MEMORANDUM

TO: Janet Graham, Commissioner

                   Department of Law

FROM: Alisha Lyle, Administrative Specialist

                   Division of Human Resources

DATE: April 4, 2017

RE: Summary of Personnel Actions for Resolutions

                   (Council Meeting – April 13, 2017)

The following have been approved by the Mayor and are hereby submitted for Council approval for conditional offers to the following:

PROBATIONARY CLASSIFIED CIVIL SERVICE APPOINTMENTS

New Hires

Christopher Kirkland, Technical Specialist, Grade 515N, $19.150 hourly in the Division of Computer Services, effective April 24, 2017.

Joshua Dezarn, Municipal Engineer, Grade 525E, $2,589.12 biweekly in the Division of Engineering, effective May 8, 2017.

Clifton Stone, Resource Recovery Operator, Grade 513N, $18.665 hourly in the Division of Waste Management, effective April 24, 2017.

William Rambert, Resource Recovery Operator, Grade 513N, $18.233 hourly in the Division of Waste Management, effective April 24, 2017.

LaTonya McClain, Resource Recovery Operator, Grade 513N, $17.662 hourly in the Division of Waste Management, effective April 24, 2017.

Scott Jeffries, Treatment Plant Operator, Grade 515N, $20.578 hourly in the Division of Water Quality, effective April 24, 2017.

Garry Sennett, Technical Services Supervisor, Grade 521E, $2,206.16 biweekly in the Division of Police, effective upon passage of Council.

Alan Brady, Building Inspector, Grade 517N, $20.420 hourly in the Division of Building Inspection, effective April 24, 2017.

Jordan Maynard, Building Inspector, Grade 517N, $21.537 hourly in the Division of Building Inspection, effective April 24, 2017.

Matthew Burton, Heavy Equipment Technician, Grade 516N, $19.836 hourly in the Division of Facilities and Fleet Management, effective April 24, 2017.

UNCLASSIFIED CIVIL SERVICE APPOINTMENTS

Melissa Martin, Victims Advocate/Bilingual, Grade 514N, $18.589 hourly in the Division of Police, effective upon passage of Council.