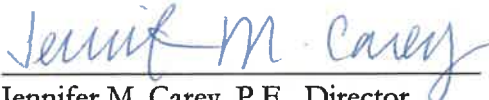




TO: Mayor Linda Gorton
Urban County Council

FROM: 
Jennifer M. Carey, P.E., Director
Division of Environmental Services

DATE: July 31, 2026

SUBJECT: Agreement with Riggs Ward Design to develop interpretive plans and designs for outreach materials

Request

The purpose of this memorandum is to request Council authorization for the Mayor to execute an agreement with Riggs Ward Design to provide the services described in RFP #3-2026 Outreach Trailer Design. The interpretive plan and related assets will focus on services the City provides and ways residents can assist the City in working toward making Lexington a safer, healthier, more resilient community.

Why are you requesting?

This contract will support the information and engagement goals of the Department of Environmental Quality and Public Works, the Lexington Metropolitan Planning Organization, and the Division of Planning by providing plans and designs for interactive, memorable outreach tools that can be used in conjunction with the outreach trailer, K-12 units of study, and events, as well as through partnerships with local organizations.

The following will be addressed through this contract:

- Stormwater Management*: improve and protect water quality – infrastructure, best management practices
- Waste Management: reduce landfill bound waste; improve recycling and yard waste diversion streams
- Sanitary Sewers: protect sewer pipes; wastewater treatment
- Urban Forestry: protect, improve, and expand the urban tree canopy



- **Transportation/Planning:** support streets as spaces to move people safely, comfortably, dependably – regardless of mode; follow rules of the road regardless of how you get around
- **Sustainability:** conserve resources; expand clean energy; improve quality of life

*The state-issued Municipal Separate Storm Sewer System (MS4) Permit requires Lexington to have a Public Education & Outreach component and a Public Involvement & Participation component for its stormwater program.

What is the cost in this budget year and future budget years?

The cost for FY27 is \$135,000. There are no additional design costs anticipated in future budget years.

Are the funds budgeted?

Yes, funds are budgeted and available as follows:

1101-313201-3095-71299	\$25,000
1105-313201-3095-71299 2026 PW_STREETSAFETY SIGN	\$25,000
4002-313201-3095-71299	\$20,000
4051-313201-3095-71299	\$38,000
4121-313101-3101-71299	\$27,000

File Number: 0453-26

Director / Commissioner: Carey / Martin

