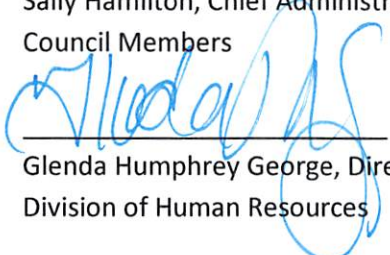




M E M O R A N D U M

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
Glenda Humphrey George, Director
Division of Human Resources

DATE: June 2, 2025

RE: Pay Increases and Salary Structure Movement – Division of Human Resources

Request:

The attached action increases the salaries of all eligible classified and unclassified employees included in the unified pay plan (including employees who would otherwise be ineligible due to grade max restriction) by 3%. This action also amends the unified pay plan's salary scales by adjusting the scales by 1.5% and amends section 23-28 of the Code of Ordinances by increasing the existing step structure of Police Chief and Fire Chief by 3.0% and adjusting the incumbents' salaries accordingly. Finally, this action increases salaries of the following positions by 3.0%: Council Administrator (1), Law Clerk P/T (3), School Crossing Guards, Police and Fire Pension Benefits Specialist. All actions are effective June 30, 2025.

Why are you requesting:

All funding for the increase is included in the FY 2026 proposed budget.

File Number: 0561.25

Director/Commissioner:

Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton (859) 258-3037.

