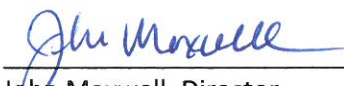


**MEMORANDUM**

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: August 7, 2017

SUBJECT: **Abolish/Create – Division of Facilities and Fleet Management**

Request:

The attached action is requesting authorization to abolish one (1) vacant classified position of Heavy Equipment Technician (Grade 516N) and create one (1) classified position of Vehicle & Equipment Technician (Grade 514N) in the Division of Facilities and Fleet Management, effective upon passage of Council.

Why are you requesting:

Upon the request of the division, the Division of Human Resources conducted a classification study on the requested position. The position was analyzed by staff using the whole job rank and factor comparison methods. As a result, a recommendation for their requested position is described in this action.

What is the cost in the budget year and future budget year?

To illustrate, this has a 12-month future impact of a savings of \$5,797.01.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Heavy Equipment Technician	(\$44,272.80)	\$0	(\$44,272.80)
Vehicle & Equipment Technician	\$0	\$40,156.48	\$40,156.48



**Total Annual Impact/
Salary and Benefits
(\$5,797.01)**

File Number

0867-17

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.

