




**TO:** Mayor Linda Gorton  
Urban County Council

**FROM:**   
Jennifer M. Carey, P.E., Director  
Division of Environmental Services

**DATE:** May 15, 2023

**SUBJECT:** Request authorization to execute an agreement with Solar Energy Solutions, LLC for the installation of solar photovoltaics on the Gainesway Neighborhood Center

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**Request**

The purpose of this memorandum is to request Council authorization for the Mayor to execute an agreement with Solar Energy Solutions, LLC to install a roof-mounted solar photovoltaic system at the Gainesway Neighborhood Center. The amount of the agreement is not-to-exceed \$34,286.97.

**Why are you requesting?**

The selection committee has recommended the selection of Solar Energy Solutions, LLC as the solar installation contractor in response to RFP #23-2023 Solar PV Installation at Gainesway Neighborhood Center. The services procured by this contract support LFUCG's policy on energy efficiency to reduce usage of electricity, lower utility costs, and demonstrate environmental stewardship.

**What is the cost in this budget year and future budget years?**

The cost for FY23 is not-to-exceed \$34,286.97. There will not be any cost in future budget years.

**Are the funds budgeted?**

The funds are fully budgeted in: 1105-313201-3099-76101 2023 EIF EIF\_PROJ

**File Number:** 0544-23

**Director / Commissioner:** Carey / Albright

**pc:** Monica Conrad, Director, Division of Parks and Recreation

