

REQUEST TO PURCHASE

TO: Major Strange

FROM: Ralishia Howard

UNIT: Programs

DATE: 26-Oct-20

(Requested items to be listed below in provided space):

Quantity	Item Description	Cost	Total Cost
80	Celebrate Recovery Bible	\$14.50	\$1,160.00
1	Shipping	\$145.82	\$145.82
	Total		\$1,305.82

Business where items are to be purchased: Daily Hope

Explanation for Purchase: Celebrate Recovery Bibles-DFL Grant

Last Purchase date New Material

Inmate Accounts Use Only:
 _____ Prisoner Benefit

Request reviewed by: _____
 (Major or above)

Intended for Director (or designee's) use only:
 Approve: _____

Date: _____

Not Allowed: _____

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