




TO: Mayor Linda Gorton
Urban County Council

FROM: 
Charles H. Martin, P.E., Director
Division of Water Quality

DATE: April 23, 2025

SUBJECT: Odor Control Master Planning – Change Order #1
RFP-51-2023 / Contract #29-2024 / R-064-2024

Request

The purpose of this memorandum is to recommend the approval of Webster Environmental Associates' professional services change order #1 for work associated with sewer **Odor Control Master Planning** and program management services.

Purpose of Request

The Division of Water Quality issued RFP-51-2023 to acquire the technical support needed for correcting odor control deficiencies within the sanitary sewer system. Escalating odor complaints from customers, combined with measured substandard performance by existing odor control equipment, clearly indicate that improving the overall program was necessary. Projects planned for FY26 include:

- Design Services for West Hickman Headworks & Solids Process Building improvements. Town Branch
- Design Services for Town Branch Solids Process Building improvements.

Project Cost in FY26

Administration, design and construction management costs for work assigned in the change order form is estimated to be \$1,572,038.00, increasing the cost from \$550,000.00 to \$2,122,038.00.

Are the funds budgeted

The funds are budgeted in: 4003-303401-3401-92711 WWTPODORCONTROL 2024 LFUCG

Martin / Albright

