



Institute of Police Technology and Management
University of North Florida
Jacksonville, Florida

AGREEMENT

Agreement between The University of North Florida Training and Service Institute, Inc., d/b/a the Institute of Police Technology and Management, Jacksonville, Lexington Fayette Urban County Government, Lexington, Kentucky,

FOR

Providing professional, technical and other services needed in conducting a forty (40) hour training course entitled "*Crisis Hostage Negotiation – Level I*" for a maximum of thirty (30) students.

It is agreed that the Institute of Police Technology and Management will provide the following at Lexington:

1. One instructional program in "*Crisis Hostage Negotiation – Level I*"
2. To commence on July 23, 2012 and conclude on July 27, 2012.
3. Instructional materials prepared at the Institute of Police Technology and Management.
4. Trainee materials prepared for dissemination during the course.
5. An appropriate Certificate of Completion for each trainee satisfactorily completing the course.
6. Technical assistance required to prepare, conduct and evaluate the course.
7. Training aids and student reference materials.
8. Making all arrangements for obtaining instructors, preparation of the instructor activities and all other arrangements pertaining to instructor transportation and honoraria.



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The Lexington Fayette Urban County Government agrees to pay a total sum of twelve thousand five hundred dollars (\$12,500) to the Institute of Police Technology and Management for conducting this course for a maximum of thirty (30) students. Payment in full will be made within 30 days following completion of the program. Course may be cancelled 30 days prior to start date with no penalty. A 10% cancellation fee will be charged any time thereafter.

It is further agreed that the Lexington Fayette Urban County Government will provide classroom facilities and have available the following audio-visual equipment:

1. Chalk Board/White Board
2. LCD-PowerPoint Projector and Screen
3. Easel to hold pads of flip chart paper
4. Cart with: TV, VCR and DVD decks (or combination deck)
5. One breakout room for every five students and two additional rooms for role players.

The nondiscrimination clause contained in Section 202, Executive Order 11245, as amended by Executive Order 11375, relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations prescribed by the Secretary of Labor, Veteran's Act 38 USC 4212, Section 503 - Rehabilitation Act of 1973, Title I of the Americans with Disabilities Act of 1990 42 USC 12101, and the University's regulation contained in 1.0050R, relative to Sexual Harassment, are incorporated herein.

This contractual agreement agreed to this _____ day of _____, 2012

Leonard R. Jacob, Director
Institute of Police Technology and Management
12000 Alumni Drive

Lexington Fayette Urban County Government

Shari Shuman, Director
The University of North Florida Training and
Service Institute
1 UNF Drive
Jacksonville, Florida 32224-2645

By: _____
Printed Name: _____
Title: _____