



**MEMORANDUM**

TO: Susan Speckert, Commissioner  
Department of Law

FROM: Alisha Lyle, Administrative Specialist Principal  
Division of Human Resources

DATE: September 2, 2022

RE: Summary of Personnel Actions for Resolutions  
(Council Meeting – September 8, 2022)

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The following have been approved by the Mayor and are hereby submitted for Council approval:

**CLASSIFIED CIVIL SERVICE PERMANENT APPOINTMENTS**

Tara Chenault, Administrative Specialist Sr., Grade 516N, \$21.562 hourly in the Division of Revenue, effective August 28, 2022.

Jada Griggs, Program Manager Sr., Grade 524E, \$3,010.80 biweekly in the Division of Environmental Services, effective August 28, 2022.

Zachary Prewitt, Arborist, Grade 517N, \$25.875 hourly in the Division of Environmental Services, effective August 28, 2022.

