council approved the execution of an agreement with GRW Engineers, Inc. in the amount of \$199,737 for design of Polo Club Boulevard Public Improvements Project. The project begins at Todds Road and extends to 200 feet north of Deer Haven Lane, an area that is approximately .3 mile.

On October 8, 2015 (Resolution No. 314-2015), Council approved the execution of Change Order No. 1 with GRW Engineers, Inc. increasing the contract by \$24,991 for a total contract amount of \$224,728.

The Division of Engineering has negotiated Change Order No. 2 in the amount of \$38,420 for additional design services.

What is the cost in this budget year and future budget years? Cost for Fiscal Year 2018 is \$38,420. New contract total is \$263,148.00.

Are the funds budgeted?

Funds for Change Order No. 2 are budgeted as follows:

FUND	DEPT ID	SECT	ACCT	PROJECT	ACTIVITY	BUD REF	AMOUNT
3160	303202	3251	91715	POLO_2013	FED_GRANT	2013	\$38,420

File Number: 0807-17

Director/Commissioner: Burton/Paulsen