



Lexington-Fayette Urban County Government
CHIEF ADMINISTRATIVE OFFICE

Jim Gray
Mayor

Sally Hamilton
CAO

TO: Urban County Council
Mayor Jim Gray

FROM: Chris King, Director, Division of Planning

CC: Sally Hamilton, CAO
Derek Paulsen, Commissioner, Department of Planning, Preservation & Development

DATE: August 13, 2015

SUBJECT: Planning Commission and Board of Adjustment Filing Fees

Request

The Division of Planning requests authorization to adopt a new and improved filing fee schedule for Planning Commission and Board of Adjustment applications.

Why are you requesting?

The Department needs this action completed because the current filing fee schedule is overly complex and cumbersome. Simplifying the system will be a customer-friendly modification, especially in light of implementation of the ACCELA system which will generate required fees for applicants and facilitate future on-line filings and similar enhancements to simplify and streamline the processing of applications to the Planning Commission and Board of Adjustment. A new modest fee of \$30 is proposed for "zoning verification letters" typically requested by commercial lending institutions involved in real estate transactions.

What is the cost in this budget year and future budget years?

This request affects a revenue stream which varies from year to year depending upon level of application activity and the nature of those applications. Staff ran a comparison analysis of the proposed fees vs. FY15 actual filing fee revenues. The result showed the new fee schedule would have generated \$123,400 in revenue vs. the FY15 actual of \$128,449; a difference of -\$5,049. Given the vagaries of application levels and types, staff believes this proposed fee change is essentially neutral in terms of budget impact.

Are the funds budgeted? Yes

The funds are budgeted or a budget amendment is in process: Estimated revenues from filing fees are a part of the LFUCG annual budget. The Division of Planning provided a filing fee revenue estimate of \$125,000 to the Division of Budgeting for the FY16 budget.

Account number: 1101-160702-0001-40370

File Number: 1033-15

Director/Commissioner: Chris King; Division of Planning /Derek Paulsen, Department of Planning Preservation and Development