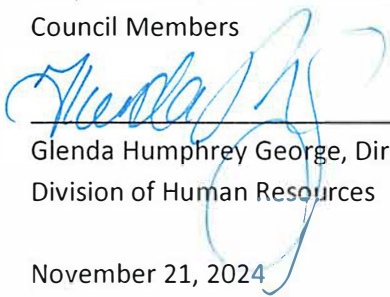




MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
Glenda Humphrey George, Director
Division of Human Resources

DATE: November 21, 2024

SUBJECT: Create position - Division of Environmental Services

Request:

The attached action is requesting to create one (1) classified position of Project Manager (Grade 520N) in the Division of Environmental Services, effective upon passage of Council.

Why are you requesting:

The Division of Environmental Services requests this position to convert one part-time position into a full-time civil service position. Although the Laborer II position is considered part-time, the employee in this position typically works 40 or more hours per week.

What is the cost in this budget year and future budget year?

This has a 12-month future impact cost of \$83,444.89.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Project Manager	\$0	\$60,900.32	\$60,900.32
Total Annual Impact/ Salary and Benefits \$83,444.89			

File Number: 1214.24

Director/Commissioner: Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton at (859) 258-3037.

