


MAYOR LINDA GORTON



LEXINGTON

SALLY HAMILTON
CHIEF ADMINISTRATIVE OFFICER

TO: Mayor Linda Gorton
Urban County Council

FROM: 
Monica Conrad, Acting Commissioner, General Services

CC: Jamshid Baradaran, Director, Facilities & Fleet Management
Teresa Grider, Administrative Officer, Facilities & Fleet Management
Mark Arnold, Deputy Director, Facilities Management

DATE: June 3, 2021

SUBJECT: Sole Source -Thermal Equipment

Request authorization to: approve Thermal Equipment as a sole source vendor.

Why are you requesting? Thermal Equipment has installed HVAC systems in several LFUCG owned buildings. They are an authorized dealer and service provider for these systems and are familiar with the units due to the on-going maintenance they have provided.

Department needs this action completed because: it would improve the time it takes to secure a vendor and the turn-around time for repairs.

What is the cost in this budget year and future budget years?

The cost for this FY is: N/A
The cost for future FY is: N/A

Advance Document Review: Law Dept. No
Risk Management: N/A

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: Budgeted

Account number: 1101-707501-7041-76101

Project/Grant ID: Activity:

Budget Reference: Current Balance:

File Number:

Director/Commissioner: Jamshid Baradaran, Director, Facilities & Fleet Management
Monica Conrad, Acting Commissioner, General Services

