



Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Janet Graham
Commissioner

M E M O R A N D U M

TO: Jim Gray, Mayor
Richard Moloney, Chief Administrative Officer
Council Members

FROM: _____
John Maxwell, Director
Division of Human Resources

DATE: September 17, 2012

SUBJECT: Create position – Division of Facilities and Fleet Management

The attached action amends Section 21-5 of the Code of Ordinances creating one (1) position of Fleet Systems Manager (Grade 116E) in the Division of Facilities and Fleet Management, effective upon passage by Council.

The primary responsibilities for this position is managing of all day to day activities related to Parts Room operation as well as identifying parts, equipment and vehicles (heavy and light) specifications for advertisement and award. The Fleet Systems Manager will also handle any tasks related to the advertisement/auctioning of surplus vehicles and equipment. This position will also assist other Fleet Managers in identifying quality/premature failures due to technical/operational/manufacturing issues.

The fiscal impact for FY2013 (17 pay periods) will be a cost of \$45,448.16 and will be funded utilizing existing budgeted dollars for the current vacant position of Deputy Director of Fleet Management. All costs include benefits.

Name	Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Vacant	Fleet Systems Manager	\$0	\$49,443.68	\$49,443.68
Total Annual Impact/ Salary and Benefits \$69,508.95				

If you have questions or need additional information, please contact Daniel H. Fischer at 258-3030.

Attachment

cc: Sally Hamilton, Commissioner – Department of General Services
Jamshid Baradaran, Director - Facilities and Fleet Management

Log #13-0019