



TO: Mayor Linda Gorton
Urban County Council

FROM: Craig Bencz
Administrative Officer Sr.

CC: Kevin Atkins
Chief Development Officer

DATE: May 15, 2025

SUBJECT: Contract Modification – Legacy Business Park

Request

Request Council authorization to execute a contract modification with Gresham Smith for a change in the scope of services for Construction Contract Administration services in the amount of \$548,000 for the Legacy Business Park project.

Reason for Request

This contract modification extends the scope of services for Construction Contract Administration (“CCA”) through the completion of construction of Legacy Business Park. The original contract included CCA services for Phase I of the project adjacent to Georgetown Road. Since that time, funding has been secured to complete the entire project in a single phase, necessitating this contract modification.

The Professional Services Agreement with Gresham Smith for the Legacy Business Park project was approved on February 16, 2023 (Resolution No. 091-2023) in the amount of \$2,229,000. Since that time, four contract modifications have been approved by Council for completion of additional archaeological site investigation as required by the USACE: Contract Modification 1 was executed in July 2023 and allocated \$36,682 for an increase in scope to the Phase I archaeological site survey; Contract Modification 2 was approved on December 7, 2023 (Resolution No. 663-2023), which approved an additional \$282,528 for the completion of a Phase II archaeological site study; Contract Modification 3 was approved on June 27, 2024 (Resolution No. 322-2024), which approved the initial scope of the Phase III archaeological site survey in the amount of \$450,894; and Contract Modification 4 was approved on December 5,



2024 (Resolution No. 628-2024) in the amount of \$341,201 for expanded services on the Phase III archaeological data recovery.

This contract modification will increase the overall contract with Gresham Smith by \$548,000. The total contract amount including this modification is \$3,888,305.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$548,000

The cost for future FY is: N/A

Are the funds budgeted?

The funds are budgeted.

Account number: 1105-136103-0001-71299, LEGACYBUSP_2024

File Number:

Director/Commissioner: Bencz/Atkins

