


**MEMORANDUM**

**TO:** Mayor Linda Gorton  
Urban County Council

**FROM:**   
Tracey Thurman, Director  
Division of Waste Management

**DATE:** April 10, 2023

**SUBJECT:** Request Council Authorization to setup AE Electrical Solutions as a sole source vendor to provide on-going maintenance to the electrical system at the Lexington Materials Recovery Facility (Lex-MRF).

---

**Request:** The purpose of this memorandum is to request approval to setup AE Electrical as a sole source vendor for on-going maintenance support of the electrical systems at the Lexington Materials Recovery Facility (Lex-MRF) located at 360 Thompson Rd. AE Electrical Solutions installed the current electrical systems at the Lex-MRF.

**Authorization to:** Approve AE Electrical Solutions as a Sole Source Vendor.

**Why are you requesting?** AE Electrical Solutions installed the current electrical system at the Lexington Materials Recovery Facility located at 360 Thompson Rd. In addition, they are an authorized dealer for the equipment and are familiar with the electrical requirements of the equipment installed.

**Department needs this action because why:** This will establish a contract to provide on-going maintenance and support to the electrical equipment installed which would reduce downtime.

**Are the funds budgeted?** Yes

**The funds are budgeted, or a budget amendment is in process:** Yes

cc: Nancy Albright, Commissioner - EQPW

