



Lexington-Fayette Urban County Government  
DIVISION OF HUMAN RESOURCES

Jim Gray  
Mayor

Janet Graham  
Commissioner

**M E M O R A N D U M**

**TO:** Jim Gray, Mayor  
Richard Moloney, Chief Administrative Officer  
Council Members

**FROM:** \_\_\_\_\_  
John Maxwell, Director  
Division of Human Resources

**DATE:** October 8, 2012

**RE: Group Sales Agreement—Crowne Plaza**

The attached action authorizes the Mayor to execute a Group Sales Agreement with Crowne Plaza for the promotional process for Police Sergeants and Lieutenants, effective upon passage of Council.

The agreement with Crowne Plaza is for meeting space rental for our Police Sergeant and Lieutenant promotional testing. Specifically, we have held the assessment center portion of the process at this location multiple times in the past and at a fairly minimal cost for the services provided. The agreement includes 5 rooms (including 2 conference rooms) for six full days, which includes food and beverage services for LFUCG guests, HR staff, and the Project Manager, as well as facilities management to customize 3 guest rooms into scenario testing rooms.

The cost of this agreement will not exceed \$2500 and funds are budgeted.

If you have questions or need additional information, please contact Daniel H. Fischer at 258-3030.

Attachments

DF/

13-0026