RESOLUTION NO. 274-2013

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR, ON BEHALF OF THE URBAN COUNTY GOVERNMENT, TO EXECUTE LEASE AGREEMENT WITH MAILFINANCE INC., NEOPOST USA INC., AND CENTRAL BUSINESS SYSTEMS AS THE SOLE-SOURCE PROVIDER, FOR LEASE AND MAINTENANCE OF MAILING EQUIPMENT, AT A COST NOT TO EXCEED \$9,065.04 FOR THE FIRST YEAR OF A FIVE YEAR LEASE, FUTURE YEARS SUBJECT TO APPROPRIATIONS BY COUNCIL.

BE IT RESOLVED BY THE COUNCIL OF THE LEXINGTON-FAYETTE URBAN

COUNTY GOVERNMENT:

Section 1 - That the Mayor, on behalf of the Lexington-Fayette Urban County Government, be and hereby is authorized and directed to execute the lease agreement, which is attached hereto and incorporated herein by reference, with MailFinance Inc., Neopost USA Inc., and Central Business Systems as the sole-source provider, for lease and maintenance of mailing equipment.

Section 2 - That an amount, not to exceed the sum of \$9,065.04 for the first year of a five year lease, future years subject to appropriations by council, be and hereby is approved for payment to MailFinance Inc., Neopost USA Inc., and Central Business Systems as the sole-source provider, from account #1101-707101-71303, pursuant to the terms of the lease agreement.

Section 3 - That this Resolution shall become effective on the date of its passage.

PASSED URBAN COUNTY COUNCIL: June 6, 2013

MAYOR

ATTEST:

CLEDK OF LIDRAN COLINTY COLINCII



Lexington-Fayette Urban County Government DEPARTMENT OF GENERAL SERVICES

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Georf Reed Commissioner

MEMORANDUM

TO:

Mayor Jim Grav

Sally Hamilton, CAO Urban County Council

FROM:

Geoff Reed

Commissioner of General Services

DATE.

07 May 2013

RF:

Lease Agreement with MailFinance Inc. for Hasler Mailroom Equipment and Neopost USA Inc. for the Postage Meter Rental Agreement. Central Business Systems is the sales representative for these agreements and also provides the maintenance of the equipment.

This is a sole-source price contract agreement.

Lam requesting Urban County Council approval to enter into an agreement with MailFinance Inc. for lease of the mailroom equipment, with Central Business System for maintenance of the equipment, and with Neopost USA Inc. for a Postage Meter Rental Agreement. The agreements are for multi-year price contracts, include an equipment upgrade and annual maintenance, and are for a term of sixty (60) months beginning July 1, 2013 and ending June 30, 2018, subject to sufficient funds being appropriated in future fiscal years. The equipment is located in the basement of the Government Center and LFUCG has been operating the equipment under an existing agreement approved by resolution R 474-2009.

MailFinance Inc. and Neopost USA Inc. are sole source providers for the Hasler System and postage meter rental and the agreement with Central Business System provides for maintenance of the equipment. The existing equipment is outdated and shall be replaced and will continue to allow for the processing of certified and priority mail electronically. In addition, the equipment replacement is projected to create an annual savings for supplies and maintenance costs, based upon LFUCG's current monthly impression count.