

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: AUGUST 21, 2017

**SUBJECT: RENEWAL OF AGREEMENT WITH MANAGEMENT REGISTRY INC
FOR WEBEOC COORDINATOR SERVICES FOR CSEPP – FY 18**

Request: Request Council authorization to approve renewal of agreement with Management Registry Inc (previously known as Omnisource Integrated Supply, LLC,) for WebEOC coordinator services. WebEOC Coordinator is responsible for implementation, administration, and training on the WebEOC software program for the ten counties that are part of the CSEPP Program and for additional emergency planning services.

Why are you requesting? On August 29th, Council will review at work session the acceptance of federal funds from the Kentucky Department of Military Affairs, Division of Emergency Management for the continued operation of the Chemical Stockpile Emergency Preparedness Program (CSEPP). CSEPP funds are used to support emergency preparedness activities for the ten county area that surrounds the Blue Grass Army Depot in Richmond, the site of a stockpile of chemical weapons. An approved activity is the WebEOC Coordinator services. RFP #32-2011 was issued for these services. Only one company, Management Registry, Inc. (previously known as Omnisource Integrated Supply, LLC) responded with a proposal. A selection committee was convened and determined that Management Registry/OmniSource met all criteria. The Agreement with Management Registry provides for automatic renewals unless written termination is given. The following is a summary of initial award and all subsequent renewals.

Resolution #	Date	Amount
Resolution No. 5-2012 (Initial award)	January 12, 2012	\$57,041.22
Resolution 73-2013	February 28, 2013	\$53,000
Resolution 148-2014	April 10, 2014	\$41,000
Resolution 470-2015	July 7, 2015	\$138,800
Resolution 523-2016	August 30, 2016	\$99,000

What is the Cost in this budget year and future budget years? The cost is \$94,000 for FY18. It is anticipated that grant funds will be available for these services in future budget years.

Are the funds budgeted? BA 8703 is in process. Funds are budgeted as follows:

FUND	DEPT ID	SECT	ACCT	BUD REF	ACTIVITY	PROJECT	AMOUNT
3200	505201	0001	71299	2017	KY-FAY-455	CSEPP_2017	\$94,000

File Number: 0944-17

Director/Commissioner: Pat Duggar/Ronnie Bastin

