



MEMORANDUM

TO: Susan Speckert, Commissioner
Department of Law

FROM: Alana Morton, Administrative Specialist Principal
Division of Human Resources

DATE: November 9, 2023

RE: Summary of Personnel Actions for Resolutions
(Council Meeting – November 16, 2023)

The following have been approved by the Mayor and are hereby submitted for Council approval:

PERMANENT CLASSIFIED CIVIL SERVICE APPOINTMENTS

Alicia Nichols, Accounts Payable Assistant, Grade 510N, \$17.248 hourly in the Division of Accounting, effective November 8, 2023.

Matthew Henry, Fleet Parts Specialist Sr., Grade 514N, \$20.981 hourly in the Division of Facilities and Fleet Management, effective November 15, 2023.

Jennifer Meunier, Recreation Specialist Sr., Grade 516N, \$26.250 hourly in the Division of Parks and Recreation, effective November 8, 2023.

